

Amelia County Electoral Board
Minutes – Tuesday, May 12, 2020

ATTENDEES: Mary Alice Williams, Chair Brenda Johnson, Secretary
 Mamie Barley, Vice Chair Peter Smith, Director of Elections

The Electoral Board of Amelia County met on Tuesday, April 14, 2020 via conference call. The meeting was called to order by Chairman Williams at 10:00 AM.

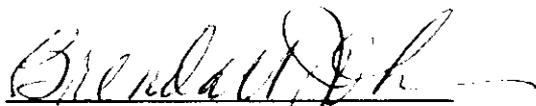
Minutes of the April 14, 2020 meeting was approved as emailed.

- Smith reported that the Electoral Board and Registrar's budgets for FY 2021 should be approved as submitted. For FY 2020, ending June 30th, we may over expend on a few line items but will not exceed our approved budget.
- We made a few changes to the OOE's scheduled to work the June 23, 2020 Republican Primary due to the lack of availability of some of the previously scheduled workers. We expected only a limited number of OOE's will be needed. Mask, gloves, hand sanitizer, face shields, single use pens and single use folders will be furnished by the Dept. of Elections.
- Training for Officers of Elections scheduled for Tuesday, June 16th at 7:00 PM at the County Administration conference room will be conducted by the Electoral Board members.
- Logistics on how to manage voters at the precincts in light of the pandemic will be discussed at a later date.
- Absentee voting for the June Republican Primary began May 8th and will continue through Saturday, June 20th.
- Public Service Announcement and a sample ballot will be submitted to the Amelia Bulletin Monitor.
- Smith has created a checklist for the election and will ensure that the staff has access to information on his computer, as well as instructions and guidance specific information.
- In the absence of a Registrar, the two Assistant Registrars will cover the office and Chair Williams will sign timecards for them.
- Registrars from the neighboring offices have agreed to assist as needed.
- Two applicants have applied for the Director of Elections vacancy, deadline to apply is May 15th.
- The Board thanked Smith for his service and extended well wishes as he returns to a full-time Pastoral position.

The next meeting is scheduled for May 19, 2020 at 10:00 AM to primarily conduct interviews for the vacancy.

The meeting was adjourned at 11:00 AM.

Respectfully submitted,



Brenda H. Johnson, Secretary

5-20-20

