

BOARD OF SUPERVISORS
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Election District 3
CARROLLE E. BARNARD
Election District 4



A. TAYLOR HARVIE, III
COUNTY ADMINISTRATOR

16360 Dunn Street, Suite 101
Post Office Box A
Amelia Court House, Virginia 23002

Telephone: (804) 561-3039
Facsimile: (804) 561-6039
Website: www.ameliacova.com

MEMO

DATE: SEPTEMBER 5, 2018

FROM: AMELIA COUNTY BUILDING DEPARTMENT

To Whom It May Concern:

Please be advised that our department is **NOT** set up to receive plans, specs, drawings, permit applications, etc. via email. Receipt of same via email will be ignored. Above items may be delivered in person or by regular mail.

Bacteria tests, septic operational permits and third-party inspection reports may be faxed to our office.

Thanks for your cooperation.

Richard T. Jones, CBO
Building Official
Amelia County, VA