



Amelia County Planning Department  
 P. O. Box A  
 Amelia, VA 23002  
 (804) 561-3039 Fax- (804) 561-6039

PERMIT # \_\_\_\_\_

PERMANENT SIGN APPLICATION FORM  
 (PLEASE TYPE OR PRINT)

Applicant Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_ Fax # \_\_\_\_\_

\_\_\_\_\_

Activity Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Activity Address: \_\_\_\_\_

TAX MAP ID Number \_\_\_\_\_

Purpose: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Building Permit Required:  YES  NO

Sign Style (i.e. monument, atch'd, freestanding, etc.) \_\_\_\_\_

Sign dimensions: \_\_\_\_\_ Sq. Ft. \_\_\_\_\_ Height \_\_\_\_\_

Wording: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Electric:  YES  NO

Materials (i.e. stone, plastic, steel, wood, etc.): \_\_\_\_\_

**NOTE:** All permanent signs must be located behind the road right-of-way, at least 20 feet from the adjacent road pavement, and may not be mounted on trees, shrubs, utility poles, or traffic signs. Signs must not be in a location which obstructs the sight distance of motorists or creates obstacles for pedestrians. Provide a sketch showing showing the proposed sign location on the site.

**IMPORTANT:** Keep a signed, approved copy of this form at the sign location. The permit number must be written on sign.

\_\_\_\_\_  
 County Approval                      Date                                      Applicant Signature                      Date

Special Conditions or Comments: \_\_\_\_\_

\_\_\_\_\_