

Amelia County Electoral Board
Minutes – Tuesday, May 29, 2018

Attendees: Mary Alice Williams, Board Chair
Mamie Barley, Vice chair
Brenda Johnson, Secretary

Peter Smith, Registrar
Laura Spittle, Assistant Registrar

The Electoral Board of Amelia County met on Tuesday, May 29, 2018 at 10:00 A.M. in the Registrar's Office. The meeting was called to order by Chairman Williams. The purpose of the meeting was to make final preparations for the June 12th Dual Primary Election.

Minutes of the April 26, 2018 meeting ^{were} approved as presented with the noted corrections.

Changes were made to the assignment of Officers of Election (OOE) and the list was finalized.

Training for OOE's will be held on Thursday, June 7th at 7:00 PM in the County Administration building. Smith will update the PowerPoint presentation for the training as necessary and make the presentation. Brenda will bring her laptop and county will provide the projector for the presentation. Smith will emphasize the importance of using provisional ballots when circumstances warrant. Smith also created a more effective way for the voter to respond to the question, which ballot would you like to have? Both ballots will be in a sheet protector in an open book format and the voters will simply need to point to one or the other. Voters will be given a white piece of paper with a **D (Democratic)** or **R (Republican)**. OOE will take the paper and give the voter the appropriate ballot.

Electoral Board will meet at 10:00 AM at the office to begin the precinct visits. Peter Smith, Registrar will also visit each of the precincts on Election Day.

We discussed the alternate voting locations to ensure the locations were aware that they were an alternate site and would be available on June 12th if needed. Smith will follow up to see if letters were mailed.

The Annual Training sponsored by the Virginia Department of Elections will be held in Richmond at the Doubletree Hotel on June 25 and 26th. Staff and all Electoral Board members will be attending both days of training.

Smith reminded the board that his performance review was due ~~June 1st~~ ^{August}. We advised him that we felt he was too new to evaluate this year and would submit that as our response.

The next meeting will be held on Wednesday, June 13th at 9:00 AM. If we have provisional ballots to rule on, we will meet no later than Friday, June 15th at 12 noon.

The meeting was adjourned at 10:57 AM.

Respectfully submitted,


Brenda H. Johnson, Secretary