

Amelia County Electoral Board
Minutes- Tuesday, January 9, 2018

Attendees: Mary Alice Williams, Board Chair
Mamie Barley, Vice Chair
Brenda Johnson, Secretary
Manda Gravley, Registrar
Laura Spittle, Assistant Registrar

The Electoral Board of Amelia County met on Tuesday, January 9, 2018 at 10:00 A.M. in the Registrar's Office. The meeting was called to order by Chairman Williams. The agenda for the meeting included: (1) approval of the November meetings minutes and to begin the process of filling the General Registrar vacancy due to the retirement of Manda Gravley effective April 1st, 2018.


The November 8th and November 13th minutes were reviewed and approved with the noted corrections.

We had a discussion regarding the salary to be advertised with the General Registrar position, the job requirements and duties and the timeline to fill the position. We decided to advertise the position on the county's website, the Amelia Bulletin Monitor and the Farmville Herald. The deadline for all applicants would be Tuesday, January 30th. The position fills an unexpired term ending in June, 2019. After that, the incumbent would be eligible to be reappointed for 4-year terms. The successful candidate must be a qualified voter of the county or will be required to become a qualified voter residing in Amelia County prior to his/her appointment. A background and credit check will be required for the final candidate.

We agreed to meet on Thursday, January 25th to review all applications received at that time.

The meeting was adjourned at 11:42 AM.

Respectfully submitted,


Brenda H. Johnson, Secretary