

**AMELIA COUNTY
COMPREHENSIVE SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM
MEETING AGENDA
December 18, 2014
9:00 A.M.**

1. Call to Order
2. Approval of the minutes of October 27, 2014.
3. Closed Session
The CPMT will go into Closed Session in Accordance with Section 2.2-3711 (A)(4) of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business for the consideration of funding requests for services for particular children and/or families.
4. Reconvene
5. Certification of Closed Session
6. Action Related to Authorizations of Payment for the Procurement of Services on Behalf of Children.
7. Administrative items
 - Policy review, as necessary
8. Announcements/Other items
9. Adjournment – January 22, 2015

*Virginia Code Section 2.2-5210 states: “Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community management and planning team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential. Demographic, service and cost information on youths and families receiving services and funding through this chapter that is of a non-identifying nature may be gathered for reporting and evaluation purposes.”

**AMELIA COUNTY
COMPREHENSIVE SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM**

October 27, 2014
MINUTES

Present: Carla Cave (Director of County Finance), Paul Folliard (Parent Rep.), Taylor Harvie (County Administrator), Hope Hodgson (CSA), Martha Pullen (DSS), Michael Traylor (CSU), Anu K. Upadhyaya (ACPS).

The meeting was called to order by Michael Traylor, sitting in for Annette Wetzel, Chair, on Monday, October 27, 2014 at 2:14 p.m. in the meeting room of the Amelia County Emergency Operations Center Building meeting room.

1. The minutes from the September 18th meeting were approved.
2. Upon a motion by Michael Traylor the CPMT went into Closed Session in accordance with Section 2.2-3711 (A)(4) of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business for the consideration of funding requests on behalf of services for particular children and/or families.
3. Upon a motion by Paul Folliard the meeting was reconvened.
4. Taylor Harvie moved to certify during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for Closed Session were discussed. The motion was supported by all attendance.

Carla Cave	Aye
Paul Folliard	Aye
Taylor Harvie	Aye
Hope Hodgson	Aye
Martha Pullen	Aye
Michael Traylor	Aye
Anu K. Upadhyaya	Aye

5. Upon motion by Martha Pullen, supported unanimously, the cases listed below were approved.

Case #	Service	Provider	Dates	Unit Cost	Total Cost
0025 CHINS	Education in congregate care Youth placed since May, FAPT was in August, cost waived June, July and August.	Poplar Springs	10/01/14 - 12/31/14	120.00/day, up to 55 days	6,600.00
0010 CHINS	Room and Board	Grafton	11/01/14 - 12/31/14	61.00/day	3,721.00
0026 CHINS	Education in congregate care	TBD	10/27/14 - 1/31/15	Up to 250.00/day, up to 75 days	18,750.00
0023 CHINS	Residential education	Hallmark	10/09/14 - 12/31/14	96.00/day, up to 55 days	5,280.00
				TOTAL	34,351.00

6. Anu Upadhyaya motioned to approve the CPMT Three Year Strategic Plan as presented. The motion was agreed to by all members.
7. Taylor Harvie motioned to approve the CSA Policy manual as presented. The motion was agreed to by all members. CPMT members noted that the manual will be reviewed and revised ongoing, as necessary.
8. Michael Traylor requested to keep all FAPT meetings to no more than 45 minutes. Hope Hodgson confirmed she would prepare the agenda according to a 45 minute time schedule. Cases that may require additional time will be scheduled in the last time slot of the meeting day.
9. CPMT members agreed to consider approving funding requests based on an estimate of a service when the service provider has not been identified by the time of the CPMT meeting.
10. Adjourned at 3:29 p.m. until December 18, 2014 at 9:00 a.m.