

**AMELIA COUNTY  
COMPREHENSIVE SERVICES ACT  
COMMUNITY POLICY AND MANAGEMENT TEAM  
MEETING AGENDA  
March 19, 2015  
9:00 A.M.**

1. Call to Order
2. Approval of the minutes of February 26 and March 17, 2015.
3. Closed Session  
The CPMT will go into Closed Session in Accordance with Section 2.2-3711 (A)(4) of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business for the consideration of funding requests for services for particular children and/or families.
4. Reconvene
5. Certification of Closed Session
6. Action Related to Authorizations of Payment for the Procurement of Services on Behalf of Children.
7. Administrative items
  - a. Co-pay policy
  - b. Parental placements
8. Announcements/Other items
9. Adjournment – Next meeting is April 23, 2015.

\*Virginia Code Section 2.2-5210 states: “Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community management and planning team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential. Demographic, service and cost information on youths and families receiving services and funding through this chapter that is of a non-identifying nature may be gathered for reporting and evaluation purposes.”

**AMELIA COUNTY  
COMPREHENSIVE SERVICES ACT  
COMMUNITY POLICY AND MANAGEMENT TEAM**

February 26, 2015  
MINUTES

Present: Carla Cave (Director of County Finance), Taylor Harvie (County Administrator), Hope Hodgson (CSA), Martha Pullen (DSS), Anu Upadhyaya (ACPS), Annette Wetzel (ACHD).

The meeting was called to order by Annette Wetzel, Chair, on February 26, 2015 at 9:09 a.m. in the meeting room of the Amelia County Administrative Building.

1. The minutes from the January 22<sup>nd</sup> meeting were approved.
2. Upon a motion by Taylor Harvie the CPMT went into Closed Session in accordance with Section 2.2-3711 (A)(4) of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business for the consideration of funding requests on behalf of services for particular children and/or families.
3. Upon a motion by Anu Upadhyaya the meeting was reconvened.
4. Martha Pullen moved to certify during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for Closed Session were discussed. The motion was supported by a roll call of all in attendance.

Upon motion by Martha Pullen, the cases listed below were approved, with the exception of case #28. CPMT members requested the FAPT reassess the case.

Case #	Eligibility	Service	Provider	Dates	Unit Cost	Total Cost
24	CHINS FAPT	Education in congregate care	Hughes Center	3/01/15 - 5/31/15	242.00/day	14,278.00
29	CHINS FAPT	Education in congregate care	Elk Hill	2/24/15 - 5/31/15	170.00/day	11,220.00
29	CHINS FAPT	Neuropsychological Evaluation	Dr. Penny Sprecher	3/16/15	950.00	1,200.00
<i>Not approved 28</i>	<i>Court CHINS</i>	<i>Education in congregate care</i>	<i>Poplar</i>	<i>2/24/15-- 5/31/15</i>	<i>120.00/day</i>	<i>(- 7,080.00)</i>
					<b>TOTAL</b>	<b>26,698.00</b>

5. Adjourned at 10:28 a.m. until March 19, 2015 at 9:00 a.m.

**AMELIA COUNTY  
COMPREHENSIVE SERVICES ACT  
COMMUNITY POLICY AND MANAGEMENT TEAM**

March 17, 2015  
MINUTES

Patrick Callaway (Parent), Denise Campbell (ACPS), Carla Cave (Director of County Finance), Megan Demaline (CSB case manager), Taylor Harvie (County Administrator), Hope Hodgson (CSA), Martha Pullen (DSS), Anu Upadhyaya (ACPS), (ACPS), Annette Wetzel (ACHD).

The meeting was called to order by Annette Wetzel, Chair, on March 17, 2015 at 1:03 p.m. in the meeting room of the Amelia County Administrative Building.

1. Annette Wetzel explained that CPMT was meeting to gather information and consider approval for funding of one case. This meeting was called as an emergency meeting of CPMT.
2. Upon a motion by Taylor Harvie the CPMT went into Closed Session in accordance with Section 2.2-3711 (A)(4) of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business for the consideration of funding requests on behalf of services for particular children and/or families.
3. Upon a motion by Anu Upadhyaya the meeting was reconvened.
4. Taylor Harvie moved to certify during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for Closed Session were discussed. The motion was supported by a roll call of all in attendance.

Upon motion by Martha Pullen, supported unanimously, listed below was approved.

<b>Case</b>	<b>Service &amp; Cost</b>	<b>Provider/rate</b>	<b>Dates approved</b>	<b>Total approved</b>
# 25 CHINS	Residential education	UMFS 231.00/ school day	3/19/15 - 5/31/15	10,164.00

5. CPMT members reviewed adoption subsidy policy and roles and responsibilities for covering the cost of education in a residential setting. Members understood adoption subsidy funds cannot cover education; however those funds must be applied to all allowable expenses, if not covered by Medicaid or private insurance. Members discussed the option of sending school staff to a residential facility, in lieu of CSA covering the cost of education. Although that could be an option, many residential facilities will not allow it due to their own program requirements that include the youth attending the normal school day and participating in all aspects of the program.
6. CPMT adjourned at 2:10 until the regularly scheduled meeting at 9 a.m. on March 19, 2015.