

**AMELIA COUNTY  
COMPREHENSIVE SERVICES ACT  
COMMUNITY POLICY AND MANAGEMENT TEAM  
MEETING AGENDA  
September 17, 2015  
9:00 A.M.**

1. Call to Order
2. Approval of the minutes of August 20, 2015.
3. Non-mandated funding policy
4. Announcements/Other items
5. Adjournment – Next meeting is October 22, 2015.

\*Virginia Code Section 2.2-5210 states: “Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community management and planning team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential. Demographic, service and cost information on youths and families receiving services and funding through this chapter that is of a non-identifying nature may be gathered for reporting and evaluation purposes.”

**AMELIA COUNTY COMPREHENSIVE SERVICES ACT  
COMMUNITY POLICY AND MANAGEMENT TEAM**

August 20, 2015

**MINUTES**

Present: Nadeem Ahmed (CSB), Carla Cave (Finance Director), Paul Folliard (Parent Rep.), Taylor Harvie (County Administrator), Hope Hodgson (CSA), Sheryl Jackson-Wade (CSU), Martha Pullen (DSS), Jennifer Ramey/Anu Upadhaya (ACPS), Annette Wetzel (Health Dept.).

The meeting was called to order by Annette Wetzel, Chair, on August 20, 2015 at 9:05 a.m. in the meeting room of the Amelia County Administrative Building.

1. The minutes from the June 18th meeting were approved.
2. Upon a motion by Taylor Harvie the CPMT went into Closed Session in accordance with Section 2.2-3711 (A)(4) of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business for the consideration of funding requests on behalf of services for particular children and/or families.
3. Upon a motion by Taylor Harvie the meeting was reconvened.
4. Martha Pullen moved to certify during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for Closed Session were discussed. The motion was supported by a roll call of all in attendance. The following certified with the response "aye": Nadeem Ahmed, Carla Cave, Paul Folliard, Taylor Harvie, Hope Hodgson, Sheryl Jackson-Wade, Martha Pullen, Jennifer Ramey, Anu Upadhaya and Annette Wetzel.
5. Upon motion by Martha Pullen the requests listed below were approved.

Case #	Eligibility	Service	Provider	Dates	Unit Cost	Total Cost
10	FAPT approved CHINS	Room and Board (only covered through age 18)	Grafton	10/01/15 - 1/05/16	61.00/day	5,917.00
25	Court approved CHINS	Residential Education	UMFS/Charterhouse	9/01/15 - 12/31/15	242.00/day	22,022.00
28	Foster care	Treatment Foster Care, support and supervision	Intercept	7/06/15 - 10/31/15	174.55/day	20,596.90
28	Foster care	Mentoring	VA Family Services	TBD, within the quarter	30.00/hr., up to 10 hours/wk.	3,300.00
29	FAPT approved CHINS	Residential Education	Hallmark	9/01/15 - 12/31/15	132.00/day	12,012.00
					<b>TOTAL</b>	<b>63,847.90</b>

6. Hope Hodgson discussed the Three Year Plan and asked CPMT members to consider the successes and challenges within their agencies and how these tie into the CSA program. Additionally, members were asked to

talk with their staff and explore concerns and possible trends within the population they serve. Hope also asked members to think about how they approach the annual gap survey and consider how we can address identified gaps as we continue to review and update our Three Year Plan.

7. CPMT members are planning for a short meeting on the 17th of September prior to the OCS Training and FAPT/CPMT Network Meeting.
8. CPMT members requested additional information from other localities regarding their handling of non-mandated cases. Hope Hodgson will consult other CSA staff statewide and report the responses back to CPMT.
9. CPMT members also requested additional information on how non-mandated funds are handled when a supplemental allocation is requested. Hope Hodgson will confirm the process with OCS staff and report back to CPMT.
10. Anu Upadhaya provided CPMT with the June 2015 Special Education Annual Performance Report. The report indicates significantly positive results for the ACPS Special Education Program. These results include the lowest out of school placement rate in Region 8, as well as the highest scores in English (reading and writing).
11. Adjourned at 11:20 a.m. until September 17, 2015 at 9:00 a.m.