

**AGENDA**  
**COUNTY OF AMELIA BOARD OF SUPERVISORS**  
**GENERAL DISTRICT COURTROOM**  
**WEDNESDAY, AUGUST 16, 2017**

**REGULAR MEETING**  
**7:00 P.M.**

- 1. CALL TO ORDER/DETERMINATION OF QUORUM-CHAIRMAN**
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 3. CONSENT AGENDA**
  - A. Approve/Amend Board Agenda
  - B. Approval of Minutes
  - C. Approval of Financial Reports
- 4. PUBLIC COMMENTS**
- 5. STAFF/COMMITTEES/ORGANIZATION REPORTS AND PRESENTATIONS**
  - A. Virginia Department of Transportation – Monthly Status Report
  - B. Presentation to the Board by Greg Thompson
- 6. OLD/NEW BUSINESS**
  - A. Resolution-Unfunded Mandates
  - B. Refund Request by Commissioner of Revenue to Buggs Island Telephone Co-op Inc.
  - C. Restoration of the Hindle Building
  - D. Broadband Easement
  - E. Anderson Lane Reversion of Ownership
  - F. Report on FY2017 Budget
- 7. COUNTY ADMINISTRATOR'S REPORT**
- 8. BOARD OF SUPERVISORS' COMMENTS/REPORTS**
- 9. CLOSED MEETING – Section 2.2-3711, Code of Virginia, 1950, as amended**
- 10. MOTION TO ADJOURN OR CONTINUE MEETING**

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE AMELIA COUNTY COURTHOUSE ON WEDNESDAY, AUGUST 16, 2017.

PRESENT:

THOMAS R. GLEASON	District 1
JUDY M. JONES	District 2
RALPH A. WHITAKER, JR.	District 3
CARROLL E. BARNARD	District 4
FRANKLIN D. HARRIS	District 5

Board of Supervisors

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Director of Planning and Zoning  
JEFF GORE, County Attorney  
CARLA CAVE, Finance Director  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the August 16, 2017 Regular Meeting of the Amelia County Board of Supervisors to order at 7:00 P.M. and determined there was a quorum with five members in attendance.

Supervisor Whitaker offered the invocation, and everyone joined in the Pledge of Allegiance.

### **CONSENT AGENDA**

#### **1. Approve/Amend Agenda**

The Agenda was amended to include a request from Alan Vernon on behalf of the Amelia School Board. The amended agenda was unanimously approved on a motion by Supervisor Jones.

#### **2. Approval of Minutes**

The July 19, 2017 Regular BOS Meeting minutes were unanimously approved on a motion by Supervisor Whitaker.

#### **3. Approval of Financial Reports**

The July 2017, Financial Reports were unanimously approved on a motion by Supervisor Jones.

## **PUBLIC COMMENTS**

During the Public Comments, Linda Adkins and Robin Raikes of Moorefield Meadows spoke to the Board regarding the speed limit in their area. There used to be a 25 mph speed limit sign that was removed by VDOT. The speed limit for secondary roads where a sign is not posted is 55 mph. They also complained about young boys drag racing in the neighborhood.

Matthew Brown asked the Board if they remembered that a Broadband company that the County paid \$30,000 to has not provided any service but a company that was going to charge no money has already provided customers with Broadband service.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. VDOT Monthly Status Report**

Kevin Reichert, Chesterfield Resident Engineer, gave the monthly VDOT report of projects in the County. He reported that Archers Creek Road is complete and they have started on Rodophill Road. Route 708 bridge construction is on schedule and has a completion date of the first of 2018. He reported that there was \$76,000 left from previous projects that are available to the County. The CTB has reduced funding for localities. Supervisor Barnard asked about the speed limit sign at Moorefield Meadows. Mr. Reichert explained that Moorefield Meadows did not meet the statutory requirement during the road study but he would order another speed study. Supervisor Gleason asked that VDOT check out Genito Road and Drunkard Road because the shoulders are eroding. Supervisor Whitaker mentioned that there was no speed limit sign on Virginia Street going in one direction.

### **2. Presentation to the Board by Greg Thompson**

Taylor Harvie presented pewter plates depicting the Revolutionary War to the Board from an Amelia resident, Greg Thompson. Mr. Thompson also left materials for the County to review regarding improvements to the County Government and making Amelia a better place to live.

## **OLD/NEW BUSINESS**

### **1. Resolution for Unfunded Mandates**

A Resolution to request the Virginia State Legislature to cease imposing new and begin removing existing unfunded mandates on local school systems and other County operations was unanimously approved on a motion by Supervisor Whitaker.

### **2. Commissioner of the Revenue Request for Refund**

The Board approved a request for a refund to the Buggs Island Telephone Co-op Inc. for overpayment of taxes on a motion by Supervisor Jones.

### **3. Restoration of the Hindle Building**

Roger Pinholster addressed the Board regarding the restoration of the Hindle Building to develop a craft school. The Board decided that an environmental assessment needs to be completed to see if it would be feasible.

### **4. Broadband Easement**

On a motion by Supervisor Jones, the Board approved County Administrator, Taylor Harvie, to enter into an easement agreement with Mid Atlantic Broadband Cooperative.

### **5. Anderson Lane**

On a motion by Supervisor Whitaker, the Board approved County Administrator, Taylor Harvie, to enter into an easement agreement with Dominion Energy regarding Anderson Lane.

### **6. Report on the FY2017 Budget**

Mr. Harvie reported that there have been several meetings between the County and members of the Amelia School Board. The firm of Robinson, Farmer and Cox is scheduled to begin an audit as soon as the records are ready.

### **7. Amended Item-Payment for CIP Project-Alan Vernon**

Alan Vernon, of the Amelia School Board requested payment for a PA System that was budgeted in FY2016 but was not done until FY 2017. There was much discussion as to where the funds would come from since the CIP budget for FY2017 did not include funding for that project. Carla Cave, Finance Director, stated she was concerned with setting precedence for agencies to request funding for projects that were funded in previous years but not done. Supervisor Jones asked if it was written in the policy there has to be a formal request to have funds carried into the next fiscal year. Ms. Cave said it was not. Supervisor Jones asked if the County needs to strengthen the language to close any loopholes. The County Attorney said that the policy revision should not be included in this action. The only thing to consider by the Board is approval for the current project to be paid from CIP funds. There was discussion regarding other projects in the 2018 CIP budget that have not been started to see if those funds could be used to fund this project. Mr. Harvie pointed out there were several projects in the FY2017 CIP budget that have not been started and some leftover funds from completed projects. Supervisor Barnard said he was opposed to using FY2018 funds. The Board agreed there was funding left from the HVAC replacement and the upgrades for the football field at Joe Paulette Park that could be allocated to pay for the PA System project. Supervisor Gleason suggested the funds come from the current school budget and meet in 30 days to determine how handle the situation. Other supervisors did not think that was a good idea. Supervisor Jones made a motion to appropriate funds from the unexpended CIP monies from 2017 to cover this expense and ask Mr. Vernon to let them know what projects that have been completed that were came in under budget so that the money could be used to avoid cutting other projects. The vote was 3 for and 2 against.

Ms. Cave pointed out that the bills have to be paid from somewhere. Mr. Harvie suggested that the bills be paid from the unexpended funds from 2017 CIP budget. Supervisor Jones asked how much was remaining from the HVAC project. Mr. Vernon believed it to be \$60,000 to \$70,000. Supervisor Jones restated the motion to read the Board will use those funds remaining from unexpended expenses associated with the HVAC to cover the 2 invoices that have been received and between now and the next meeting find out where there is additional money in the 2017 CIP budget to fund the remainder of the project. Mr. Vernon wanted to know what would happen if there were not enough funds to cover the current bills since he did not have an exact figure on the balance of the HVAC project. Mr. Harvie asked if funds could be taken from the generator or the sprinkle fund. Supervisor Harris asked what the total of those 2 projects were. Mr. Harvie reported the here was \$116,000 on the generator project minus what has be spent and in the Joe Paulette upgrades for sprinklers there was \$133,000. That project has not been started. David Whitaker stated he did not believe that it would be done this year because of the time of year it would need to be done. Supervisor Jones then stated the motion was to use the unexpended funds from the HVAC project and supplement that with monies from the sprinkler system project from the 2017 CIP budget. Supervisor Barnard asked if the Board understood that this money for the sprinkler system was the Park and Recs project and the money is being taken from them. Mr. Harvie said he thought that if they paid the bill this way they could take funding from the school's 2018 paving project and use it to pay back the Parks and Rec sprinkler project. Mr. Vernon said that Phase 1 has been completed but there was some money left. Supervisor Gleason asked who is ultimately responsible for making expenditure decisions for the school. Mr. Vernon explained that he just joined the CIP committee in 2017. The motioned was called for again by Supervisor Harris. Supervisor Whitaker repeated that the motion was basically using unexpended funds they have from 2017 and if needed they would use money from the sprinkler system project that has not been started. The motion was unanimously approved. Supervisor Jones asked Ms. Cave what information she needed from Mr. Vernon. Ms. Cave said she is able to see all unexpended funds in the CIP budget. Supervisor Jones also asked Ms. Cave to begin the process of updating the policy to accurately reflect how to handle carryover funds in the CIP budget and to make sure all agency heads have a copy.

## **COUNTY ADMINISTRATOR'S REPORT**

### **1. Waste Management of Virginia**

Taylor Harvie, County Administrator, reported the host fee check from Waste Management for July was \$25,918.45.

### **2. Thank you note**

The Board was given a thank you note from the Appomattox Senior FFA to thank them for sponsoring the Southwest Area Growing Leaders award.

### **3. Piedmont Regional Juvenile Detention Commission**

The Board was given information on the PRJDC July 19, 2017, meeting.

**4. Virginia's Heartland Regional Industrial Facility Authority**

The Board received the minutes from the Virginia's Heartland July 25, 2017 meeting.

**5. Landfill Certificate of Deposit Renewals**

Pam Conyers, Treasurer, submitted the renewal of the Certificate of Deposits for Waste Management.

**6. Piedmont Area Veteran's Council**

The Board was given information regarding PVAC's meeting times and services they offer.

**7. Comcast**

Comcast notified the County that updates were being sent to customers in their August bill.

**8. Southside Virginia Community College**

SVCC submitted their latest newsletter.

**9. Chesapeake Bay Restoration Fund Advisory Committee**

The Chesapeake Bay Fund Advisory Committee announced they were accepting grant applications to conduct Chesapeake Bay related education and restoration activities.

**10. Commonwealth Regional Council**

The CRC submitted their Item of Interest from July.

Mr. Harvie also told the Board that Kathy Easter is resigning from the Crossroads Board and a new appointment would need to be made.

Mr. Harvie notified the Board that a closed session was needed.

County Attorney Jeff Gore announced the motion should be:

"I move that the Board of Supervisors convene in closed session pursuant to Va. Code Section 2.2-3711A(8) for consultation with legal counsel regarding the proposed Memorandum of Understanding with the School Board addressing how school division finances are to be managed and administered."

The motion was made by Supervisor Jones and was unanimously approved.

The Board entered into closed session.

