

Amelia County Electoral Board  
Minutes – Tuesday, August 27, 2019

ATTENDEES: Mary Alice Williams, Chair      Brenda Johnson, Secretary  
                  Mamie Barley, Vice Chair      Peter Smith, Director of Elections

The Electoral Board of Amelia County met on Tuesday, August 27, 2019 in the Registrar's Office. The meeting was called to order by Chairman Williams at 10:00 AM.

Minutes of the June 12<sup>th</sup> and July 22<sup>nd</sup> meetings were approved as presented.

Smith updated us on his activities since the last meeting. He gave DHS agent, Finney a tour of our voting precincts and the office for a security analysis on August 15<sup>th</sup>. Ballots for the 2019 General Election have been received. We approved the number of ballots to be distributed to each precinct. CAP machine Logistics and Analysis testing will be conducted on August 30<sup>th</sup>. Our Electronic Poll Books are six years old; therefore, we need to consider replacing them during the next budget cycle.

We reviewed the list of Officers of Election and assigned workers for the November 5<sup>th</sup> election. OOE Audra Morris resigned as she had decided to run for a local office. We discussed the possibility of using high school seniors as pages at the polls for the November election. Duties would include serving as greeters, directing voter traffic and performing other miscellaneous tasks. Brenda will check with the high school administrators to determine if we can meet with honors class students to talk about voter registration and the possibility of serving as pages.

Training for the Officers of Election (OOE) Chiefs and Assistant Chiefs has been finalized. It will be held on Tuesday, September 10<sup>th</sup> from 10:00 - 12 noon at the county library. A representative from DHS will participate in the training. Lunch will be served.

OOE training for the November 5<sup>th</sup> election will be held on Tuesday, October 29<sup>th</sup> at 7:00 PM with an OOE appreciation dinner to precede the training. Smith has secured the gift and is preparing the Certificates of Appreciation.

Continuing to have discussion regarding remodeling of the office to accommodate early voting in 2020. At our next meeting we will discuss ways to keep the Board of Supervisors informed about the activities of the Registrar's Office and early voting.

Barbara Tabb, President of VEBA from Prince George County will be invited to attend our next meeting. The next meeting was scheduled for Tuesday, October 8<sup>th</sup> at 10:00 AM.

The meeting was adjourned at 11:00 AM.

Respectfully submitted,

  
Brenda H. Johnson, Secretary