

VIRGINIA: AT AN ORGANIZATIONAL MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, JANUARY 21, 2015 at 6:15 PM.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5
	Board of Supervisors	

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the January 21, 2015 Organizational Meeting of the County of Amelia Board of Supervisors to order at 6:15 P.M. and determined there was a quorum present with all members in attendance.

Chairman Bennett offered the invocation and everyone was invited to join in the Pledge of Allegiance.

### **ELECTION OF CHAIRMAN**

The meeting was turned over to County Administrator, Taylor Harvie. Mr. Harvie called for nominations for Chairman for the 2015 Board of Supervisors. Supervisor Barnard nominated Supervisor Franklin D. Harris to serve another term as Chairman for the 2015 year. The nomination was unanimously approved. Mr. Harvie returned the meeting to Chairman Harris. Chairman Harris called for nominations for Vice Chairman for the 2015 Board of Supervisors. Supervisor Barnard nominated Supervisor Whitaker to serve as Vice Chairman for 2015. The nomination was unanimously approved, with Supervisor Whitaker abstaining.

### **CONSIDERATION OF THE RULES OF THE BOARD OF SUPERVISORS**

The Rules of the Board of Supervisors were reviewed and unanimously approved on a motion by Supervisor Jones.

### **ESTABLISHMENT OF DATES, TIMES AND PLACES FOR THE REGULAR 2015 MONTHLY BOARD OF SUPERVISOR' MEETINGS.**

The 2015 BOS meeting dates were unanimously approved on a motion by Supervisor Whitaker.

**CONSIDERATION OF BOARD MEMBERS' APPOINTMENTS TO COMMITTEES, AUTHORITIES, COMMISSIONS, etc.**

Each Board Member agreed to continue to serve in 2015 on the committees they served in 2014. The appointments were unanimously approved on a motion by Supervisor Jones.

Being no further business for the January 21, 2015 Organizational Meeting, Supervisor Jones motioned for the meeting to be adjourned. The motion was unanimously approved.

Minutes Approved: February 18, 2015

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Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

ATTEST:

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A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, JANUARY 21, 2015

PRESENT: ELLSWORTH J. BENNETT	District 1
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Board of Supervisors	

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
CARLA CAVE, Finance Director  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the January 21, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Chairman Whitaker offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was unanimously approved on a motion by Supervisor Whitaker.

**APPROVAL OF MINUTES**

The following minutes were unanimously approved on a motion by Supervisor Jones.

- Regular Meeting – December 17, 2014

**APPROVAL OF TREASURER’S DECEMBER 2014 ACCOUNTABILITY BALANCE SHEET**

The Treasurer’s December 2014 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF TREASURER’S DECEMBER 2014 REVENUE SUMMARY**

The Treasurer’s December 2014 Revenue Summary was unanimously approved on motion by Supervisor Whitaker.

## **APPROVAL OF EXPENDITURES' REPORT FOR DECEMBER 2014**

The Expenditures Report for December 2014 was unanimously approved on motion by Supervisor Jones.

## **APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-DECEMBER 2014**

The AP Check Register for December 2014 was unanimously approved on motion Supervisor Whitaker.

## **PUBLIC COMMENTS**

Matthew Brown addressed the Board of Supervisors regarding his opposition of the Amelia Needs Assessment Study and felt that it is a Wants Assessment and not a Needs Assessment. He believed that the incident regarding an inmate breaking away from a Deputy was caused by not following operating procedures. He felt that taxpayers should not have to pay 10 million dollars because someone did not do their job. He stated that projected growth does not support the changes proposed. He questioned why Board members would vote for the Needs Assessment when so many residents are having financial hardships. He stated he was proud of District 1 and District 4 Supervisors for breaking ranks and voting against the Comcast Agreement.

No one else came forward to speak and the Public Comments were closed.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. Monthly Status Report**

David Whitaker presented the Board with the monthly VDOT report of projects in Amelia County. He highlighted inspections conducted on Oak Springs Plantation and Redfield South, and reported the County has received the punch lists for Oak Springs. Traffic study was done on Mount Zion Road and VDOT recommended statutory posting of speed limits of 55 and 45 for trucks. A list of roads that VDOT will resurface next year was given to each Board member. In February upgrades to signs will be done on Route 153.

## **OLD/NEW BUSINESS**

### **1. Special Event Permit**

An application for a Special Event Permit was requested by Brenda Hutchinson Lawson to hold the annual Family Bluegrass Festival at the Amelia Campground, 9720 Military Road, Amelia, Virginia. This event will be held May 14-16, 2015 and August 13-15, 2015.

The permit was unanimously approved on a motion by Supervisor Whitaker.

## **2. Resolution for Dissolution of the Old Dominion RC&D Council, Inc.**

The Resource Conservation and Development Program was established in 1964, and funded by the Department of Agriculture. The Federal Government has not funded nor provided technical and financial assistance to state, local government units or nonprofit organizations in rural areas since 2010. During the October 20, 2014 meeting, the Old Dominion RC&D Council voted unanimously to recommend dissolution of the organization. In December a majority ballot vote cast by the sponsoring organization concurred with the recommendation to proceed with the dissolution. A Resolution in support of the dissolution is required for an official vote.

The Resolution was unanimously approved on a motion by Supervisor Jones.

## **CONSENT AGENDA**

### **COUNTY ADMINISTRATOR'S REPORT**

#### **1. Waste Management of Virginia**

Mr. Harvie reported the Host Fee check from Waste Management was \$46, 782.63 for the month of December. He reported to date, the County has received \$292,396.69 of the \$540,000.00 that was budgeted for the FY 2015. The average for the first 6 months has been \$48,732.78 per month, exceeding the \$45,000.00 monthly average for the year. Supervisor Whitaker reported that he visited the landfill and they are preparing for the Duke Power Ash. They have a separate area for this ash and it will not be comingled with any other type of waste.

#### **2. Comcast Price Adjustment**

Comcast has notified Amelia County that starting February 1, 2015 new prices will apply to select XFINITY TV and Internet services and equipment. Supervisor Whitaker asked about the progress of customer complaints from December and Mr. Harvie said that he knew of one customer that had their issue resolved. Supervisor Barnard stated that several residents have made complaints to him and he advised them to contact the County Administrator.

#### **3. Crossroads Community Services**

Will Rogers, Executive Director of Crossroads Community Services submitted the FY2014 Annual report for Crossroads Community Services for the Board's review. Supervisor Jones added that the interviewer that they expected to hire did not work out so the search for a new Executive Director has been re-activated.

#### **4. Amelia County Department of Emergency Management Memo**

Emergency Management Director, Kent Emerson submitted an update on the purchase of a new tanker for the Amelia Volunteer Fire Department. The initial cost of the truck in 2009 was \$310,000.00. The cost of the truck now is \$331, 946.00. Mr. Harvie recommended that Board approve the additional cost of the truck.

The Board unanimously approved the increased cost of the truck on a motion by Supervisor Jones.

**5. project:HOMES**

An annual report from project:HOMES was received for the Boards review.

**6. Annual Snowflake Ball**

Amelia County Parks and Recreation extended an invitation to the Board members for the 12<sup>th</sup> annual Snowflake Ball that was held January 17, 2015. Supervisor Jones mentioned that the passion and effort the volunteers showed was very impressive and Amelia County could not have events without these volunteers.

**7. Governance in the 21<sup>st</sup> Century: The Role of Leadership**

Taylor Harvie presented the Board with a registration form for anyone wishing to attend the training. March 3, 2015 is the deadline to register.

**8. Virginia Legal Aid Society**

Mr. Harvie shared a letter he received from Virginia Legal Aid Society thanking Amelia County for their support and asking for continued funding. They included examples of how they have been able to help in our community.

**9. Industrial Development Authority Rezoning Request Update**

At the Regular Industrial Development Authority meeting on January 13, 2015, the members unanimously agreed to withdraw the request to rezone 26.42 acres from RR-3 rural Residential to M-2 Industrial District. The Board initially heard the request on July 16, 2014, along with a Public Hearing on this request. There was no action taken by the Board at that time.

**10. Chula Home Rehabilitation**

On January 15, 2015, representatives from STEPS, project:HOMES, Amelia County and Earl Howerton met at a house in Chula that is in desperate need of rehabilitation. Paperwork will be sent to the owners and STEPS and project:HOMES will determine what assistance can be provided.

**11. Redfield South and Oak Springs Plantation Report**

Amelia County has received a letter from VDOT explaining what needs to be done in order for VDOT to take these roads into their system. Darryl Gough, Public Works, has received quotes on most projects to be done.

**BOARD MEMBER COMMENTS /REPORTS**

**District 1-The Honorable Ellsworth “Jim” Bennett**

Supervisor Bennett reported he received a letter from Dominion Resources requesting he attend a meeting regarding the natural gas pipeline. He reported that while the pipeline will not be going through Amelia, the Virginia Beach area will have provisions for that area to utilize the service.

**District 4-The Honorable Carroll E. Barnard**

Supervisor Barnard stated he hoped everyone has had an opportunity to see the new sign at the Industrial Park. He thanked the County Administrator and their staff for what they have done for Economic Development. He thought the work scheduled in the Industrial Park will be an improvement. Mr. Harvie added that the sign will carry emergency messages and advertisement once the County determines the cost after a 90 day operation.

**District 5-the Honorable Franklin D. Harris**

Chairman Harris stated he attended a Tobacco Commission meeting, but nothing to report at this time.

**MOTION TO ADJOURN/CONTINUE MEETING**

On a motion by Supervisor Jones, the January 21, 2015 Regular meeting was unanimously adjourned.

Minutes Approved: February 18, 2015

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Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

ATTEST:

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A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, FEBRUARY 18, 2015

PRESENT: ELLSWORTH J. BENNETT District 1  
JUDY M. JONES District 2  
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CARROLL E. BARNARD District 4  
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Board of Supervisors

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
ROGER WILEY, County Attorney  
CARLA CAVE, Finance Director  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the February 18, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Chairman Harris offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was amended to include the annual report form Mary Hickman, Commonwealth Regional Council and was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF MINUTES**

The following minutes were unanimously approved after minor corrections on a motion by Supervisor Jones.

- Organizational Meeting-January 21, 2015
- Regular Meeting – January 21, 2014

**APPROVAL OF TREASURER’S JANUARY 2015 ACCOUNTABILITY BALANCE SHEET**

The Treasurer’s January 2015 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Whitaker.

## **APPROVAL OF TREASURER’S JANUARY 2015 REVENUE SUMMARY**

The Treasurer’s January 2015 Revenue Summary was unanimously approved on motion by Supervisor Whitaker.

## **APPROVAL OF EXPENDITURES’ REPORT FOR JANUARY 2015**

The Expenditures Report for January 2015 was unanimously approved on motion by Supervisor Jones.

## **APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-JANUARY 2015**

The AP Check Register for January 2015 was unanimously approved on motion Supervisor Jones.

## **PUBLIC COMMENTS**

Greg Marston appeared before the Board and spoke on the subject of Industrial Hemp. He requested the Board pass a Resolution supporting Industrial Hemp in Amelia County.

Steve Flippen spoke regarding the health benefits of CDB oil.

No one else came forward to speak and the Public Comments were closed.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. Monthly Status Report**

David Whitaker presented the Board with the monthly VDOT report of projects in Amelia County. He mentioned that snow removal was being done. He also included information on a project that has been completed on Route 608, Little Patrick Road. Signs have been redone and speed limits have been lowered at the sharp corner. He also submitted a timeline on the Route 620 bridge project.

## **PLANNING AND ZONING**

### **1. 2016-2020 Capital Improvement Plan**

David Whitaker presented the 2016-2020 Capital Improvement Plan. Mr. Whitaker advised the Planning Commission met in December and there was a workshop held with agency directors. The total 5 years plan is approximately 45 million dollars. In January the Planning Commission approved the CIP and asked it be forwarded to the Board of Supervisors and recommended it be accepted as a guide during the Budget process. Supervisor Barnard asked if Mr. Whitaker if the figures for School buses were adequate. Mr. Whitaker said he felt they were.

The Capital Improvement Plan report was unanimously accepted on a motion by Supervisor Jones.

## **2. Summary Report to Amend Zoning Ordinances**

David Whitaker advised the Board that there are some zoning ordinances that should be considered for expansion of permitted uses. He suggested that he submit a summary report with his recommendations.

On a motion by Supervisor Whitaker, the Board unanimously approved the Planning Commission to proceed with the Zoning Amendment process.

## **OLD/NEW BUSINESS**

### **1. STEPS, Inc.**

A letter from Sharon L. Harrup, MS, President and CEO of STEPS, Inc. submitted a letter to request the Board recommend individuals who would be interested, engaged and willing to dedicate time to focus on the needs of those living in poverty in the County and how to provide a network to assist them. Supervisor Jones suggested that the Board utilize Amelia Churches Together (ACT) to provide names of those who may be willing to serve. County Administrator Taylor Harvie said he would have a list at the next meeting. Ms. Harrup also requested an appointment to the Tripartite Board of Directors. Roger Wiley, County Attorney advised that it must be an elected official but that elected official could appoint a staff person as an alternate. The letter also requested financial support for a local match to obtain a grant. Since it is the middle of a budget year, the Board would need to appropriate additional funding in the amount of \$7428.00.

The Board unanimously approved the additional funding on a motion by Supervisor Jones.

### **2. Virginia Growth Alliance Request for Letter of Support**

The Southern Virginia Higher Educational Center requested a letter of support for the “2016 Application for funding of the SVHEC Technical Assistance Grant request for a Southern Transit Feasibility Study” to explore the development of rural bus service that would serve all counties in VGA.

The Board unanimously approved to submit a letter of support on a motion by Supervisor Whitaker.

### **3. Marc Chimento Amelia Motor Raceway Compliance to the Special Exception Permit**

As a stipulation of the Special Exception Permit issued to the Amelia Motor Raceway, Marc Chimento was required to present the current year’s racing schedule for the Board’s approval. Mr. Chimento appeared before the Board and advised the Board he did not have anything in writing but he planned on running races weekly March through November. Supervisor Jones

clarified that the races would be held Saturday nights. Supervisor Barnard asked Mr. Chimento if he had a schedule of events for the Board. Mr. Chimento advised that he cannot create a schedule until March when he is notified of dates. Supervisor Barnard stated he did not believe the Board could not decide on anything until some kind of schedule and the types of events to be held is presented to the Board. Mr. Chimento stated there would be 2 State races that the Board was used to. There would be no National races that he is aware of and there would be Saturday night races. Chairman Harris stated that the Board would like to have an official document to study and to be able to approve. Supervisor Jones said she understood that Mr. Chimento to say he was looking at Saturday nights starting in March beginning as soon as he gets the schedule. She wasn't sure why Mr. Chimento would be required to submit the information in writing. She stated she was aware of issues in the past but she believed Mr. Chimento to be in compliance of the special exception permit, and believed the activities are the same activities that have been held for 20 years in the County. Supervisor Barnard asked for clarification on the requirements of the Special Exception permit. Taylor Harvie explained that a written schedule was needed to make the neighbors aware of when State races would be held since they involved extended hours. Mr. Chimento explained that he has hired someone that deals with the neighbors. David Whitaker explained that the permits states that "beginning the first Saturday in April, races may be held on Saturday nights. At the beginning of the race season, Marc Chimento shall review the Special Exception permit for the Amelia Motor Raceway with the Amelia Board of Supervisors." Mr. Whitaker pointed out that racing in March is not permitted. Supervisor Barnard noted that is the reason another month is needed to look at the schedule and each Board member needs to have a copy of the Special Exception permit to be sure there is adherence to the requirements. Chairman Harris asked Mr. Chimento what he had turned in to the Board in previous years. Mr. Chimento advised he had given hand written dates of when the races would be held. Mr. Whitaker asked Mr. Chimento when he would have the information he needed regarding State races. Mr. Chimento said State races begin in March but not in Virginia. There was discussion between Board members, County Administrator and Mr. Chimento regarding the possibility and willingness to present a written schedule. Mr. Chimento questioned if he was required to give a written schedule according to the permit. Mr. Whitaker substantiated that he was required to give a written schedule and the Board had expected Mr. Whitaker to monitor such. Mr. Whitaker thought Mr. Chimento was doing a disservice to the Board members by not giving them a written schedule, and not inviting the County out to see if the conditions imposed last year have been met. Mr. Whitaker felt that Mr. Chimento had put himself and Mr. Whitaker in a bind by not pre-coordinating the issues. Mr. Whitaker felt he could not give guidance to the Board because Mr. Chimento has not been cooperative in keeping the County abreast of the progress of conditions that were supposed to be improved. Supervisor Jones suggested the Board allow the County staff to monitor the situation and bring to the Board any problems of non-compliance. She informed Mr. Chimento that he should work with the County staff and the schedule should be posted in the Amelia Monitor so that the Board and the community will know what the schedule is. Supervisor Barnard questioned the end time of the races. He wanted to know if there was a curfew for State races and Mr. Whitaker said there was no definite stop time. Supervisor Bennett requested the suggestions made by Supervisor Jones be brought to a vote. A motion to allow staff to oversee the Amelia Motor Raceway Special Exception Permit and bring any problems to the Board for action was approved 4-1. Supervisor Barnard voted against.

#### **4. Appointments**

Two appointments were made to the James L. Hamner Public Library Board of Trustees. Supervisor Bennett appointed Gail Geraghty for a 4 year term beginning 7/1/2014 through 6/30/2018, and supervisor Jones appointed Mary Beth Harding for a four year term beginning 7/1/2015 through 6/30/2019. Both appointments were unanimously approved.

Supervisor Jones nominated Supervisor Whitaker to serve on the Crossroad Community Services Board with Supervisor Jones as the alternate. The nomination was unanimously approved.

#### **5. Proposed Budget Schedule**

Carla Cave, Finance Director, provided the Board with a schedule for the FY2016 budget year for the Board's consideration. No action was required. Supervisor Jones asked that Budget Workshop dates be send out as soon as possible.

#### **6. Oak Springs and Redfield South Road Projects**

Taylor Harvie presented the Board with a report and costs to make the necessary improvements to allow VDOT to accept these roads into the VDOT system. The cost for Oak Springs was \$7, 240.20. The cost for Redfield South was \$23, 164.58. Mr. Harvie believed the funding would be used from the maintenance budget. Supervisor Barnard wanted to know what safeguards are in place to assure this problem would not happen again. Mr. Harvie stated that there would be no more letters of credit issued and all work would require a bond..

The Board unanimously approved the project on a motion by Supervisor Jones.

#### **7. Commonwealth Regional Council**

Mary Hickman, CRC, appeared before the Board to present the CRC annual report. She shared how CRC can strengthen localities by assisting its members by developing policy, program or projects. They offer grant writing assistance and administering grants. The cost for members is far lower for services. She mentioned how CRC was able to give assistance in obtaining the FY-14 Industrial Revitalization Fund grant. Some services CRC provides are mapping and GIS, and grant clearinghouse program.

### **CONSENT AGENDA**

### **COUNTY ADMINISTRATOR'S REPORT**

#### **1. Waste Management of Virginia**

Mr. Harvie reported the Host Fee check from Waste Management was \$47,469.67 for the month of January. He reported to date, the County has received \$339,866.36 of the \$540,000.00 that was budgeted for the FY 2015. The average for the first 7 months has been \$48,552.34 per month, exceeding the \$45,000.00 monthly average for the year.

## **2. Hefty and Wiley Response Regarding Virginia Freedom of Information Act**

Roger Wiley, County Attorney, responded to the Amelia Monitor regarding a FOIA request. He explained that a one member Board cannot comply with the same requirements as a Board of several members according to the Virginia Freedom of Information Advisory Council.

## **3. Regional Reporter**

Mr. Harvie provided the Board with a copy of the Fall/Winter 2014-2015 edition of the Regional Reporter, News and Events from the Commonwealth Regional Council.

## **4. Amelia County Streetscape Improvements Project**

A letter was sent by the Community Development Planner for CRC showing the progress of the Streetscape Improvement Project. Supervisor Barnard asked if the funds could be used for street lights on streets around the Courthouse.

## **BOARD MEMBER COMMENTS /REPORTS**

### **District 2-The Honorable Judy M. Jones**

Supervisor Jones notified the Board she had been re-appointed to the Health and Human Services Steering Committee with VACA. She also thanked all the friends, neighbors and County staff for their support during her husband's hospitalization.

### **District 3-The Honorable Ralph A. Whitaker**

Supervisor Whitaker spoke regarding a meeting that was held a few weeks earlier at the Vo Tech Center. He thought the Board might want to consider what they expect and how they could help enhance Amelia County.

### **District 4-The Honorable Carroll E. Barnard**

Supervisor Barnard also discussed the Vo Tech and thought it was too important not to give attention to it.

## **CLOSED MEETING**

A motion was made by Supervisor Jones to enter into a closed session pursuant to the Virginia's Freedom of Information Act. The subject and purposes fall within the following exemptions under Section 2.2-3711 of the Code of Virginia 1950, as amended: A-5 Prospective business or industry or the expansion of an existing business or industry where no previous announcements has been made of the business' or industry's interest in locating or expanding it facilities in the community. The motion was unanimously approved.

The meeting was returned to open meeting on a motion by Supervisor Jones. The motion was unanimously approved.

**CERTIFICATION OF CLOSED MEETING**

Chairman Harris called for a motion on the Certification Resolution of the closed meeting. Supervisor Whitaker made a motion that the Board of Supervisors approve the Certification Resolution of the closed meeting as follows:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the County of Amelia Board of Supervisors has convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia, 1950, as amended, requires a certification by the County of Amelia Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the County of Amelia Board of Supervisors hereby certifies that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies, and (2) only such public business matters, as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the meeting to which this certification applies.

The motion carried by a roll call vote of 5-0 recorded as follows:

VOTE:           AYES:                                   NAYS:           NONE

- District 1 – Supervisor Bennett
- District 2 – Supervisor Jones
- District 3 – Supervisor Whitaker
- District 4 – Supervisor Barnard
- District 5 – Supervisor Harris

**MOTION TO ADJOURN/CONTINUE MEETING**

On a motion by Supervisor Jones, the February 18, 2015 Regular meeting was unanimously adjourned.

Minutes Approved: March 18, 2015

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Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

ATTEST:

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A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, MARCH 18, 2015.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
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	Board of Supervisors	

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
ROGER WILEY, County Attorney  
CARLA CAVE, Finance Director  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the March 18, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Supervisor Bennett offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was amended to include the Flat/Nibbs Creek Watershed Residential Septic Program and Piedmont Regional Jail Planning Study, and was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF MINUTES**

The following minutes were unanimously approved after minor corrections on a motion by Supervisor Jones.

- February 18, 2015

**APPROVAL OF TREASURER'S FEBRUARY 2015 ACCOUNTABILITY BALANCE SHEET**

The Treasurer's February 2015 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Whitaker.

## **APPROVAL OF TREASURER’S FEBRUARY 2015 REVENUE SUMMARY**

The Treasurer’s February 2015 Revenue Summary was unanimously approved on motion by Supervisor Jones.

## **APPROVAL OF EXPENDITURES’ REPORT FOR FEBRUARY 2015**

The Expenditures Report for February 2015 was unanimously approved on motion by Supervisor Whitaker.

## **APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-FEBRUARY 2015**

The AP Check Register for February 2015 was unanimously approved on motion Supervisor Jones.

## **PUBLIC COMMENTS**

Greg Marston appeared before the Board and spoke about Industrial Hemp.

Steve Flippen, Blackstone, VA also spoke about Industrial Hemp.

Crystal Halligan from Green Bay, Virginia also spoke about Industrial Hemp.

Matthew Brown spoke in regards to his hope that District 3 would hold a Town Hall Meeting similar to District 2.

No one else came forward to speak and the Public Comments were closed.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. Monthly Status Report**

David Whitaker presented the Board with the monthly VDOT report of projects in Amelia County. He reported most work being done is filling potholes. A committee will be formed to create the Six Year Plan for Amelia. Supervisor Jones asked what the procedure was for reporting potholes. Mr. Whitaker shared that calling the VDOT Contact Center.

### **2. Crossroads Community Services**

Dr. Susan Baker appeared before the Board to introduce herself and provided a packet to the Board that included information on the benefits offered to the County by the Crossroads Service Board. She thanked Supervisor Whitaker and Supervisor Jones for their participation on the Crossroads Service Board.

### **3. FY2016 Budget Draft**

Finance Director, Carla Cave, presented a slide show of the FY2016 Budget Draft. She reported that FY2015 revenues have increased and expenses have decreased. The amount needed from reserve funds is 178,134, lower than in previous years because of budgeting conservatively. She showed a letter from the County Administrator, sent in October, 2014, that outlined a 3 point goal to balance the FY2016 budget. They were to increase real and personal property taxes, forego county employee 1.5% salary increase and reduce agency budgets by 10%. The FY2016 budget draft included a .02 cents increase in real estate tax and a nickel increase in personal property tax. No salary increases were included and most all agencies decreased 5.28% from their individual budgets. Health Insurance increases were budgeted at 30%, but the real figures have not yet been received. State and Federal revenues will increase 4%. The Budget Draft allows for a 5% decrease in local funds for the School Board to match what the General Funds have decreased, and past fiscal years have shown that the School Board did not expend all local funds that were budgeted for them. She also explained that the County cannot utilize reserve funds to balance future budgets.

### **OLD/NEW BUSINESS**

#### **1. Special Event Permit**

A Special Event Permit application was received from Calvin Walker. The application requests permission to hold a Farmer's Market on Tuesday evenings from 4pm until 7pm, and Saturday mornings from 9am until noon at the Amelia Fairgrounds.

The Special Event Permit was unanimously approved on a motion by Supervisor Whitaker.

#### **2. UHB 1277 Bill and SB155 Bill Status Update**

County Attorney, Roger Wiley, apprised the Board on the status of 2 bills previously discussed in Board meetings. The Bills dealt with Industrial Hemp as an agricultural commodity. Mr. Wiley informed that Board that both bills had passed in the General Assembly and were awaiting signature from the Governor. He stated that no other action was needed by the Board. The Department of Agriculture will oversee the project and all applications will be handled by them.

#### **3. Appointments**

Supervisor Jones nominated Alan Bishop to serve another two year term on the Workforce Investment Board. The nomination was unanimously approved.

**CONSENT AGENDA**

**COUNTY ADMINISTRATOR'S REPORT**

**1. Waste Management of Virginia**

Mr. Harvie reported the Host Fee check from Waste Management was \$44,224.63 for the month of February. He reported to date, the County has received \$384,090.00 of the \$540,000.00 that was budgeted for the FY 2015. The average for the first 8 months has been \$48,011.37 per month, exceeding the \$45,000.00 monthly average for the year.

**2. Virginia Civil War Trails**

An invitation was extended to the Civil War Trails Annual Meeting scheduled for Wednesday, April 8, 2015, at the Museum of the Confederacy-Appomattox, 159 Horseshoe Road, Appomattox, VA 24522.

**3. Southern Virginia Higher Education Center**

Betty H. Adams, Executive Director for Southern Virginia Higher Education Center sent a letter regarding the SoVA Regional Transit project. Dr. Adams will schedule a time to visit Amelia to brief the County on the SoVA Regional Transit project and to answer any questions the Board may have.

**BOARD MEMBER COMMENTS /REPORTS**

No Board member spoke.

**MOTION TO ADJOURN/CONTINUE MEETING**

On a motion by Supervisor Whitaker, the March 18, 2015 Regular meeting was continued to March 23, 2015 Budget Workshop, County Administration Building Conference Room at 2:00 PM..

Minutes Approved: April 15, 2015

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Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

ATTEST:

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A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A CONTINUED MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE CONFERENCE ROOM OF THE COUNTY ADMINISTRATION BUILDING ON MONDAY, MARCH 23, 2015.

BOARD OF SUPERVISORS

PRESENT:

FRANKLIN D. HARRIS – CHAIRMAN	Election District 5
JUDY M. JONES	Election District 2
RALPH A. WHITAKER, JR.-VICE CHAIRMAN	Election District 3
CARROLL E. BARNARD	Election District 4

ADMINISTRATION

PRESENT:

A. Taylor Harvie, III – County Administrator  
Carla Cave – Finance Director  
Brenda Arthur – Administrative Assistant  
Roger Wiley – County Attorney

**CALL TO ORDER/DETERMINATION OF QUORUM**

Chairman Harris called the continued meeting to order at 2:00 pm and determined there was a quorum of the Board present. Chairman Harris turned the meeting over to County Administrator, Taylor Harvie. He notified the Board that County Attorney, Roger Wiley, was expected soon for any questions. The meeting was then turned over to Finance Director, Carla Cave.

**FISCAL YEAR 2016 BUDGET WORKSHOP**

Finance Director Carla Cave reported that she had reviewed the proposed FY16 budget that was presented at the March 18, 2015, regular meeting of the Board of Supervisors and no changes have been made.

**COMMONWEALTH REGIONAL COUNCIL**

Mary Hickman appeared before the Board to request a 3% increase of funding for FY2016 to increase salaries for staff. She shared successful grant projects in Amelia County the past 12 months.

**SOCIAL SERVICES**

Martha Pullen, Director of Social Services, appeared before the Board to present her Draft Budget for FY 2016. She noted that the usual 2% COL increase provided by the State was included, which the County shares 15.5%.

**AMELIA COUNTY PUBLIC SCHOOLS**

Jack McKinley, Superintendent, appeared before the Board to submit a requested budget for FY2016. The 3 main objectives for increased funding were salary increases, replacing buses, and increased health care cost. The total increased funding requested is \$1,260,803. The County supplement requested is \$6,107,344 for FY 2016, \$690,148 more than FY2015.

**JAMES L. HAMNER LIBRARY**

Carol Hicks, Budget Chairperson for the James L. Hamner Library Board of Trustees appeared before the

Board. She has requested an addition \$3,000.00 each for 2 employees that hold a Masters of Library Science. She cited the entry level salaries of other Counties, including Hopewell, Dinwiddie, Chesterfield, Richmond and Goochland.

### **AMELIA SHERIFF'S OFFICE**

Sheriff Rick Walker discussed 3 additional items since the creation of the SO FY2016 budget. Academy Training has increased to \$10,500 and was budget for \$9,000. Ms. Cave informed Mr. Walker that she had received that information and adjusted the amount. Mr. Walker also requested additional funds for the 911 Budget Maintenance contract. This would allow them to pay the one full year beginning in February and 4 extra months, putting the billing cycle to begin July 1 of each fiscal year. The third item was replacement of a wrecked vehicle. The Sheriff's Office is expected to receive insurance money and will use that the next fiscal year to add to the allowance provided for the new vehicle that is to be purchased from the FY2016 budget.

### **REGISTRAR OFFICE**

Carla Cave submitted a letter she received from Amanda Gravely requesting an additional \$2000 to allow the part time employee to work more hours due to the primaries beginning in March. She also is requesting a 2% increase for the part time employee. The full time employees will receive a 2% increase from State funds.

### **GENERAL FUND**

Carla Cave informed the Board that the Compensation Board revenue is \$15,000 less than originally budgeted for due to premium recovery cost.

She also shared that Buy Fresh Buy Local has requested a \$500 donation.

Donald Hunter, Piedmont Regional Jail Superintendent, emailed Amelia County to make them aware he expects an increase for all localities, but was not specific as to how much of an increase Amelia County would be.

Supervisor Whitaker motioned that the Budget be advertised with the revisions discussed, and a Public Hearing be held during the Regular BOS meeting on April 15, 2015. The motion was unanimously approved.

There being no further business to come before the Board of Supervisors, the March 23, 2015 Continued meeting was adjourned on a motion by Supervisor Jones. The motion was unanimously approved.

Minutes Approved April 15, 2015

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Franklin D. Harris  
Amelia County Board of Supervisors

ATTEST:

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A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, APRIL 15, 2015.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5
	Board of Supervisors	

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
ROGER WILEY, County Attorney  
CARLA CAVE, Finance Director  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the April 15, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Supervisor Bennett offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was amended to include several action items along with informational items, and was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF MINUTES**

The following minutes were unanimously approved on a motion by Supervisor Whitaker.

- March 18, 2015
- March 23, 2015

**APPROVAL OF TREASURER'S MARCH 2015 ACCOUNTABILITY BALANCE SHEET**

The Treasurer's March 2015 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF TREASURER’S MARCH 2015 REVENUE SUMMARY**

The Treasurer’s March 2015 Revenue Summary was unanimously approved on a motion by Supervisor Whitaker.

**APPROVAL OF EXPENDITURES’ REPORT FOR MARCH 2015**

The Expenditures Report for March 2015 was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-MARCH 2015**

The AP Check Register for March 2015 was unanimously approved on a motion Supervisor Whitaker.

**INTERNAL FISCAL TRANSACTIONS**

Carla Cave presented 3 supplemental appropriations that were unanimously approved on a motion by Supervisor Jones. The Commonwealth’s Attorney’s Office requested \$600.00 to be appropriated from the Forfeited Asset fund for an office cell phone. The Sheriff’s Office requested \$150.00 to be appropriated from the Forfeited Asset fund for a towing bill related to a seized vehicle. The Treasurer’s Office requested \$4,870.67 to be appropriated from the General Fund for new receipt printers and computers for the teller line.

**PUBLIC COMMENTS**

Matthew Brown appeared before the Board and spoke regarding a budget letter sent by the County Administrator in October 2014. The letter recommended that agencies reduce their budgets by 10 %, that taxes be increased by 2 cents and that no salary increase be given to county employees. He asked the Board why he should be required to pay the proposed tax increase when the county agencies failed to reduce their budgets by the requested 10%.

Pam Conyers appeared before the Board and thanked the maintenance staff for the quick and courteous way the renovations to the Treasurer’s Office was done.

No one else came forward to speak and the Public Comments were closed.

**PUBLIC HEARING-FY2016 BUDGET**

Carla Cave notified the Board that 2 additional requests had been made since the Budget Workshop held on March 23, 2015. The James L. Hamner Library Board requested \$11,000 for salary increases for the new Library Director and her replacement. The second was from the Emergency Squad for \$50,000 for a second weekday crew.

Jack McKinley, Superintendent of Amelia Public School appeared before the Board to request additional funding for a 2% increase in salaries, \$90,000 for lease of 10 new buses, and use of unused funds from FY2015 that he estimated would be approximately \$500,000.

Brenda Johnson appeared before the Board and requested that the Human Resource position that is currently vacant be filled. She stated how important an HR specialist is to the school staff.

Bonnie Vega requested that the Board fully fund the Amelia School Budget request for FY2016. She felt it would help to provide a better education for the students.

No one else came forward to speak regarding the FY2016 Budget and the Public Hearing was closed.

Roger Wiley advised the Board that they need seven days after the public hearing before they can officially adopt the FY2016 Budget. Supervisor Jones questioned if another public hearing would be required if the Board wanted to give consideration to the 2 new requests that Ms. Cave introduced. Mr. Wiley said it would not as long as the tax rate did not increase from what was advertised. Supervisor Whitaker asked if it would be more prudent for the County to fund equipment for the Emergency Management instead of funding salaries for a second day crew. That would allow Emergencies Management to use money budgeted for equipment to go toward the second day crew. The equipment funding would be a clear cost amount as salaries could rise in upcoming budget years. Supervisor Bennett asked Mr. Wiley if the County is required to assign a specific percentage of the County budget to the School Budget. Mr. Wiley said it is not. Supervisor Barnard said he heard from citizens that response time for Emergency Management is longer that it should be and believes that they are short handed and the Board should do what is necessary to help.

It was decided that the Board would meet on Thursday, April 23, 2015, at 2:00 pm to consider the additional requests and adopt the Amelia County FY2016 budget.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. Monthly Status Report**

David Whitaker presented the Board with the monthly VDOT report of projects in Amelia County. He reported that the Route 620 old truss bridge had been removed and the Route 609 Bridge is having final grading done. The Route 708 project is coming up this year and VDOT has scheduled a meeting at the Manboro Fire Station regarding this on April 29, 2015, from 5pm to 7pm. He reported that he had a meeting with VDOT regarding the 6 year plan. There were some funds left over from a previous project and they are hoping to use those funds on other projects. He is expecting to hold a public hearing at the next BOS meeting to discuss the 6 year plan.

## **PLANNING AND ZONING**

### **1. Amendment to Amelia County Zoning**

During the regular meeting of the Planning Commission on March 23, 2015, a Joint Public Hearing was held to allow citizens to speak regarding Amendments to the Amelia County Zoning Ordinance. The Planning Commission voted unanimously to recommend approval of Amendments with the exception of allowing manufactured homes in the R-1 zoning by Special Exception only.

The Amendments were unanimously approved as recommended by the Planning Commission on a motion by Supervisor Whitaker.

## **OLD/NEW BUSINESS**

### **1. Special Event Permit**

A Special Event Permit application was received from David L. Weyant for two (2) truck/tractor pulls at the Tom Scott Park, Five Forks Road, Amelia, VA. The first will be held on May 30, 2015 from 3pm until Midnight. The second will be held September 5, 2015 from 9:00 am until 11:00pm with a rain date scheduled for October 3, 2015.

The Special Event Permit was unanimously approved on a motion by Supervisor Jones.

### **2. Special Event Permit**

A Special Event Permit application was received from Joy A. Garrett for the Amelia Day Kick Off to be held Friday, May 8, 2015 at 7:00 pm at the Joe H. Paulette Memorial Recreational Park.

The Special Event Permit was unanimously approved on a motion by Supervisor Jones.

### **3. Special Event Permit**

A Special Event Permit application has been received from Joy A. Garrett for the Amelia Day Festival to be held on Saturday, May 9, 2015 at the Courthouse Square. The Amelia Day Committee is also requesting the Board waive all fee permits for the Amelia Day Kick Off and the Amelia Day Festival. Attached to the application is a letter from Glen B. Wilkerson, Director of Amelia County Parks and Recreation requesting Dunn Street be closed from the entrance past the parking lot in front of the Parks and Rec and end before the entrance of the Library Parking Lot for the "*Done on Dunn Street Activity Carnival*" on May 9, 2015

The Special Event Permit was unanimously approved on a motion by Supervisor Jones.

**4. Commonwealth Regional Council (CRC) Charter Amendment**

The CRC submitted a Charter Amendment for the Board’s consideration. A Resolution is included for the Board’s signature.

The Board unanimously approved the Resolution for the Charter Amendment on a motion by Supervisor Bennett.

**5. Southern Dominion Health System**

Dr. Scott Davis, Chief Executive Officer for Southern Dominion Health System, Inc. has requested a letter of support for a grant submission for supplemental funding for Amelia Healthcare Center in Amelia, VA.

The Board unanimously agreed to send a letter of support on a motion by Supervisor Jones.

**6. Resolution Supporting the Purchase of Real Property by the Piedmont Regional Jail**

The Piedmont Regional Jail Board has requested approval of a resolution to allow purchase of Real Property.

The Resolution was unanimously approved on a motion by Supervisor Jones.

**7. Renewal Notice for Anthem Health**

A renewal notice has been received from Anthem HealthKeepers, Inc. reflecting an increase of 28% for the 2016 FY. The County budgeted for a 30% increase, but the County believes they may be able to do better. The County is asking the Board’s permission to solicit bids, along with continuing negotiations with the current health care provider.

The Board unanimously approved the solicitation for bids for Health Care Insurance on a motion by Supervisor Whitaker.

**8. South Central Workforce Investment Board**

Two Amelia County Business residents have volunteered to fill the vacant positions on the South Central Workforce Investment Board.

- |  |  |
|--|--|
| 1. Robert Llewellyn<br>PO Box 423<br>Amelia, VA 23002                        | Mailing address: 9121 South Genito Road<br>Jetersville, VA 23802 |
| 2. Donald R. Garrett<br>11900 Red Bud Lane<br>PO Box 575<br>Amelia, VA 23002 |  |

The appointments were unanimously approved on a motion by Supervisor Jones.

## **CONSENT AGENDA**

### **COUNTY ADMINISTRATOR'S REPORT**

#### **1. Waste Management of Virginia**

Taylor Harvie reported the Host Fee check from Waste Management was \$47,556.16 for the month of March. He reported to date, the County has received \$431,647.15 of the \$540,000.00 that was budgeted for the FY 2015. The average for the first 9 months has been \$47,960.79 per month, exceeding the \$45,000.00 monthly average for the year.

#### **2. Thank you Card from Amelia Historical Society**

A Thank You card has been received from Nancy B. Jones, Corresponding Secretary on behalf of the Amelia County Historical Society Board of Directors, thanking the County for the repairs of the interior of the Historical Library and replacing the roof. They also expressed their appreciation for the use of the Amelia County Administration Conference Room for the Art Show, and hope to use the location again.

#### **3. Invitation to Thrive: Creating the Future of Bioscience in Virginia**

Viriniabio has extended an invitation to *Thrive: Creating the Future of Bioscience in Virginia* to be held on April 23, 2015 at Westfield Marriot Dulles Conference Center, Chantilly, VA.

#### **4. Madeline's House Newsletter**

The March/April 2015 Newsletter from Madeline's House was shared by Mr. Harvie.

#### **5. VCE Town Hall Meeting**

Virginia Cooperative Extension will be holding a Town Hall meeting for District 14 on May 7, 2015 at 6:30 PM.

#### **6. Commonwealth Transportation Board Public Hearing (CTB)**

A public hearing has been scheduled May 5, 2015 at 6pm by the CTB to allow citizens the opportunity to review and provide comments on projects and programs that will be included in the FY2016-2021 Six Year Improvement Plan.

#### **7. Oak Springs Plantation Homeowners Association Newsletter.**

The HOA of Oak Springs Plantation shared their Spring Newsletter for the Board's review.

## **8. Road Improvements**

Mr. Harvie reported that the County staff has completed ditch and shoulder work in South Redfield. The grass seed is up, and contractors have completed the patching. Final inspection is all that remains. Public Works have put in 177 hours of time. VDOT visitation should be within the next few days.

Pavement patchwork at Oak Springs is completed on all streets. The County will begin working on ditches and shoulders as soon as the weather allows. Pavement cracks will need to be sealed and VDOT will need to do their final inspection. He also reported the Treasurer's remodeling project is 99% complete.

## **9. Amelia Motor Raceway**

Mr. Harvie reported that his office has communicated with Carrie Shearer, the designated point person for Amelia Motor Raceway. Ms. Shearer sent a report that was not complete enough to present to the Board for approval, but there was no race scheduled between now and the next regular Board meeting. She plans to speak to the Board at the May BOS meeting with a full report.

## **BOARD MEMBER COMMENTS /REPORTS**

### **District 1-The Honorable Ellsworth "Jim" Bennett**

Supervisor Bennett thanked the people that take time to come to the meetings.

### **District 3-The Honorable Ralph A. Whitaker**

Supervisor Whitaker stated that he was working to acclimate himself to the Crossroad Community Service position and they are in transition and hoping to have a full time executive director. He also spoke about the Crossroads meeting about Suicide.

### **District 4-The Honorable Carroll E. Barnard**

Supervisor Barnard stated he has heard and seen several different costs regarding buses for the Amelia County Public Schools. He asked the County Administrator to obtain definitive cost for the buses that the School Board is requesting before they meet again regarding the Budget.

**MOTION TO ADJOURN/CONTINUE MEETING**

On a motion by Supervisor Jones, the April 15, 2015 Regular meeting was continued to April 23, 2015, at 2:00 pm at the General District Courtroom.

Minutes Approved: May 20, 2015

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Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

ATTEST:

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A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT AN ORGANIZATIONAL MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, APRIL 23, 2015 at 2:00 PM.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5
	Board of Supervisors	

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the April 23, 2015 Continued Meeting of the County of Amelia Board of Supervisors to order at 2:00 P.M. and determined there was a quorum present with all members in attendance.

Supervisor Harris offered the invocation and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was unanimously approved on a motion by Supervisor Jones.

**DISCUSSION AND APPROVAL OF THE FY2016 AMELIA COUNTY BUDGET**

Taylor Harvie introduced a Resolution prepared by Finance Director, Carla Cave and County Attorney, Roger Wiley approving the Amelia County School System and General County Budgets for Fiscal Year 2016, and appropriating revenues. He pointed out that the Resolution allowed appropriation of FY2014-2015 School Operating Carryover funds to the FY2015-2016 School Operating funds by request, not to exceed \$515,000. Supervisor Jones asked if the Library funds were increased by the \$11,000 requested. Ms. Cave explained that it would not be after taking in consideration of the former director's salary being less than what is currently be paid. She also thanked Mr. McKinley for getting the carryover figures to the Board, and thanked all departments for their efforts in reducing their budgets. Supervisor Barnard pointed out that there had been a request of the Rescue Squad, and he agreed that Supervisor Whitaker's suggestion to use CIP funds for equipment, and that would allow the Rescue Squad to use their budget for salaries. Supervisor Barnard asked for clarification that the carryover funds for the School Board would not exceed \$515,000. Mr. Harvie stated that was correct. Supervisor Jones made a motion to approve the FY 2015-2016 Amelia County Budget. Supervisor Barnard stated that he wanted to amend the Budget to eliminate the increase in tax, but realized that it would cause further dipping into reserve funds. The FY2016 budget was unanimously approved.

**MOTION TO ADJOURN/CONTINUE MEETING**

Being no further business for the April 23, 2015 Continued Meeting, Supervisor Whitaker motioned for the meeting to be adjourned. The motion was unanimously approved.

Minutes Approved: May 20, 2015

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Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

ATTEST:

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A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, MAY 20, 2015.

PRESENT: JUDY M. JONES District 2  
RALPH A. WHITAKER, JR. District 3  
CARROLL E. BARNARD District 4

Board of Supervisors

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
JEFF GORE, County Attorney  
BRENDA ARTHUR, Administrative Assistant

Vice Chairman Whitaker called the May 20, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with three members in attendance.

Vice Chairman Whitaker offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was amended to include several committee appointments along with a Special Event Permit, and was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF MINUTES**

The following minutes were unanimously approved on a motion by Supervisor Jones.

- April 15, 2015 Regular Meeting
- April 23, 2015 Continued Meeting

**APPROVAL OF TREASURER'S APRIL 2015 ACCOUNTABILITY BALANCE SHEET**

The Treasurer's April 2015 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Barnard.

**APPROVAL OF TREASURER'S APRIL 2015 REVENUE SUMMARY**

The Treasurer's April 2015 Revenue Summary was unanimously approved on a motion by Supervisor Jones.

## **APPROVAL OF EXPENDITURES' REPORT FOR APRIL 2015**

The Expenditures Report for April 2015 was unanimously approved on a motion by Supervisor Jones.

## **APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-APRIL 2015**

The AP Check Register for April 2015 was unanimously approved on a motion Supervisor Barnard.

## **INTERNAL FISCAL TRANSACTIONS**

Taylor Harvie presented a request from the Amelia County School Board to appropriate \$108,298.72 to their FY2015 budget for grant reimbursements. The request was unanimously approved on a motion by Supervisor Jones.

## **PUBLIC COMMENTS**

Wendell Miracle came before the Board and extended an invitation to all Board members to the Memorial Day Ceremony at the Virginia Veteran's Cemetery in Amelia.

Greg Marston came before the Board to request a resolution in support of Industrial hemp.

Rodregus Porter asked the Board of Supervisors and the Amelia County School Board to continue to bridge the gaps and become more cohesive when addressing budget matters regarding the school system. He stated the students are the future and we need to support any programs that will help them excel.

Sherry Robey came before the Board on behalf of Appomattox River Estates subdivision. She stated that they have had an issue with a neighbor and dogs barking. She noticed the noise ordinance exempts barking dogs but she asked that it be reversed for their sub-development. She presented a petition that included 19 signatures. She pointed out that it is not the usual dogs barking for a reason, it is a monotonous barking for hours because they are bored. Several residents have tried to resolve the problem with the owner with no success. Because the dog owner holds a kennel license, she has more dogs than a subdivision would normally allow. They have to keep windows closed because of the noise. If there was an ordinance they feel they would have some recourse.

Ruth Averett also spoke regarding the barking dogs. She emphasized that she was not talking about noise from hunting dogs or pets. When they try to entertain or sit outside by the pool, dogs are constantly barking.

Matthew Brown spoke and questioned if allowing the School Board to use carryover funds from the FY 2015 for the FY2016 budget was legitimate and referred to 22.1-100 of the Code of Virginia.

No one else came forward to speak and the Public Comments were closed.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. Monthly Status Report**

Butch Sirry, from VDOT, introduced Kevin Reichert, District Project Manager, to report of projects in Amelia County. Mr. Reichert reported that pothole repairs continue, and removal of dead animals from right of way, repair and/or replace damaged or missing signs and cutting back trees and limbs are on-going. He reported the Route 609 Bridge has been completed on time and on budget. He reported on roads that are being paved under the Revenue Sharing program. Supervisor Barnard stated that Giles Road is in need of immediate repair. Vice Chairman Whitaker also stated he has had numerous complaints regarding the disrepair of Poor House Road. Mr. Reichert said he would look into these issues.

## **PLANNING AND ZONING**

### **1. VDOT Six Year Secondary Road Construction Plan Joint Public Hearing**

David Whitaker, Planning and Zoning Director, presented the Six Year Secondary Road Construction Plan. He stated that 4 additional roads will be added to the plan. He stated that several bridge projects will continue. He also told the Board that West Bunker Hill Road will include the paving of 1.7 miles. The plan calls for several more roads to be paved, each with multiple homes. Butch Sirry spoke and said he appreciated the opportunity to complete the paving projects as it makes maintenance much easier.

Vice Chairman Whitaker opened the meeting for the Joint Public Hearing.

Rodregus Porter addressed the Board and said he looked forward for his road, West Bunker Hill Road to be paved under the Six Year Plan. He asked for clarification as to when this would be done. Mr. Sirry stated that funds would be available after the first of 2016 and the plan called for West Bunker Hill Road paving to begin in March of 2016.

No one else came forward to speak. The Public Hearing was closed and the meeting was returned to the Board.

Supervisor Jones commended the committee on their development of a system to complete the projects in such an efficient manner.

Supervisor Barnard motioned that the 2 required resolutions to accept the plan be approved. The motion was unanimously approved.

## **OLD/NEW BUSINESS**

### **1. Business Solutions Team Partner Agreement**

Taylor Harvie, County Administrator, explained that the Business Solutions Team is a new group that derives from the South Central Workforce Board. They are geared to training and employment services for the unemployed. They are requesting Amelia County to adopt an agreement to show support. Supervisor Jones wanted clarification that this is not a financial obligation, but rather a resource for citizens. She stated that anything to get folks back in the workforce she would strongly support. Vice Chairman Whitaker asked Jeff Gore, County Administrator, if he had reviewed the agreement and he confirmed that he had. Supervisor Jones made the motion to approve the agreement as presented. The motion was unanimously approved.

### **2. Special Event Permit-Relay for Life**

An application for a Special Event Permit was presented to the Board for approval to conduct the annual Relay for Life fundraiser on June 13, 2015 from 1pm until 9pm at the Joe Paulette Park. The Board unanimously approved the permit on a motion by Supervisor Barnard.

### **3. Special Event Permit- Christian Music Festival**

An application for a Special Event Permit was presented to the Board for approval to hold a Christian Music Festival on August 1, 2015 from 4pm until 9:30 pm at the Amelia Motor Raceway, 17901 W. Pridesville Road, Amelia, VA. The permit was unanimously approved on a motion by Supervisor Jones.

### **4. Amelia County Sheriff's Office Surplus Vehicle**

The Amelia County Sheriff's Office has requested a 2008 Red Dodge Charger, VIN 2B3LA43H68H299800 to be deemed as surplus and be returned to the County. The request was unanimously approved on a motion by Supervisor Barnard.

### **5. STEPS, Inc. Community Action Board Appointment**

During the February Board meeting, STEPS, Inc. requested a Board member to serve on the Community Action Board. Supervisor Barnard motioned for Supervisor Jones to serve. The motion was unanimously approved.

### **6. Amelia Committee Appointments**

Amelia Day Committee: Martha Clark, District 2, and Bobbi Hite, District 5, were unanimously reappointed to serve another 2 year term on a motion by Supervisor Jones.

James L. Hamner Public Library Board: Mary Nell Tatum, District 3, Carol Hix, District 4, and Beatrice Head, District 5 were unanimously reappointed to serve another 4 year term on a motion by Supervisor Barnard.

**CONSENT AGENDA**

**COUNTY ADMINISTRATOR'S REPORT**

**1. Waste Management of Virginia**

Taylor Harvie reported the Host Fee check from Waste Management was \$53,866.37 for the month of April. He reported to date, the County has received \$485,513.52 of the \$540,000.00 that was budgeted for the FY 2015. The average for the first 10 months has been \$48,551.35 per month, exceeding the \$45,000.00 monthly average for the year.

**2. Oak Springs and Redfield South Project Updates**

Mr. Harvie reported that most of Redfield South work is completed. VDOT has done their inspection and the County is waiting for the written report. Oak Spring has had the repaving done, but work needed on the ditches, shoulders and banks have been delayed due to the weather.

**3. Friends of the James L. Hamner Public Library**

Mr. Harvie shared with the Board the Annual Spring Newsletter from James L. Hamner Public Library.

**BOARD MEMBER COMMENTS /REPORTS**

**District 3-The Honorable Ralph A. Whitaker**

Supervisor Whitaker shared that his two daughters returned home from a recent missionary trip and he was extremely happy to have them home.

**MOTION TO ADJOURN/CONTINUE MEETING**

On a motion by Supervisor Jones, the May 20, 2015 Regular meeting was adjourned.

ATTEST:

Minutes Approved: June 17, 2015

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A. Taylor Harvie, III  
Amelia County Administrator

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Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, JUNE 17, 2015.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5

Board of Supervisors

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
ROGER WILEY, County Attorney  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the June 17, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Vice Chairman Whitaker offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was amended to include a committee appointment along with a Special Event Permit, Road Resolution and a Special Presentation. The amended agenda was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF MINUTES**

The following minutes were approved on a motion by Supervisor Whitaker, with Chairman Harris abstaining.

- May 20, 2015 Regular Meeting

**APPROVAL OF TREASURER'S MAY 2015 ACCOUNTABILITY BALANCE SHEET**

The Treasurer's May 2015 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Jones.

## **APPROVAL OF TREASURER'S MAY 2015 REVENUE SUMMARY**

The Treasurer's May 2015 Revenue Summary was unanimously approved on a motion by Supervisor Whitaker.

## **APPROVAL OF EXPENDITURES REPORT FOR MAY 2015**

The Expenditures Report for May 2015 was unanimously approved on a motion by Supervisor Jones.

## **APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-MAY 2015**

The AP Check Register for May 2015 was unanimously approved on a motion Supervisor Whitaker.

## **INTERNAL FISCAL TRANSACTIONS**

The Treasurer's Office submitted a request for a supplemental appropriation in the amount of \$743.00 from unbudgeted revenue. Pam Conyers had requested she be allowed to use these funds to replace a computer that was being retired to storage. Supervisor Jones asked why revenue funds were not budgeted appropriately. Ms. Conyers explained that because of a new process of collecting delinquent accounts, more revenue was received than actually budgeted for. Supervisor Harris asked that if purchase could be made from the current budget since we are coming to the end of the FY2015 budget year. Ms. Conyers said she watches her budget closely and believes she is in line with the FY15 budget. County Administrator said that if his agency collected more revenue than budgeted for due to building permit fees increasing, he would not expect to expend that revenue. Supervisor Harris suggested Finance Director, Carla Cave, meet with Ms. Conyers to see if her budget would support the computer purchase within the revenue she was budgeted for in the FY2015 budget.

## **PUBLIC COMMENTS**

Mary Donette Williams came before the Board regarding a serious fly problem at her parent's home where she now resides. She shared that a few weeks ago she invited friends to her family pool. The guests only stayed for ten minutes because they were attacked by flies when they exited the pool. She was embarrassed, and felt her parents worked hard for what they have. She said flies are nasty and carry disease. She said she has her suspicions as to where the problem originates. She mentioned Glenwood Farms was in the area along with the Landfill. She has met with representatives of both but is not satisfied. She read the Mission Statement of the BOS. She said if there are regulations, they should be adhered to.

Donald G. Williams appeared before the Board and displayed a large fly paper trap full of dead flies. He said they were all caught in a 4 hour period. He said that is what the neighbors have to contend with. He said he toured the Landfill and thought they have done a good job on controlling odor but they are lacking on other issues. He said when Glenwood Farms cleaned out their chicken houses in the past, they could smell it, the flies would come for a few days and

they were gone. Now it is a continuous problem. He said he could not even go outside and have a drink without being inundated with flies.

Mary Alice Williams came before the Board and spoke about meeting with reps from Glenwood and the landfill and they were assured that the issue would be addressed. She hoped they would do the right thing for the neighbors that surround their businesses. She received promises that she expects them to keep.

Tim Sharff appeared before the Board and complained about running dogs in the Richmond Road area. He said that last year a loose dog killed a neighbor's cat, and he has had a loose dog kill one of his cats prior to that. He fears that small children may be harmed. He thought the lease law should be revisited. He complained that the County allows a large number of dogs to be kenneled on small parcels in concentrated areas.

No one else came forward to speak and the Public Comments were closed.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. Monthly Status Report**

David Whitaker, Director of Planning and Zoning, presented the monthly status report of VDOT activities in the County. He reported that paving and pothole repairs continue. Mowing has started along Route 360, as well as secondary roads. He mentioned there were citizens concerned about Butlers Road and the truck traffic, and that the County Administrator was planning to ask for a Speed and Safety Study. Supervisor Jones asked for any updates on matching funds. Mr. Whitaker said he had not heard anything yet. Supervisor Bennett asked about Royalton Road Bridge and Mr. Whitaker reported that although some side work is needed, the structural work is complete. Supervisor Barnard asked if Giles Road had been repaired. Mr. Whitaker said he did not know but he would check on it.

### **2. Citizen Concern Regarding Truck Traffic on Butler's Road**

Mr. Harvie reported he received a call regarding heavy truck traffic on Butler's Road and safety issues they were causing with speed and large loads. He requested the Board authorize a VDOT Speed and Safety Study.

The request was unanimously approved on a motion by Supervisor Barnard.

### **3. Road Resolution-Loblolly Drive, Loblolly Terrace, Loblolly Court**

In May of 2015, the Chesterfield County VDOT Resident announced that the above listed streets in the Redfield South Subdivision met all VDOT requirements to be incorporated into the State of Virginia Secondary Road system. A resolution was presented to the Board for approval. The Resolution was unanimously approved on a motion by Supervisor Whitaker.

**PLANNING AND ZONING-RFP-Comprehensive Plan for County of Amelia**

David Whitaker presented a report from the Planning Commission regarding the RFP for the Amelia County Comprehensive Plan. He reported there were five proposals received. After vetting all companies, the Planning Commission thought Cox Company could do the best job. Supervisor Jones pointed out the CRC bid was half the price. Mr. Whitaker explained it missed a lot of points in the RFP, and they were expecting the County to do a lot of the work. References were checked with not great results. Supervisor Bennett asked if this was a final decision and Mr. Whitaker explained that was up to the Board. Supervisor Bennett said he was concerned because CRC's bid was the lowest, and Amelia County is a member of CRC. The County pays them \$15,700 annually for performing the same job. Supervisor Harris clarified if all bidders had all the information on Amelia County's needs and Mr. Whitaker confirmed. A motion by Supervisor Jones was made to approve the recommendation of the Planning Commission to award the RFP to Cox Company. The motion was approved 4-1 with Supervisor Bennett voting against.

**OLD/NEW BUSINESS**

**1. Appointments**

Sandy Isabelle, District 5 was re- appointed to the Amelia Day Committee on a motion by Supervisor Jones.

Franklin D. West, District 2 was re-appointed to the Building Code Appeals Board on a motion by Supervisor Whitaker.

**2. Special Event Permit-Amelia County Fair**

An application for a Special Event Permit was submitted by Eugene Poe to hold the annual Amelia County Fair from September 8-13, 2015, at the Joe H. Paulette Park, Five Forks Road, Amelia, VA. The times are as follows:

Tuesday, September 8, 2015	5:00 pm until 10:00 pm
Wednesday, September 9, 2015	5:00 pm until 10:00 pm
Thursday, September 10, 2015	5:00 pm until 10:00 pm
Friday, September 11, 2015	5:00 pm until 11:00 pm
Saturday, September 12, 2015	11:00 am until 11:00 pm
Sunday, September 13, 2015	12:00 Noon until 8:00 pm

The request was unanimously approved on a motion by Supervisor Jones.

**2. Special Event Permit-National Day of the Cowboy**

An application for a special event permit has been received from Kimberly Pannell to hold a National Day of the Cowboy, July 25, 2015 from 10:00 am until 6:00 pm at the Amelia Fairgrounds, 16501 Five Forks Road, Amelia, VA 23002.

The request was unanimously approved on a motion by Supervisor Whitaker.

**3. Special Event Permit-Car Show**

An application for a special permit has been received from Sylvia Hatcher to hold a Car Show on October 17, 2015 from 9:00 am until 3:00 pm at the Amelia County Courthouse.

The request was unanimously approved on a motion by Supervisor Whitaker.

**4. Special Event Permit-Educational and Health Fair**

An application for a special event permit has been received from Kim H. Smalley to hold an Educational and Health Fair on August 29, 2015 at 10:00 am until 4:00 pm at the Joe Paulette Park.

The request was unanimously approved on a motion by Supervisor Jones.

**5. Appointment**

Bekki Morris was re-appointed to the John Tyler Community College Board of Directors on a motion by Supervisor Whitaker.

**6. Presentation-Woodmen Life**

Susan Jensen, President of Woodmen Life Chapter 355, along with Dawn Mundy, presented an Environmental Award to Mark Reynolds, Amelia County employee, for his work in recycling.

**CONSENT AGENDA**

**COUNTY ADMINISTRATOR'S REPORT**

**1. Waste Management of Virginia**

Taylor Harvie reported the Host Fee check from Waste Management was \$49,114.74 for the month of May. He reported to date, the County has received \$534,628.26 of the \$540,000.00 that was budgeted for the FY 2015. The average for the first 10 months has been \$48,602.57 per month, exceeding the \$45,000.00 monthly average for the year.

## **2. Oak Springs and Redfield South Project Updates**

Mr. Harvie reported that a Resolution had been passed earlier in the meeting putting South Redfield into the State System. Oak Springs has all work on the street completed, and paving and sealing of cracks is done. No shoulder or ditch work has been done. He expected to have everything complete by August.

## **3. Buy Fresh Buy Local**

The Heart of Virginia Buy Fresh Buy Local has published the 2015 Food Guide and a copy was given to each Board member.

## **BOARD MEMBER COMMENTS /REPORTS**

### **District 1-The Honorable Ellsworth “Jim” Bennett**

Supervisor Bennett said he appreciated everyone that attended the Board meeting and he would love to see everyone involved in the County. He also said he was concerned about the fly problem with the Williams family and felt the County really needs to address the problem.

### **District 2-The Honorable Judy M. Jones**

Supervisor Jones updated the Board on the PSR and the complete difference in the energy and enthusiasm compared to two years ago. They have money to spend and have grants coming in that allows them to provide needed services such as home repairs for the elderly. She also shared that she had an orientation meeting with STEPS for the Community Action Board. She also suggested to Mr. Harvie that a Landfill Committee meeting needs to be held because of the Duke Coal Ash and any publicity it may cause.

### **District 3-The Honorable Ralph A. Whitaker**

Supervisor Whitaker spoke regarding his new role at Crossroads Community Services. He believes there is positive activity and more openness.

### **District 4-The Honorable Carroll E. Barnard**

Supervisor Barnard also expressed his concern about the fly issue and believed the Board should follow through and would like a monthly report on the matter. He also asked Mr. Harvie about the closing of the tennis courts for repairs. Mr. Harvie explained that the surface is cracked and not playable. Damage has been caused by skateboarders using the tennis courts and jumping over the nets and tearing them down. The County thought it was best to close the Courts, and use budgeted money to build a skateboard park before making repairs on the tennis courts.

**District 5-The Honorable Franklin D. Harris**

Supervisor Harris said he agreed with the comments that have been made. He asked Mr. Whitaker if the Comp Plan would have County resident’s involvement. Mr. Whitaker explained there would be citizen committees and everything would be open to the public. Supervisor Harris also mentioned he has been very active on the Tobacco Commission and looking for any opportunities for Amelia County.

Taylor Harvie requested that a closed session be held. Mr. Wiley instructed that a motion would be needed to meet in closed session under Code of Virginia §2.2-3711-A3, A5 and A7.

Supervisor Jones made a motion for the Board of Supervisors to enter into a closed session. The motion was unanimously approved.

Upon returning, Supervisor Jones made a motion to have the BOS return to the Regular June meeting. The motion was unanimously approved.

Supervisor Whitaker made a motion that the Board of Supervisors approve the Certification of the closed meeting as follows:

**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the County of Amelia Board of Supervisors has convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia, 1950, as amended, requires a certification by the County of Amelia Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the County of Amelia Board of Supervisors hereby certifies that to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies, and (2) only such public business matters, as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the meeting to which this certification applies.

The motion carried by a roll call vote of 5-0 recorded as follows:

VOTE:           AYES:                                   NAYS:           NONE

- District 1 – Supervisor Bennett
- District 2 – Supervisor Jones
- District 3 – Supervisor Whitaker
- District 4 – Supervisor Barnard
- District 5 – Supervisor Harris

**MOTION TO ADJOURN/CONTINUE MEETING**

On a motion by Supervisor Jones, the June 17, 2015 Regular meeting was adjourned.

ATTEST:

Minutes Approved: July 15, 2015

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A. Taylor Harvie, III  
Amelia County Administrator

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Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, JULY 15, 2015.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4

Board of Supervisors

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
ROGER WILEY, County Attorney  
BRENDA ARTHUR, Administrative Assistant

Vice Chairman Whitaker called the July 15, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with four members in attendance.

Supervisor Bennett offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF MINUTES**

The following minutes were approved on a motion by Supervisor Jones.

- June 17, 2015 Regular Meeting
- January 21, 2015 Regular Meeting-Revised

**APPROVAL OF TREASURER’S JUNE 2015 ACCOUNTABILITY BALANCE SHEET**

The Treasurer’s June 2015 Accountability Balance Sheet was not available.

**APPROVAL OF TREASURER’S JUNE 2015 REVENUE SUMMARY**

The Treasurer’s June 2015 Revenue Summary was unanimously approved on a motion by Supervisor Barnard.

## **APPROVAL OF EXPENDITURES REPORT FOR JUNE 2015**

The Expenditures Report for June 2015 was unanimously approved on a motion by Supervisor Barnard.

## **APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-JUNE 2015**

The AP Check Register for June 2015 was unanimously approved on a motion by Supervisor Jones.

## **PUBLIC COMMENTS**

Mary Donette Williams came before the Board to thank the County for their effort in ridding them of the fly problem they have been experiencing.

Mary Alice Williams came before the Board regarding the excessive fly issue she was experiencing. She said when the proper procedures and guidelines are followed, you get positive results. She thanked Glenwood and the Landfill for all their efforts, and the results have been wonderful and she would like for them to keep up the good work.

No one else came forward to speak and the Public Comments were closed.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. Monthly Status Report**

David Whitaker, Director of Planning and Zoning, presented the monthly status report of VDOT activities in the County. He reported that typical summer activity was happening. There has been grading of dirt roads along with putting down gravel and trimming sides of roads. Bailey Lane is now completely paved. The report reflects VDOT is 50% complete with Haw Branch, but Mr. Whitaker has looked at the project and believes they are well beyond the 50% mark. Prides Lane will be completed next and that will leave Shady Lane and Morris Lane for the 2015 projects. 2016 projects will begin after that which includes four projects. A speed study at Route 360 and Business 360 is being done. They are looking at the Chula and Genito Road intersection for re-designation. The speed study on Butler's Road that was requested by the Board has begun.

## **OLD/NEW BUSINESS**

### **1. Resolution for Street Closing for Car Show**

During the June Board meeting a Special Event Permit for a Car Show to be held in October was approved by the Board. A resolution to inform VDOT of this action so they can close necessary roads was submitted for the Board's approval. The resolution was unanimously approved on a motion by Supervisor Jones.

## **2. Revision of Dates for Special Event Permit for the Amelia County Fair**

Eugene Poe informed the Department of Planning the company supplying the rides for the Amelia County Fair had a conflict with the dates. The Amelia County Fair had to be rescheduled to September 16-20, 2015, with hours remaining the same. The request was unanimously approved on a motion by Supervisor Jones.

## **3. Continuing Membership with Commonwealth Regional Council**

CRC submitted a letter advising the County that the \$15,700.00 in contributions from Amelia County would not cover their Annual Membership Investment Dues and Amelia County would not be considered a member in good standing/active member. Taylor Harvie told the Board that there has been quite a bit of dialogue between the County and CRC. CRC has requested more time to submit answers to questions the County had submitted to them in response to their letter. No action was taken on this matter.

## **4. Resolution Authorizing Execution of VA WARN**

Darryl Gough of Public Works brought a resolution to the County Administrator for a mutual aid system that Public Works Departments statewide uses. It is typically designed for water and waste water utilities. The Resolution was unanimously approved on a motion by Supervisor Jones.

## **5. Appointment**

On a motion by Supervisor Jones, Frank B. Tyler was appointed to serve a four year term on the Maplewood Landfill Advisory Committee. She also requested a Letter of Recognition to Tom Ashton for 21 years of service to this committee. The motion was unanimously approved.

## **6. Amelia County Sheriff's Request for Salary Adjustment**

Mr. Harvie informed the Board that a request was received by Sheriff Walker in regards to frequent turnover in his office. A salary study was done and the entry level salary Amelia County offers is below the rest of the area. The County is training new hires only for them to leave for positions in other counties with higher pay. Due to the Affordable Care Act, part time workers can work no more than 28 hours per week. The ASO is requesting a portion of part time funding be used to increase salaries to be more comparable to surrounding areas. Sheriff Walker addressed the Board and shared the starting salary was the lowest in the surrounding areas. This request will give a boost to current employees while retaining enough part time funds for one part time employee if needed. On a motion by Supervisor Barnard the request was unanimously approved.

## **CONSENT AGENDA**

### **COUNTY ADMINISTRATOR'S REPORT**

#### **1. Waste Management of Virginia**

The revenue check from Waste Management for June was \$57, 172.08. That brings the total for the FY2015 to \$591, 800.34, \$51,800.34 above the budgeted revenue.

#### **2. Oak Springs Project Updates**

Mr. Harvie reported that no work has been done at Oak Springs due to the Harris Road sewer line construction. Residents should see the last of activities within the month.

#### **3. Clerk of the Circuit Court Audit**

Mr. Harvie presented a clean audit from the Circuit Court Clerk's Office for the Board's review.

#### **4. Education Times**

A copy of the publication "Education Times" from SVCC for the month of June 2015 was presented to the Board for review.

#### **5. Local DSS Profile Report**

Mr. Harvie reported he attended a board member training in Richmond. He pointed out in the DSS Report for FY 2014 Amelia County had 19 million dollars in benefits put out in the County. 15 million dollars were for Health Care. He reported that the medical expense is killing budgets Statewide. Supervisor Jones added that only 2800 people (21%) in the county receive these benefits.

#### **6. FEEDMORE Thank You Letter**

The Board was presented with a letter from Douglas H. Pick of FEEDMORE, thanking Amelia County for their financial support.

#### **7. CRC Regional Reporter**

Mr. Harvie also shared the Spring/Summer 2015 Newsletter, Regional Reports, distributed by Commonwealth Regional Council.

## **BOARD MEMBER COMMENTS /REPORTS**

### **District 1-The Honorable Ellsworth “Jim” Bennett**

Supervisor Bennett thanked the people that attended the meeting. He wished there was a full house so they can see how their tax dollar has been spent.

### **District 2-The Honorable Judy M. Jones**

Supervisor Jones said she would be attending an all day orientation on August 10, 2015 for STEPS Tripartite Board. As a member of Health and Human Services Committee for VACO, she would be attending a session on August 13-14, 2015. She said that during an EMS meeting they scheduled a Camp 911 day at the Amelia Fairgrounds on August 29.

### **District 3-The Honorable Ralph A. Whitaker**

Supervisor Whitaker told the Board that Chairman Harris was not in attendance due to the death of his sister.

### **District 4-The Honorable Carroll E. Barnard**

Supervisor Barnard thanked the County Administration and VDOT for the paving of gravel road projects through revenue sharing. He also asked everyone not to give up on Economic Development. He believed things would soon start happening.

## **CLOSED MEETING**

Mr. Wiley stated that a closed meeting would be needed under Code of Virginia §2.2-3711-A3 and A5.

Supervisor Jones made a motion for the Board of Supervisors to enter into a closed session. The motion was unanimously approved.

Upon returning, Supervisor Jones made a motion to have the BOS return to the Regular July meeting. The motion was unanimously approved.

Supervisor Whitaker called for Certification of the closed meeting as follows:

### **CERTIFICATION OF CLOSED MEETING**

WHEREAS, the County of Amelia Board of Supervisors has convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia, 1950, as amended, requires a certification by the County of Amelia Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the County of Amelia Board of Supervisors hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies, and (2) only such public business matters, as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the meeting to which this certification applies.

The motion carried by a roll call vote of 4-0 recorded as follows:

VOTE:           AYES:                                   NAYS:           NONE

District 1 – Supervisor Bennett  
District 2 – Supervisor Jones  
District 3 – Supervisor Whitaker  
District 4 – Supervisor Barnard

**MOTION TO ADJOURN/CONTINUE MEETING**

On a motion by Supervisor Jones, the July 2015 Regular meeting was adjourned.

ATTEST:

Minutes Approved: August 19, 2015

\_\_\_\_\_  
A. Taylor Harvie, III  
Amelia County Administrator

\_\_\_\_\_  
Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, AUGUST 19, 2015.

PRESENT:	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5

Board of Supervisors

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
ROGER WILEY, County Attorney  
CARLA CAVE, Finance Director  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the August 19, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with four members in attendance.

Supervisor Harris offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was amended to include Piedmont Regional Jail purchase of land and CRC Regional Hazard Mitigation Plan. The Amended Agenda was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF MINUTES**

The following minutes were approved on a motion by Supervisor Whitaker.

- July 15, 2015 Regular Meeting
- March 23, 2015 Planning Commission Joint Meeting

**APPROVAL OF TREASURER'S JUNE 2015 ACCOUNTABILITY BALANCE SHEET**

The Treasurer's July 2015 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Jones.

## **APPROVAL OF TREASURER'S JULY 2015 REVENUE SUMMARY**

The Treasurer's July 2015 Revenue Summary was unanimously approved on a motion by Supervisor Whitaker.

## **APPROVAL OF EXPENDITURES REPORT FOR JULY 2015**

The Expenditures Report for July 2015 was unanimously approved on a motion by Supervisor Jones.

## **APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-JULY 2015**

The AP Check Register for July 2015 was unanimously approved on a motion by Supervisor Whitaker.

## **PUBLIC COMMENTS**

Matthew Brown, District 3 taxpayer, spoke regarding the library hosting Community Conversations. He was saddened to read in the ABM that the only residents that showed up were politicians and political candidates from their districts. In his opinion, he believed turnout may have been low because the meeting was mentioned towards the end of a story about the library. He commended the staff of the library for making these meetings possible and he hoped word of mouth will notify community members about the upcoming District 3 conversation more effectively than the ABM did for the District 1 conversation.

No one else came forward to speak and the Public Comments were closed.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. Monthly Status Report**

David Whitaker, Director of Planning and Zoning, presented the monthly status report of VDOT activities in the County. He reported that normal work is continuing. He reported that Haw Branch Lane is complete along with Prides Lane. Regarding the speeding study on Butlers Road, VDOT found no issues and no changes were recommended. He also let the Board know that on Morris Lane, it is being shaped and new pipes are being put under it. Shady Lane has some signs posted for work and a little gravel has been put out. He reported that 11.82 miles have been paved since 2013 of the Rural Rustic Plan. That equates to 23% of dirt roads, and that 23% represents 42% of houses that had dirt roads. Supervisor Barnard noted that money appropriated for this fiscal year will complete 3 more miles of paving. He also mentioned that Foster's Lane is deteriorating in some places and wanted Mr. Whitaker to make VDOT aware of this.

## **PLANNING AND ZONING**

### **1. Rezoning Request**

Brian Beaver has requested rezoning for 11.378 acres from PCD Planned Community Development District to RR-3 Rural Residential District. The applicant proposes a single family dwelling on the property. During the Joint Public Hearing on July 27, 2015, no one spoke for or against this request. During the regular meeting held July 27, 2015, the Planning Commission voted unanimously to recommend approval of the request. Mr. Beaver also has requested that the stipulation to have public water be removed for the 2 lots he is purchasing. Mr. Whitaker explained that the distance the lines would have to be would not give quality of product. Supervisor Jones motioned to approve the request and it was unanimously approved.

## **OLD/NEW BUSINESS**

### **1. STEPS, Inc. Board Member Alternate**

The STEPS, Inc. Board of Directors requires an alternate Board member from Amelia County. Supervisor Jones serves as the Amelia County's Board representative. Supervisor Jones moved to have Taylor Harvie appointed as the alternate board member. The motion was unanimously approved.

### **2. Amelia Sheriff's Office Surplus**

Amelia Sheriff's Office submitted a list of items they wish to have approved as surplus and returned to the County. The Board unanimously approved the request on a motion by Supervisor Jones.

### **3. Amelia Volunteer Fire Department Request**

The Amelia Volunteer Fire Department has requested use of 15 Toughbook laptops that were surplus by the ASO. County Administrator, Taylor Harvie suggested that this request be deferred to give other agencies an opportunity to submit any request they may have for the laptops. The Board unanimously approved to defer this request on a motion by Supervisor Whitaker.

### **4. Commissioner of Revenue-PPTRA Discount for 2015**

Per County Tax Ordinance (Rev. 12/21/2005) page 2, item 3a, b and c, the Board shall establish the percentage of discount for qualified vehicles by resolution after the budget process annually. This year the percentage of discount that can be used for the 2015 bills that are on the book is 41.75% for all qualified vehicles up to an assessed value of \$20,000.00. The Board unanimously approved the resolution on a motion by Supervisor Whitaker.

## **5. Request for Change of Date for Special Event Permit**

During the May BOS meeting, a Special Event Permit was approved for the Amelia Young Life Music Festival on August 1, 2015 at the Amelia Motor Raceway. Carrie Walker has requested the date be changed to October 10, 2015. The request was unanimously approved on a motion by Supervisor Jones.

## **6. Special Event Permit-Candidate Forum**

An initial request to hold a Candidate Forum was pulled prior to the BOS meeting.

## **7. Piedmont Regional Jail Board Land Purchase**

During the April meeting a request to purchase land by the PRJB, for future expansion, was unanimously approved by the Board. It was determined that PRJB was not an authority and not in a position to own real estate. Also, one of the counties did not want to go forward with this process. The PRJB decided to purchase the property with Piedmont Juvenile Detention Center funds. Every county would be receiving equal share of the funds and counties that wanted to purchase the land will buy the land in full. All counties must be an owner before it can be conveyed when needed by the PRJ and any county that has not participated in this process will be required to pay with their own funds. A motion was made by Supervisor Whitaker to rescind the April resolution and it was unanimously approved. A motion was made by Supervisor Jones to approve payment of Amelia County's share of the purchase price not to exceed \$110,000.00. The motion was unanimously approved. Finally, Supervisor Whitaker made a motion to approve the resolution supporting the purchase of real property by the Piedmont Regional Jail Board. That motion was unanimously approved.

## **8. CRC Regional Hazard Mitigation Plan**

CRC received a grant to create the Regional Hazard Mitigation Plan. Each community must have such a plan. It was decided that Amelia County would join the CRC plan. Supervisor Jones made a motion to approve Amelia County joining the CRC Regional Hazard Mitigation Plan. The motion was unanimously approved.

## **CONSENT AGENDA**

## **COUNTY ADMINISTRATOR'S REPORT**

### **1. Waste Management of Virginia**

The revenue check from Waste Management for July was \$64,555.68. This was the first payment of the fiscal year.

## **2. Oak Springs Project Updates**

Mr. Harvie reported that this project is still on the books. There has been no movement in the past month due to Public Works working on the Harris Street project, the IDA Park, and working on the ADA issue at the Courthouse.

## **3. VACo Invitation**

The Regional legislative meeting will be held for Region 4 on Tuesday, August 25, 2015 from 7pm until 9pm in Alberta. Mr. Harvie plans on leaving at 5:45 pm from the County Administrator's Office and anyone interested in going can meet him at the office.

## **4. Columbia Gas Oder for Notice and Comment**

An Order for Notice and Comment in the application of Columbia Gas of Virginia for authorization to amend and extend its conservation and ratemaking efficiency plan pursuant to Virginia Code §56-602 was sent to the County for informational purpose only and no action was required.

## **5. South Central Workforce Innovation and Opportunity Act Consortium Agreement Draft**

The Workforce Development Board agreement has been sent to the Members Jurisdiction for review and input. The final will be sent when all localities have submitted any desired changes.

## **6. Community Development Institute Head Start**

A letter was received by CDI HS saying that they were laying off 82 employees effective September 30, 2015. Another organization has been appointed to run Head Start program.

## **7. CRC Response Packet**

CRC sent the County a response to questions the County submitted in response to a dues requirement. They have dropped that requirement and the response is now a moot point.

## **BOARD MEMBER COMMENTS /REPORTS**

### **District 2-The Honorable Judy M. Jones**

Supervisor Jones said she attended an all day orientation on August 10, 2015 for STEPS Tripartite Board. She also attended a session for Health and Human Services Committee for VACO on August 13-14, 2015. She hoped that everyone would support and help get the word out for the Camp 911 that the EMS has scheduled at the Amelia Fairgrounds on August 29. She also said that a Landfill meeting was scheduled for September 2, 2015 to discuss Duke Ash.

**District 3-The Honorable Ralph A. Whitaker**

Supervisor Whitaker shared that in the last week the transmission lines going from Jetersville to Poton substation has picked up a lot of traction. There have been a lot of delays but it seems they are in a hurry now. He felt they needed to communicate a little better. They hope to have things in place to move forward the end of September. Once everything is lined up with the land owners, they will present to the County and begin construction. It is going to be significant in many ways because residents in District 3 are lacking in sufficient electricity. Any weather event could create major and lengthy outages.

**District 4-The Honorable Carroll E. Barnard**

Supervisor Barnard mentioned the Ida Park has a lot of work going on thanks to Tobacco Commission money. He encouraged people to ride in a take a look. He addressed Mr. Harvie about a lot in Redfield South that needs attention.

**District 5-The Honorable Franklin D. Harris**

Mr. Harris mentioned he had Tobacco Commission meetings coming up. He also wanted to thank everyone that sent condolences in the recent death of his sister.

**MOTION TO ADJOURN/CONTINUE MEETING**

On a motion by Supervisor Jones, the August 2015 Regular meeting was adjourned.

ATTEST:

Minutes Approved: September 16, 2015

\_\_\_\_\_  
A. Taylor Harvie, III  
Amelia County Administrator

\_\_\_\_\_  
Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, SEPTEMBER 16, 2015.

PRESENT:	ELLSWORTH "JIM" BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5

Board of Supervisors

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
ROGER WILEY, County Attorney  
CARLA CAVE, Finance Director  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the September 16, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with four members in attendance.

Supervisor Harris offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was amended to include the Planning Commission Joint Public Hearing meeting minutes, 2 Special Event Permits and VACo designee for representative. The amended agenda was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF MINUTES**

The following minutes were unanimously approved on a motion by Supervisor Whitaker.

- August 19, 2015 Regular Meeting
- July 27, 2015 Joint Public Hearing Planning Commission

**APPROVAL OF TREASURER'S AUGUST 2015 ACCOUNTABILITY BALANCE SHEET**

The Treasurer's August 2015 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Whitaker.

## **APPROVAL OF TREASURER’S AUGUST 2015 REVENUE SUMMARY**

The Treasurer’s August 2015 Revenue Summary Report was unanimously approved on a motion by Supervisor Jones.

## **APPROVAL OF EXPENDITURES REPORT FOR AUGUST 2015**

The Expenditures Report for August 2015 was unanimously approved on a motion by Supervisor Whitaker.

## **APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-AUGUST 2015**

The AP Check Register for August 2015 was unanimously approved on a motion by Supervisor Jones.

## **PUBLIC COMMENTS**

During the Public Comments, Mary Alice Williams addressed the Board regarding concerns about the Landfill and the acceptance of coal ash. She asked the Board for continuous testing of water and regular monthly reports during the Regular BOS meetings. She also spoke regarding the possible relocation of Glenwood Farms and asked what precautions would be put in place to monitor the retentions ponds at that location.

Matthew Brown spoke regarding the increased tax bill he received. He mentioned that when taxes were lower, the County drew more from reserve funds. Now that taxes have increased, the County is using less reserve funds to balance the budget. He suggested that less spending and not more revenue might be the answer.

No one else came forward to speak and the Public Comments were closed.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. Monthly Status Report**

David Whitaker, Director of Planning and Zoning, presented the monthly status report of VDOT activities in the County. He reported that normal work is continuing. Supervisor Barnard told Mr. Whitaker he has had several complaints regarding limbs encroaching on roadways and some have complained about the conditions of Little Patrick Road. Mr. Whitaker explained that he had already met with Supervisor Whitaker regarding Little Patrick Road.

## **2. Amelia County Recycling Program Presentation**

Mark Reynolds from Public Works presented a slide show about the recycling efforts made during FY2015. He showed the progress of each agency. He, along with Patty Averett, Environmental Services, announced that a Chick Filet lunch would be awarded to Department of Parks and Recreation for collecting the most recycling materials for the year.

## **3. Waste Management Update**

County Administrator, Taylor Harvie, gave an update on the Landfill in the absence of Brian McClung. He reported that coal ash from the Duke Ash Project should begin arriving in October. Amelia County should expect to receive 1.23 million tons over 18 months. They have constructed 2 new monofill cells, and they have Gondola rail cars on site. A new monofill leachate storage tank has been installed and new equipment such as Sennebogen material handler, rail mover dozers and excavators have been purchased. Extra personnel have been hired including two from Amelia County. During the LAC meeting in September, the committee reviewed the issue of tree stumps and agreed the tree stumps were not covered under the Landfill Agreement of SEP as residential or commercial waste that would be free of charge for County residents. This type of waste can be handled by burning in place, mulching or composting. During the LAC meeting it was determined that the Maplewood landfill has 130 years of life remaining.

## **4. Honorary Resolution-Tom Ashton**

Taylor Harvie had hoped to present a framed Honorary Resolution to recognize Tom Ashton for his service on the Landfill Advisory Committee; however, Mr. Harvie was not able to reach Mr. Ashton to invite him to attend the meeting. Mr. Harvey read the Honorary Resolution to the Board and it was unanimously approved on a motion by Supervisor Jones. Mr. Harvie planned to deliver it to Mr. Ashton and Chairman Harris asked Mr. Harvie to express the appreciation of the Board to him. Supervisor Jones also shared her personal appreciation for Mr. Ashton's service.

## **PLANNING AND ZONING**

### **1. Request for Special Exception Permit**

During the regular meeting on August 24, 2015, the Planning Commission voted unanimously to recommend approval by the Board of a Special Exemption Permit request by Mark Clay. Mr. Clay would like to construct a detached dwelling on 13.76 acres in the RP-5 Rural Preservation District for his son. The Board unanimously approved the request on a motion by Supervisor Jones.

## **OLD/NEW BUSINESS**

### **1. Amelia County Electoral Board Budget Request**

The Amelia County Electoral Board submitted a request for funds to purchase 1 optical scanner for use in the Central Absentee Precinct. The cost of the optical scanner is approximately \$8,625.00. Howard Easter, Jr. addressed the Board and explained the Electoral Board felt it had chosen the best scanner for their use. County Administrator, Taylor Harvie, suggested that all questions were answered before deciding to approve the request. Supervisor Whitaker asked “when they had to switch to the current machines, did they jump straight in with what they were getting or did they do this on a gradual basis.” Supervisor Jones asked that with the rapid changes in technology, would the machine they purchase now be adequate for the next four to five years. Roger Wiley, County Attorney, explained that voting machines can only be replaced once they are down and all machines must be approved by the State. Supervisor Barnard asked if purchasing the machines were mandated. Mr. Wiley confirmed that once a machine breaks down, it will have to be replaced with the optical scanner. Mr. Harvie explained that the Central Absentee Precinct was always the last to close and this new machine could increase the efficiency. Chairman Harris said that is why he would be in favor of purchasing the machine. Supervisor Whitaker asked if more time could be taken to study the collected data before making a final decision. There was discussion regarding the amount of time to received the machine, train workers and be prepared to use them for the upcoming primary election in March 2016. Supervisor Barnard motioned that the request be approved for purchase of the optical scanner. Mr. Harvie asked the size of the machine and if additional storage space would be needed. The motion was unanimously approved.

### **2. Amelia County Building Department Fee Amendment Request.**

The Amelia County Building Department has requested the permit fee for an event tent to be reduced from \$75.00 to \$35.00. Tents require a one-time inspection. Supervisor Whitaker made a motion to reduce the permit fee for an event tent. The motion was unanimously approved.

### **3. Special Event Permit and Resolution-Homecoming Parade**

On a motion by Supervisor Jones, the BOS unanimously approved a Special Event Permit with a Resolution to hold the 2015 Homecoming Parade on October 8, 2015 beginning at 5pm.

### **4. Special Event Permit-Homecoming Bon Fire and Pep Rally**

On a motion by Supervisor Whitaker, the BOS unanimously approved a Special Event Permit to hold the 2015 Homecoming Bon Fire and Pep Rally on October 8, 2015 from 5pm until 10pm. at Tom Scott Park.

## **5. Virginia Association of Counties**

The Virginia Association of Counties (VACo) has requested Amelia County to appoint a representative to vote on behalf of the County during the VACo Annual Business Meeting to be held Tuesday, November 10, 2015. On a motion by Supervisor Whitaker, the Board unanimously approved to appoint Roger Wiley to represent Amelia County.

## **CONSENT AGENDA**

### **COUNTY ADMINISTRATOR'S REPORT**

#### **1. Waste Management of Virginia**

The revenue check from Waste Management for August was \$51, 383.59. The total for the FY2016 is \$115, 939.27, a monthly average of \$57, 969.64.

#### **2. Oak Springs Project Updates**

Mr. Harvie reported that work resumed on the Oak Springs Road project on Monday. They have completed half of the work on Carriage House and hope to be finished next week.

#### **3. Robert "Bob" Thomas Jr. Letter to VACo Nominating Committee**

Bob Thomas, Jr. sent a letter to the VACo Nominating Committee seeking a nomination for a position on the VACo Executive Board. The Board decided to take no action on this request.

#### **4. Comcast Cable-Duplication of Channels**

Comcast has sent notification that they will be eliminating channels in the 200 range because they are duplicate channels that can be found in the 800 range. They are hoping this will eliminate any confusion.

#### **5. Budget Revisions Pursuant to Budget Resolution, Section 1.j**

Changes to the FY2016 budget were approved by the County Administrator. This action is allowed under the FY2016 Board approved Budget Resolution, Section 1.j. These changes were due to funding received by several grants. Supervisor Jones said she wanted to comment on Kent Emerson's grant writing and how he has been able to bring in extra funding through grants.

## **BOARD MEMBER COMMENTS /REPORTS**

### **District 1-The Honorable Ellsworth "Jim" Bennett**

Supervisor Bennett wanted to thank everyone for coming and wished the room would be full of people. He asked that everyone attend to see how the Board spends the taxpayer's money.

**District 2-The Honorable Judy M. Jones**

Supervisor Jones reported that STEPS organization is going to be monitored the week of October 6-9, 2015 in anticipation of taking on the Head Start program. They will be adding Board members and offering a regional training for Board members on October 20<sup>th</sup>. She challenged each district to find one or more churches to support the “Feeding the Football Team” efforts. She also mentioned the Amazing Raise and said several of the local agencies that the County is involved with are participating in this fund raiser.

**District 3-The Honorable Ralph A. Whitaker**

Supervisor Whitaker shared that he has spoken with Dominion Virginia Power representatives and expressed his displeasure of the lack of communication regarding the transmission lines that will go from Jetersville to Potons Store. He hopes they will have better communication on this project as well as future projects.

**District 5-The Honorable Franklin D. Harris**

Mr. Harris mentioned two meetings he had attended; one at the VoTech Center with Taylor Harvie and the other was the VACo legislative meeting he attended with Supervisor Barnard and Mr. Harvie at Southside Community College. He also mentioned he would be attending the Tobacco Commission’s annual meeting.

**MOTION TO ADJOURN/CONTINUE MEETING**

Since there was no other business, the September 2015 Regular meeting was adjourned on a motion by Supervisor Jones.

ATTEST:

Minutes Approved: October 21, 2015

\_\_\_\_\_  
A. Taylor Harvie, III  
Amelia County Administrator

\_\_\_\_\_  
Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, OCTOBER 21, 2015.

PRESENT:	ELLSWORTH "JIM" BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5

Board of Supervisors

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
JEFF GORE, County Attorney  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the October 21, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with five members in attendance.

Supervisor Bennett offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was amended to include a Resolution for New Horizons, Virginia's Retreat and a Special Event Permit and Resolution for the 2015 Christmas Parade. The amended agenda was unanimously approved on a motion by Supervisor Whitaker.

**APPROVAL OF MINUTES**

The following minutes were unanimously approved on a motion by Supervisor Jones.

- September 16, 2015 Regular Meeting
- September 14, 2015 Amelia Day

**APPROVAL OF TREASURER'S SEPTEMBER 2015 ACCOUNTABILITY BALANCE SHEET**

The Treasurer's September 2015 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Whitaker.

**APPROVAL OF TREASURER’S SEPTEMBER 2015 REVENUE SUMMARY**

The Treasurer’s September 2015 Revenue Summary Report was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF EXPENDITURES REPORT FOR SEPTEMBER 2015**

The Expenditures Report for September 2015 was unanimously approved on a motion by Supervisor Whitaker.

**APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-SEPTEMBER 2015**

The AP Check Register for September 2015 was unanimously approved on a motion by Supervisor Jones.

**PUBLIC COMMENTS**

Matthew Brown, District 3 candidate for Board Supervisor asked if the “County Attorney’s position suppose to be put out to bid each year, but hasn’t been?” He stated he would “dig in and maybe you all will too, and if you find out before me, let me know”.

No one else came forward to speak and the Public Comments were closed.

**PUBLIC HEARING**

**1. South Central Workforce Agreement**

The Member Jurisdiction has decided to form a joint entity under VA Code §15.2-1300 to be designated as the South Central Workforce Development Area Consortium and to be recognized as Virginia’s Area VIII Local Workforce Development Area. This would require that Amelia County enter into an agreement and an Ordinance would need to be adopted. A Public Hearing was scheduled to give Amelia County residents a chance to voice any support or opposition.

The meeting was opened to the public and no one came forward to speak. The public meeting was closed and returned to the Board.

The Ordinance was unanimously approved on a motion by Supervisor Jones.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. Monthly VDOT Status Report**

Butch Sirry of VDOT appeared before the Board to give a report on projects in the County. He reported the regular maintenance was ongoing. They were also doing an evaluation on Amelia Springs Road to see if center line striping was necessary. He reported that Stony Point Road bridge is almost complete and they hope to have the road back open by the first week in November. Mr. Sirry told the Board that 14 roads in the county have been paved, and 5 completed this season, and plan on paving 7 roads next year, which include Eggleston Lane, Bell Road, West Bunker Hill, Rocky Branch Lane, Bookers Lane, Bird Grove Lane and Crooked Run Branch Lane. Supervisor Jones asked about the repaving of Route 604, and pointed out there was a section that has more pothole repairs than actual pavement. Mr. Sirry said he would look into it. Supervisor Barnard told Mr. Sirry that he has heard a lot of positive comments on the road paving project. He also said there was no speed limit sign on Moorefield Meadows Road. He has had complaints of people exceeding 55 mph. Mr. Sirry said subdivisions were 25 mph limits and said he had no problem with installing a speed limit sign.

## **OLD/NEW BUSINESS**

### **1. Revised Amelia County Emergency Operations Plan**

Kent Emerson, Emergency Operations Manager, submitted for approval an updated four year Emergency Operations Plan as required by Code of Virginia §44-146.19.

The plan was unanimously approved on a motion by Supervisor Jones.

### **2. America Recycles Day in Amelia County, Virginia**

A Resolution proclaiming November 15, 2015 as America Recycles Day in Amelia, Virginia was presented to the Board for approval.

The Resolution was unanimously approved on a motion by Supervisor Whitaker.

### **3. Commonwealth Regional Council (CRC) Charter Amendments**

The CRC has determined additional changes were needed to their current charter to reflect the current position of the Council. Supervisor Jones asked County Attorney Jeff Gore about the 10 year clause and how it would affect the County if it withdrew from CRC and any funds that would be due to the County. Mr. Gore said that particular clause does not pertain to that. The amended charter was presented to the Board for approval and was unanimously approved on a motion by Supervisor Bennett.

#### **4. Crossroads Community Services Board**

The Board was notified that a new Citizen Member will need to be appointed before December 31, 2015. David Neegard has served for 3 consecutive terms and Virginia Code will not allow another term without a “stepping off” period. Supervisor Whitaker expressed his gratitude for Mr. Neegard’s service and expertise. The Board did not appoint a new Citizen Member at the October meeting.

#### **5. New Horizons Resolution**

New Horizons submitted a Resolution asking the Board to support Horizons Community Services mission of providing services to the homeless population of Amelia County. Jacqueline Booker attended the meeting to share some of the services New Horizons offers. The request was unanimously approved on a motion by Supervisor Whitaker.

#### **6. Virginia’s Retreat**

Virginia’s Retreat requested the Board approve a Resolution to support the application for nonprofit designation. The request was unanimously approved on a motion by Supervisor Jones.

#### **7. Special Event Permit and Resolution for 2015 Christmas Parade**

A special event permit application was received from Ann Salster on behalf of Commonwealth Real Estate and ABM Enterprises to hold a Christmas Parade on Saturday, December 5, 2015 beginning at 4pm. The permit along with a Resolution to close affected streets was unanimously approved on a motion by Supervisor Whitaker.

### **CONSENT AGENDA**

#### **COUNTY ADMINISTRATOR’S REPORT**

##### **1. Waste Management of Virginia**

The revenue check from Waste Management for September was \$45,606.13. The total for the FY2016 is \$161,545.40, a monthly average of \$53,848.47.

##### **2. Oak Springs Project Updates**

County Administrator Taylor Harvie reported that the road project at Oak Springs is complete. Inspection by the regional staff was completed last Friday and VDOT will submit a Resolution to accept all roads into the state system.

### **3. Letter from The Honorable Paul W. Cella**

A meeting has been set up with Judge Cella in response to a letter from him regarding ADA requirements around the courthouse.

### **4. Ni-Source Columbia Gas**

As required by the State Corporation Commission, application for approval to amend and extend a SAVE Plan was filed pursuant to Virginia Code §56-604.

### **5. Virginia Association of Counties (VACo)**

Nancy R. Carwile, Supervisor of Charlotte County is nearing her two year term at the end of the year. She has requested support to serve another term. Mr. Harvie suggested the Board make a motion to direct the County Attorney who has the county's proxy to cast a vote for Nancy Carwile. A motion was made by Supervisor Jones to ask the county attorney to support the reappointment of Nancy Carwile. The motion was unanimously approved.

### **6. National Bioenergy Day Study Tour**

The Virginia Community Wood Energy Program extended an invitation to the Board to attend the National Bioenergy Day Study Tour that was held earlier that day.

### **7. FeedMore**

FeedMore presented their Fall 2015 packet that shows their accomplishments and goals for Amelia County. They have determined the southern part of Amelia County is a "food desert" and have asked Amelia County to help any agency or church that could help.

### **8. Greg Thompson and VDOT Issues**

Mr. Harvie submitted a list of issues Mr. Thompson prepared regarding Richmond and Bevils Bridge Road to the Board. Mr. Harvie stated he expected Mr. Thompson to attend the meeting but he did not.

## **BOARD MEMBER COMMENTS /REPORTS**

### **District 2-The Honorable Judy M. Jones**

Supervisor Jones mentioned a draft recommendation from VACo regarding the CSA program. She forwarded it to the County Administrator and asked the County Attorney to review.

**District 3-The Honorable Ralph A. Whitaker**

Supervisor Whitaker reported that Mr. Harvie met with Dominion Virginia Power regarding the transmission lines from Jetersville to Potons Substation. He believed they were doing some reorganization and we should have a reasonable resolution soon.

**District 4-The Honorable Carroll E. Barnard**

Supervisor Barnard once again expressed his pleasure at the progress VDOT has made on paving. He mentioned that there has been a lot of progress at the IDA Park and encouraged everyone to check it out. He asked if something could be done to improve the sound at the courthouse during the meetings.

**District 5-The Honorable Franklin D. Harris**

Supervisor Harris said that other than reporting on Tobacco Commission attendance he had nothing else to add.

**MOTION TO ADJOURN/CONTINUE MEETING**

Since there was no other business, the October 2015 Regular meeting was adjourned on a motion by Supervisor Jones.

ATTEST:

Minutes Approved: November 18, 2015

\_\_\_\_\_  
A. Taylor Harvie, III  
Amelia County Administrator

\_\_\_\_\_  
Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, NOVEMBER 18, 2015.

PRESENT:	ELLSWORTH "JIM" BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5

Board of Supervisors

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
ROGER WILEY, County Attorney  
CARLA CAVE, Finance Director  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the November 18, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with five members in attendance.

Supervisor Bennett offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF MINUTES**

The following minutes were unanimously approved on a motion by Supervisor Jones.

- October 21, 2015, 2015 Regular Meeting

**APPROVAL OF TREASURER'S OCTOBER 2015 ACCOUNTABILITY BALANCE SHEET**

The Treasurer's October 2015 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Whitaker.

**APPROVAL OF TREASURER’S OCTOBER 2015 REVENUE SUMMARY**

The Treasurer’s October 2015 Revenue Summary Report was unanimously approved on a motion by Supervisor Jones.

**APPROVAL OF EXPENDITURES REPORT FOR OCTOBER 2015**

The Expenditures Report for October 2015 was unanimously approved on a motion by Supervisor Whitaker.

**APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-OCTOBER 2015**

The AP Check Register for October 2015 was unanimously approved on a motion by Supervisor Jones.

**INTERNAL FISCAL TRANSACTIONS**

Carla Cave presented a schedule for Budget Preparation.

**PUBLIC COMMENTS**

Jacob McCann, Community Relations Coordinator for Southside Electric Cooperative appeared before the Board to introduce himself and to offer his assistance to the County.

Robert Flowers requested the Board consider amending the Animal Control Ordinance to include all subdivisions. He shared a recent experience about his cat being killed by two stray dogs.

Matthew Brown stated he was concerned that the Treasurer’s Office reported 18 of 20 good audits.

No one else came forward to speak and the Public Comments were closed.

**STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

**1. Monthly VDOT Status Report**

David Whitaker, Director of Planning and Zoning reported on projects in the County. He reported that Shady Lane paving has been completed. New bus warning signs have been installed on Bevils Bridge Road. VDOT will perform a speed study on Route 604 between Genito Road and Coverly Road. The Library has requested direction signs on Route 360 to make people aware of the Library.

## **2. FY2017 Revenue Sharing Program**

David Whitaker submitted a summary report outlining paving projects in Amelia County using Revenue Sharing Programs Funds. He also submitted 2 resolutions that would allow Amelia County to participate in the Revenue Sharing Program. The resolutions were unanimously approved on a motion by Supervisor Barnard.

## **OLD/NEW BUSINESS**

### **1. Appointments**

Several committee appointments will expire December 31, 2015 was presented to the Board. The Board decided to make the appointments at the December BOS meeting.

## **CONSENT AGENDA**

## **COUNTY ADMINISTRATOR'S REPORT**

### **1. Waste Management of Virginia**

The revenue check from Waste Management for October was \$50,681.83. The total for the FY2016 is \$212,227.23, a monthly average of \$53,056.81.

### **2. John Tyler Community College**

John Tyler Community College provided the Board with a profile of Amelia County students that attend John Tyler Community College.

### **3. Piedmont Soil and Water Conservation District**

Piedmont Soil and Water Conservation has received a grant that will pay for pumping and repairing of septic tanks for people in the Flat Creek Water Shed.

### **4. Nottoway-Amelia School Board Joint Meeting**

Taylor Harvie announced a joint meeting of the Amelia-Nottoway Technical Center scheduled for Thursday, December 3, 2015 at 6:00 pm in the Computer Resource Room at Amelia-Nottoway Technical Center. He prepared a letter to Jack McKinley, Amelia School Superintendent from the Board supporting the continuation of the Vo Tech Center.

**BOARD MEMBER COMMENTS /REPORTS**

**District 1-The Honorable Ellsworth “Jim” Bennett**

Supervisor Bennett reported he attended the School sale and noticed there were many items at a reasonable price. He wondered why the Amelia Academy could not be given the opportunity to purchase these items in advance.

**District 4-The Honorable Carroll E. Barnard**

Supervisor Barnard said he hoped the paving projects would continue in the County.

County Attorney Roger Wiley reported that during the VACo Conference he attended on behalf of Amelia County, he learned their the top legislative priority at the General Assembly was to increase State funds for public education.

Mr. Wiley notified the Board that a closed session was needed pursuant to Code of Virginia 2.2-3711.5. Supervisor Jones made a motion to enter into closed session and it was unanimously approved. On a motion by Supervisor Jones, the Board returned to open session. Each member up of Board certified that only matters allowed by the Code of Virginia were discussed in the closed meeting as follows:

Supervisor Bennett   Aye  
Supervisor Jones       Aye  
Supervisor Whitaker   Aye  
Supervisor Barnard    Aye  
Supervisor Harris      Aye

**MOTION TO ADJOURN/CONTINUE MEETING**

Since there was no other business, the November 2015 Regular meeting was a continued to Wednesday, December 16, 2015 at 6:30 pm on a motion by Supervisor Jones.

ATTEST:

Minutes Approved: December 16, 2015

\_\_\_\_\_  
A. Taylor Harvie, III  
Amelia County Administrator

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Franklin D. Harris, Chairman  
Amelia County Board of Supervisors

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, DECEMBER 16, 2015.

PRESENT:	ELLSWORTH "JIM" BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5

Board of Supervisors

TAYLOR HARVIE, III, County Administrator  
DAVID WHITAKER, Planning and Zoning  
ROGER WILEY, County Attorney  
CARLA CAVE, Finance Director  
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the December 16, 2015 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with five members in attendance.

Supervisor Bennett offered the invocation, and everyone was invited to join in the Pledge of Allegiance.

**APPROVE/AMEND AGENDA**

The Agenda was unanimously approved on a motion by Supervisor Whitaker.

**APPROVAL OF MINUTES**

The following minutes were unanimously approved on a motion by Supervisor Jones.

- November 18, 2015, 2015 Regular Meeting

**APPROVAL OF TREASURER'S NOVEMBER 2015 ACCOUNTABILITY BALANCE SHEET**

The Treasurer's November 2015 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Whitaker.

## **APPROVAL OF TREASURER’S NOVEMBER 2015 REVENUE SUMMARY**

The Treasurer’s November 2015 Revenue Summary Report was unanimously approved on a motion by Supervisor Jones.

## **APPROVAL OF EXPENDITURES REPORT FOR NOVEMBER 2015**

The Expenditures Report for November 2015 was unanimously approved on a motion by Supervisor Whitaker.

## **APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-NOVEMBER 2015**

The AP Check Register for November 2015 was unanimously approved on a motion by Supervisor Jones.

## **FY2015 AMELIA COUNTY AUDIT DRAFT REPORT**

Paul Lee, CPA of Robinson, Farmer and Cox Associates presented the FY2015 Amelia County Audit. Carla Cave, Finance Director, pointed out several highlights. The General Fund has a total unassigned fund balance of \$6, 346,521 at June 30, which is 43% of general fund expenditures. The County budgeted \$2, 190,180 from reserve but only used \$30, 429 to balance the budget. The Amelia County School Budget had a carryover of \$793, 892. Supervisor Jones thanked all agency heads for their reduction in expenditures. The report was unanimously received on a motion by Supervisor Whitaker.

## **PUBLIC COMMENTS**

No one spoke during the public comments.

## **STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS**

### **1. Monthly VDOT Status Report**

David Whitaker, Director of Planning and Zoning, reported on VDOT activities around the County. Supervisor Barnard asked Mr. Whitaker when speed limit signs would be placed at Moorefield Meadows. Supervisor Bennett asked Mr. Whitaker if he knew why a truck blocked access to the new bridge. Mr. Whitaker said he would check with VDOT on these issues.

### **2. Planning Commission Annual Report**

David Whitaker submitted the annual report for the Planning Commission. No action was required.

### **3. Honorary Resolutions**

Two Honorary Resolutions were presented during the November Continued meeting. The Resolutions with minor date corrections were unanimously approved on a motion by Supervisor Whitaker.

### **4. Crossroads Community Services Boars**

Joseph Burton, Crisis Intervention Coordinator, addressed the Board regarding the Crisis Intervention Program.

## **OLD/NEW BUSINESS**

### **1. Appointments**

The Following appointments were made at the December meeting:

Kathy Easter was unanimously appointed to serve a 3 year term on the Crossroads Community Services Board on a motion by Supervisor Whitaker.

Juan Whittington and Reuben Blanton were unanimously appointed to serve a 4 year term on the Planning Commission on a motion by Supervisor Jones.

Bekki Morris was unanimously appointed to serve a 4 year term on the Department of Social Services Advisory Board on a motion by Supervisor Jones.

David Poore was unanimously recommended for appointment by the Circuit Court Judge to a 5 year term on the Board of Zoning appeals.

### **2. Blue Ridge PBS**

The Department of Conservation and Recreation has again asked for contributions for a documentary featuring Virginia State Parks. The Board decided to discuss this during the budget preparations.

### **3. IDA Resolutions**

During the regular December IDA meeting, the IDA Committee unanimously passed a resolution regarding Designation, Acquisition, Improvement and Leasing of an authority facility at 15401 Goodes Bridge Road. This would allow a business currently in Amelia to expand its operations and increase its employee count. The Board unanimously approved the resolution on a motion by Supervisor Barnard.

## **CONSENT AGENDA**

### **COUNTY ADMINISTRATOR'S REPORT**

#### **1. Waste Management of Virginia**

The revenue check from Waste Management for November was \$84, 069.73. The total for the FY2016 is \$296,296.96 a monthly average of \$59,259.40.

#### **2. Comcast Price Adjustment Notice**

Comcast has notified the County of a price increase effective January 1, 2016. Mr. Harvie requested the notice be placed on the County Website.

#### **3. Madeline's House**

The Southside Center for Violence Prevention, Inc. shared their November-December 2015 Newsletter with the Board.

#### **4. Letter from Amelia Resident**

Mr. Harvie shared with the Board a letter from an unidentified resident requesting the County consider a sign being placed to say that Amelia is "politically incorrect" and we say Merry Christmas and God Bless America. The Board agreed to think about it.

### **BOARD MEMBER COMMENTS /REPORTS**

#### **District 1-The Honorable Ellsworth "Jim" Bennett**

In his last meeting as Supervisor, Mr. Bennett said that he has enjoyed the 20 years he has served the County and was proud that out of 240 meetings in those 20 years, he has only missed 2 due to illness.

#### **District 4-The Honorable Carroll E. Barnard**

Supervisor Barnard thanked Mr. Bennett for his dedicated service. He also thanked Mr. Harvie and staff for their support of the IDA.

#### **District 5-The Honorable Franklin D. Harris**

Supervisor Harris mentioned that he had attended a VoTech Public Hearing. He believed Amelia and Nottoway would be communicating regarding the improvement of the Center.

**MOTION TO ADJOURN/CONTINUE MEETING**

Being no other business, the December 2015 Regular meeting was adjourned on a motion by Supervisor Whitaker.

ATTEST:

Minutes Approved: January 20, 2016

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A. Taylor Harvie, III  
Amelia County Administrator

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Franklin D. Harris, Chairman  
Amelia County Board of Supervisors