

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE BUILDING ON WEDNESDAY, JANUARY 15, 2013, AT 7:00 P.M.

BOARD OF SUPERVISORS
PRESENT:

FRANKLIN D. HARRIS – CHAIRMAN	Election District 5
ELLSWORTH J. BENNETT – VICE CHARIMAN	Election District 1
JUDY M. JONES	Election District 2
RALPH A. WHITAKER, JR.	Election District 3
CARROLL E. BARNARD	Election District 4

ADMINISTRATION
PRESENT:

A. TAYLOR HARVIE, III – County Administrator
DAVID R. WHITAKER – Director of Community Development
CARLA CAVE – Finance Director
JOANNE OZMORE – Administrative Secretary
ROGER WILEY – County Attorney

CALL TO ORDER/DETERMINATION OF QUORUM

Chairman Harris called the regularly scheduled meeting to order at 7:00 and determined there was a quorum of the Board present.

Supervisor Whitaker offered the Invocation.

Chairman Harris asked everyone to join in the Pledge of Allegiance.

APPROVE/AMEND AGENDA

The Agenda was amended to include the following items:

- Annual Spring/Green Clean-up Resolution for consideration of adoption
- Special Event Permits to hold Family Bluegrass Festivals

The Agenda was approved as amended on motion by Supervisor Whitaker.

APPROVAL OF MINUTES

The following minutes were approved unanimously on motion by Supervisor Jones.

- Regular Meeting – December 18, 2013
- Organizational Meeting – January 6, 2014

APPROVE TREASURER'S DECEMBER 2013 ACCOUNTABILITY BALANCE SHEET

The Treasurers December Accountability Balance Report was approved unanimously on motion by Supervisor Whitaker.

APPROVE TREASURER'S DECEMBER 2013 REVENUE SUMMARY

The Treasurer's Revenue Summary for the month of December was approved unanimously on motion by Supervisor Jones.

APPROVE EXPENDITURES' SUMMARY FOR DECEMBER 2013

The Expenditures' Report for December 2013 was approved unanimously on motion by Supervisor Whitaker.

APPROVE AP CHECK REGISTER (BILLS HAVING BEEN PAID) – DECEMBER 2013

The AP Check Register for the month of December 2013 was approved unanimously on motion by Supervisor Whitaker

SUPPLEMENTAL APPROPRIATIONS

Finance Director, Carla Cave, presented the following supplemental appropriations for approval.

Commonwealth Attorney

Supplemental appropriation in the amount of \$600.00 to the fiscal year 2014 Commonwealth Attorney's forfeited asset budget for payments of the office cell phone. Once approved, the Treasurer will transfer \$600.00 from the Forfeited Asset bank account to the General Operating bank account to cover the expense.

Emergency Management

Supplemental appropriation in the amount of \$7,500.00 to the fiscal year 2014 Emergency Management's budget for expenses relating to the Local Emergency Management Performance Grant received on November 25, 2013.

Volunteer Fire Department

Supplemental appropriation in the amount of \$2,086.00 to the fiscal year 2014 Volunteer Fire Department's budget for expenses related to the Fire Programs Funds grant received on September 30, 2013.

Library

Supplemental appropriation in the amount of \$1,886.77 to the fiscal year 2014 Library Administrator's budget for expenses relating to the federal E-rate grant received on January 7, 2014.

Supplemental appropriations were approved as presented unanimously on motion by Supervisor Whitaker.

VDOT

Butch Sirry, General Administration Manager, reported that the public meeting for the replacement of the Bridge at Stony Point on Route 620 had been successful. He informed the Board that the bridge over Namozine Creek on Route 708 was slated for replacement in approximately three years. He stated

replacement of this bridge will close Route 708 for approximately 9 months. Mr. Sirry reported that four unpaved roads had been completed under the Revenue Sharing Program, Mills Lane, Mills Court, Maxey Lane and Hall Road. He stated prep work has begun on Cedar Lane, Flinn Lane and Fosters Lane and plans are to have these roads along with Chula School Road and Chula Lane paved by July 1, 2014. Mr. Sirry reported that he and his staff have reviewed all of the state roads with rail road crossings in the County and found that three locations, Scotland Lane, Jackson Lane and Glebe Lane, did not have crossing gates. He stated the residency office has applied to have rail crossing installed on the railroad tracks at these locations. Mr. Sirry also addressed a request by a citizen who lives on Butlers Road to restrict large trucks such as eighteen wheelers from travelling on the road. Mr. Sirry stated he would take a look at truck restriction for Butlers road, but he did not feel very positive it would be approved. He stated Butlers road did not meet three critical criteria for restriction.

VIRGINIA DEPARTMENT OF FORESTRY

Doug Audley, Forester, provided the Board of Supervisors with an update on local operations. He stated the Amelia office closed on January 1, 2014 and he will eventually be working out of the Dinwiddie office. He stated the move will be delayed until a new State Forester is appointed and approves the new location.

HEARING OF CITIZENS-PUBLIC COMMENTS

Mr. Mathew Brown appeared before the Board of Supervisors to voice his concerns with the findings in the FY13 Audit and the school administration. Mr. Brown was concerned with the school board's large cash balance of \$1,342,985 that was shown on the year end expense report and the audited overage of \$675,000. He asked what had happened to the remaining \$655,000. Mr. Brown questioned some of the school board's expenditures - \$10,000 for a washer and dryer and \$37,000 for an energy study. He asked if anyone had even viewed the study. He discussed "free" money – grants and no interest loans. He stated this money comes from taxpayers. He spoke against an increase in taxes and advised the Board to make decisions with taxpayer money based on facts, logic and common sense.

APPOINTMENTS

Supervisor Bennett made a motion to appoint Robert Llewellyn to serve on the Amelia County Industrial Development Authority Committee. The motion was unanimously approved.

RESOLUTIONS

1. Resolution Recognizing Thomas E. Booker, Sr. for His Service on the Amelia County Board of Social Services

The Board of Supervisors was presented with a resolution recognizing Mr. Thomas E. Booker, Sr. for his service on the Board of Social Services for consideration of adoption. Mr. Harvie presented the resolution to Mr. Booker.

The resolution was adopted as presented on motion by Supervisor Whitaker.

2. Resolution – 2014 Amelia County Spring/Green Clean-up

The Board of Supervisors was presented with the annual 2014 Amelia County Spring/Green Clean-up resolution for consideration of adoption. The resolution proclaims January 1 through May 11, 2014 as the 2014 Spring/Green Clean-up in Amelia County.

The resolution was adopted as presented on motion by Supervisor Jones.

SPECIAL EVENT PERMITS

The Board was presented with two applications submitted by John B. Hutchinson for the annual Family Bluegrass Festivals. The festivals are scheduled to be held on Thursday through Saturday, May 15-17, 2014 and August 14-16, 2014 beginning at 9:00 am and ending at 11:30 pm daily.

The special event permit application was approved as presented on motion by Supervisor Whitaker.

CONSENT AGENDA

A. Waste Management of Virginia

Mr. Harvie reported that the Waste Management Host Fee Check for the month of December was \$43,747.16. Mr. Harvie commented this was an increase over the previous month.

B. COMCAST

Mr. Harvie informed the Board that correspondence received from COMCAST advised that customers will be charged a new Broadcast TV fee of \$1.50 per month and the G4 Channel will be discontinued.

C. COMMONWEALTH REGIONAL COUNCIL

The Board of Supervisors was presented with a copy of a newsletter from Commonwealth Regional Council. Mr. Harvie advised that Mary Hickman, interim Executive Director will be at the February meeting to present the CRC annual report.

D. HINDLE BUILDING PROJECT

Mr. Harvie informed the Board of Supervisors that he had received a letter from the Department of Housing and Community Development advising that the application to obtain grant funds for the Hindle Building Project was not approved.

E. PIEDMONT SENIOR RESOURCES

Mr. Harvie presented the Board of Supervisors with a chart of the services provided to Amelia County by Piedmont Senior Resources during FY2012-2013. Mr. Harvie noted an increase over the prior year in the number of unduplicated services.

F. DEPARTMENT OF TRANSPORTATION – STEPHEN EISENHART

Mr. Harvie informed the Board that he had received a letter from the Department of Transportation denying Mr. Eisenhart's request for a change in the Limited Access for U.S. Route Rt. 360 in Amelia. Mr. Harvie stated it is Mr. Eisenhart's intent to appeal the decision.

G. BUY FRESH BUY LOCAL

Laura Siegel and Jane Henderson, with the Virginia Cooperative Extension Service, reported that the local chapter of Buy Fresh Buy Local will hold their annual meeting on Thursday, January 23, 2014 at

6:30 pm at the Workforce Development Center located on the Southside Community College Campus in Keysville.

JUDICIAL APPOINTMENT – BOARD OF ZONING APPEALS

Mr. Harvie informed the Board of Supervisors that Judge Paul W. Cella had reappointed Janet Ashman to represent District 2 on the Board of Zoning Appeals.

BOARD MEMBER COMMENTS/REPORTS

District 1 – The Honorable Ellsworth J. Bennett

Supervisor Bennett expressed appreciation for the volunteer rescue squad and commented on prank 911 calls. Mr. Bennett also thanked the citizens who attended the Board meeting and encouraged all citizens of the County to take an interest and participate in their local government.

District 2 – The Honorable Judy M. Jones

Supervisor Jones praised Emergency Services Director Kent Emerson on his hard work and his ability to continuously obtain grants to help fund his department.

District 3 – The Honorable Ralph A. Whitaker, Jr.

Supervisor Whitaker had no comments.

District 4 – The Honorable Carroll E. Barnard

Supervisor Barnard expressed disappointment that the School Administration had not provided School Board members with a copy of the FY13 Audit prior to the joint meeting with the Board of Supervisors. Mr. Barnard felt that lack of information made the meeting less meaningful.

District 5 – The Honorable Franklin D. Harris

Supervisor Harris reported that Piedmont Senior Resources continues to improve as things move forward.

CLOSED MEETING

There was no need for a closed meeting.

MOTION TO ADJOURN/CONTINUE MEETING

There being no further business to come before the Board of Supervisors, the meeting was adjourned on motion by Supervisor Jones.

Minutes Approved February 19, 2014

Franklin D. Harris, Chairman
Amelia County Board of Supervisors

ATTEST:

A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE BUILDING ON WEDNESDAY, FEBRUARY 15, 2014, AT 7:00 P.M.

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FRANKLIN D. HARRIS – CHAIRMAN	Election District 5
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A. TAYLOR HARVIE, III – County Administrator
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JOANNE OZMORE – Administrative Secretary
ROGER WILEY – County Attorney

CALL TO ORDER/DETERMINATION OF QUORUM

Chairman Harris called the regularly scheduled meeting to order at 7:00 pm and determined there was a quorum of the Board present.

Supervisor Bennett offered the Invocation.

Chairman Harris stated that Boy Scout Troop No. 6504 would conduct the Pledge of Allegiance and asked everyone to join in.

APPROVE/AMEND AGENDA

The Agenda was approved as presented.

APPROVAL OF MINUTES

The following minutes were approved unanimously on motion by Supervisor Jones with corrections to the January 6, 2014 continued meeting minutes.

- Regular Meeting – January 15, 2014
- Continued Meeting – January 6, 2014
- Joint Public Hearing With Planning Commission – November 25, 2014

APPROVE TREASURER'S JANUARY 2014 ACCOUNTABILITY BALANCE SHEET

The Treasurer's January Accountability Balance Report was approved unanimously on motion by Supervisor Whitaker.

APPROVE TREASURER'S JANUARY 2014 REVENUE SUMMARY

The Treasurer's Revenue Summary for the month of January was approved unanimously on motion by Supervisor Whitaker.

APPROVE EXPENDITURES' SUMMARY FOR JANUARY 2014

The Expenditures' Report for January 2014 was approved unanimously on motion by Supervisor Jones.

APPROVE AP CHECK REGISTER (BILLS HAVING BEEN PAID) – JANUARY 2014

The AP Check Register for the month of January 2014 was approved unanimously on motion by Supervisor Whitaker

SUPPLEMENTAL APPROPRIATIONS

Sheriff's Office

- a) Mr. Harvie presented a request for a supplemental appropriation from Sheriff Ricky L. Walker in the amount of \$21,133 to cover replacement of one of two vehicles lost to accidents.

The request was approved unanimously on motion by Supervisor Jones.

- b) Mr. Harvie presented a request for a supplemental appropriation from Sheriff Ricky L. Walker in the amount of \$22,000 from fund 113, Amelia County Security Account, to line 1300, Part Time Wages/Regular for courthouse security.

The request was approved unanimously on motion by Supervisor Whitaker.

- c) Mr. Harvie presented a request for a supplemental appropriation from Sheriff Ricky L. Walker in the amount of \$2,119.40 from the FASP Fund for investigative equipment purposes.

The request was approved unanimously on motion by Supervisor Jones.

Clerk of Circuit Court

- a) Mr. Harvie informed the Board that the Clerk of Circuit Court had received a preservation grant in the amount of \$9,041 from the Library of Virginia to be used toward the preservation and restoration of old deed books. He stated the Clerk was asking that the funds be appropriated to her budget for use.

The request was approved unanimously on motion by Supervisor Whitaker.

- b) Mr. Harvie stated that the Clerk of Circuit Court recently switched their computer system to a new vendor which resulted in a refund in the amount of \$3,610.55 from the old vendor, Thomson Reuters. He stated that the Clerk was asking that the funds be appropriated to her budget for the purchase of new recording and dating stamps.

The request was approved unanimously on motion by Supervisor Whitaker.

Amelia County Public Schools

Mr. Harvey presented a request for a supplemental appropriation in the amount of \$849,379.68 from the Amelia County School Board. Mr. Harvey informed the Board that following a conversation with School Superintendent B. J. Brewer and School Budget and Finance Manager, Virginia Jones, and County Attorney Roger Wiley, it was understood that appropriations exceeding 1% of the budget would require a public hearing. He stated the requested amount of \$849,379.68 would be broken into four (4) separate requests two of which will be presented at this meeting for approval. The other two will require authorization from the Board to be presented at a public hearing in March. Mr. Harvey recommended approval for a supplemental appropriation of \$100,000 to Amelia County Public Schools for security equipment.

The Board unanimously approved a supplemental appropriation in the amount of \$100,000 on motion by Supervisor Jones.

Mr. Harvie recommended approval for a second supplemental appropriation of \$114,106.61 relating to the VPSA Grant package.

The Board unanimously approved a supplemental appropriation in the amount of \$114,106.61 on motion by Supervisor Whitaker.

The Board authorized Mr. Harvie to present the third appropriation request in the amount of \$98,369.07 at a public hearing in March on motion by Supervisor Jones.

The Board authorized Mr. Harvie to present the final appropriation request in the amount of \$536,904 relating to the Strategic Compensation Grant at a public hearing in March on motion by Supervisor Whitaker.

VDOT

David Whitaker presented the monthly report of VDOT activity in Amelia County. He reported that VDOT continues with general maintenance on County roads. He informed the board that work has begun on the Route 609 Bridge. He stated the bridge will be completed in April of 2014. Mr. Whitaker informed the Board a meeting is planned on the Six-Year Plan.

COMMONWEALTH REGIONAL COUNCIL

Mary Hickman, Interim Executive Director, to present the annual report for Commonwealth Regional Council for fiscal year 2013.

STEPS

Sharon Harrup, President and CEO, gave an overview of the many services that STEPS provides. Following her presentation, Ms. Harrup asked the Board for consideration of an increase in the County's contribution to STEPS for FY 2014-2015.

AMELIA COUNTY SHERIFF'S OFFICE – AWARDS OF APPRECIATION

Sheriff Walker presented awards of appreciation to the following business owners who donated their time and service to help create the Breast Cancer/Autism Awareness patrol car: Holman Motor Company-Champ Holman, Dicks Place-Sam Davis, Amelia Collision-Chris Bletsas, Auto Paint Supply-Jimmy Meyers, Auto Paint-Toy Bartz, Code Ten Elite Services-Robbie Lam, Interior Guys-Dan DiSimione and

Safety Third Racing-Jason Baird.

AMELIA COUNTY SHERIFF'S OFFICE - SURPLUS VEHICLE

Mr. Harvey informed the Board that the Rescue Squad had expressed interest in a 2008 Ford Explorer that was slated for surplus by the Sheriff's office and offered to provide a surplus ambulance in exchange for the vehicle.

The Board unanimously approved the exchange of surplus vehicles on motion by Supervisor Whitaker.

Sheriff Walker informed the Board that the laptop computers they are using in the patrol cars will not be able to access the Virginia State Police records or DMV after April 9, 2014. He stated that Microsoft will no longer support Windows XP after that date. He stated the estimated cost of sixteen new laptops would be approximately \$64,000. He stated the older laptops cannot be upgraded.

Supervisor Jones asked if the computers could be purchased on state contract.

Mr. Walker stated he had not explored that option yet. He stated his intent was to simply bring the problem to the Board's attention.

HEARING OF CITIZENS-PUBLIC COMMENTS

Chairman Harris opened the public comment period and asked if there was anyone who wished to appear before the Board.

Tim Sharff, 5891 Richmond Road, appeared before the Board and stated that he wanted to update the Board on the hunt club that owns the property adjacent to him. He stated the hunt club currently keeps approximately twenty dogs on the property and they are loud. He stated he feels that he and all those who signed the petition against the hunt club had not been properly supported by the County. He further stated he feels situations such as his should be addressed in the future by the comprehensive plan.

There being no one else desiring to speak before the Board, Chairman Harris closed the public comment period.

Supervisor Bennett asked if the number of dogs was limited for the hunt club.

David Whitaker, Director of Community Development, stated that the hunt club was an allowable use and did not require a special exception. Therefore, there were no limits put on the number of dogs the club could keep at any one time. He stated private kennels are an allowable use.

Chairman Harris, asked David Whitaker to look at the matter to insure zoning compliance and to consider a situation of this type during the update of the Comprehensive Plan.

Supervisor Bennett asked if there is a noise ordinance to address the situation with the dogs.

David Whitaker stated that dogs were excluded from the noise ordinance.

Supervisor Bennett said he felt noise from dogs should be addressed.

Supervisor Barnard stated that he thought there was an understanding with the hunt club to reduce the number of dogs after hunting season.

David Whitaker stated there were indications the number of dogs would drop in the summer because the owner of the dogs was going to be resigning from the hunt club. He stated that did not happen.

Supervisor Jones stated that she thought the number of dogs was part of the special exception permit proposal and once it was determined that a special exception permit was not needed to locate a hunt club on the property, none of the special conditions applied.

APPOINTMENTS

a) Building Code Appeals Board

Marvin James was reappointed to represent District 3 for a five year term on the Building Code Appeals Board on motion by Supervisor Whitaker. The motion passed unanimously.

b) Board of Zoning Appeals

No appointments were made to the Board of Zoning Appeals.

PLANNING & ZONING

a) Capital Improvement Plan – 2015-2019

David Whitaker presented the Board with copies of the Capital Improvement Plan for 2015-2019 as approved by the Planning Commission, for consideration of acceptance. Mr. Whitaker reported the Planning Commission had brought the FY15 projects down to a “reasonable amount” of \$936,000 from a requested amount of \$2.5 million.

Supervisor Jones asked that the Finance Director, Carla Cave, include a reminder in the budget preparation that replacement vehicles need to be planned for in the budget.

Supervisor Bennett asked about the CIP listed repairs on the foundation to one of the schools. Mr. Bennett asked what happened to the money that was appropriated several years ago for that work. Mr. Bennett also questioned the school’s energy efficiency program. Mr. Harvey stated that information on the school’s energy efficiency program was presented during a joint meeting in which Mr. Bennett was absent. Mr. Harvey informed Mr. Bennett he would provide him with the information. Mr. Bennett stated he felt the information should be published for the public to see.

The Capital Improvement Plan for 2015-2019 was accepted on motion by Supervisor Whitaker.

b) Amelia County Comprehensive Plan

David Whitaker discussed the need to update the Amelia County Comprehensive Plan. He informed the Board that he gave a copy of the County’s Comprehensive Plan to Commonwealth Regional Council (CRC) to review. He stated they have provided options for the County to consider in moving forward with the plan. He asked the Board for guidance and direction on the review as provided by CRC and updating of the plan.

There was discussion regarding changes that have taken place in the County during the past twenty years. Following the discussion Board members were in agreement that a rewrite of the Comprehensive Plan was needed.

SPECIAL EVENT PERMITS

a) Bike Virginia Tour – Rest Stop Amelia

The Board was presented with an application for a special exception permit from Bike Virginia to provide a rest stop for the participants of the Bike Virginia Tour. The rest stop will be open on Saturday, June 21, 2014, from 8:00 a.m. to 2:00 p.m. and will be located on the soccer field behind the Courthouse and includes the parking lot.

The special event permit application was approved as presented on motion by Supervisor Jones.

b) Barter Town Farmer's Market

The board was presented with an application for a special exception permit from Callie Walker for a farmer's market to be held on Tuesday's during the months of April, May, June, July, August, September and October from 3:00 pm to 8:00 pm at the Amelia County Fairgrounds Pavilion. The farmer's market will include music and socializing as well as the sale of farm products and concessions.

The special event permit application was approved as presented on motion by Supervisor Whitaker.

CONSENT AGENDA

a) Waste Management of Virginia

Mr. Harvie reported that the Waste Management Host Fee Check for the month of January was \$43,183.20.

b) Longwood University Small Business Development Center

Mr. Harvie informed the Board that Longwood University Small Business Center has submitted a request for continued funding in the amount of \$2,152 for the Fiscal Year 2014-2015 budget.

c) Animal Control

Mr. Harvie informed the Board that he had received an email from Tramp's Rescue in Goochland, VA expressing praise for Cindy Cave for her continued loyalty and ability to work with animal rescue agencies in an effort to find homes for the many dogs and cats that come through our shelter each year.

d) Amelia Emergency Squad

Mr. Harvie informed the Board that the Emergency Squad had voted to employ a 2nd paid crew through their current contract provider to pick up 2nd calls from the hours of 10:00 pm to 6:00 pm, Monday through Friday. The second crew will start on March 1st.

BOARD MEMBER COMMENTS/REPORTS

District 1 – The Honorable Ellsworth J. Bennett

Supervisor Bennett expressed appreciation to all that attended the February meeting.

District 2 – The Honorable Judy M. Jones

Supervisor Jones reported that Piedmont Senior Resources was in the process of rolling out new personnel policies and procedures, pay bands and performance evaluation tools. She reported that she was reappointed to the VACO Health and Human Services Steering Committee.

District 3 – The Honorable Ralph A. Whitaker, Jr.

Supervisor Whitaker commented on Virginia Dominion Power's intention to add a transmission line from Jetersville to the Ponton's substation. Mr. Whitaker encouraged all landowners who will be affected by the installation on the line to attend the public meeting on March 5th.

District 4 – The Honorable Carroll E. Barnard

No comment

District 5 – The Honorable Franklin D. Harris

Supervisor Harris expressed the need for citizens to address problems by contacting their supervisors or County offices.

CLOSED MEETING

There was no need for a closed meeting.

MOTION TO ADJOURN/CONTINUE MEETING

There being no further business to come before the Board of Supervisors, the meeting was adjourned on motion by Supervisor Jones.

Minutes Approved March 19, 2014

Franklin D. Harris, Chairman
Amelia County Board of Supervisors

ATTEST:

A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE BUILDING ON WEDNESDAY, MARCH 19, 2014, AT 7:00 P.M.

BOARD OF SUPERVISORS

PRESENT:

FRANKLIN D. HARRIS – CHAIRMAN	Election District 5
ELLSWORTH J. BENNETT – VICE CHARIMAN	Election District 1
JUDY M. JONES	Election District 2
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ADMINISTRATION

PRESENT:

A. TAYLOR HARVIE, III – County Administrator
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ROGER WILEY – County Attorney

CALL TO ORDER/DETERMINATION OF QUORUM

Chairman Harris called the regularly scheduled meeting to order at 7:00 pm and determined there was a quorum of the Board present.

Supervisor Bennett offered the Invocation.

Chairman Harris stated that Boy Scout Troop No. 6504 would conduct the Pledge of Allegiance and asked everyone to join in.

APPROVE/AMEND AGENDA

The Agenda was approved as presented.

APPROVAL OF MINUTES

The following minutes were approved unanimously on motion by Supervisor Jones.

- Regular Meeting – February 19, 2014

APPROVE TREASURER'S FEBRUARY 2014 ACCOUNTABILITY BALANCE SHEET

The Treasurer's February Accountability Balance Report was approved unanimously on motion by Supervisor Jones.

APPROVE TREASURER'S FEBRUARY 2014 REVENUE SUMMARY

The Treasurer's Revenue Summary for the month of February was approved unanimously on motion by Supervisor Whitaker.

APPROVE EXPENDITURES' SUMMARY FOR FEBRUARY 2014

The Expenditures' Report for February 2014 was approved unanimously on motion by Supervisor Jones.

APPROVE AP CHECK REGISTER (BILLS HAVING BEEN PAID) – FEBRUARY 2014

The AP Check Register for the month of February 2014 was approved unanimously on motion by Supervisor Whitaker

SUPPLEMENTAL APPROPRIATIONS

Sheriff Ricky L. Walker gave an update on a previous discussion concerning replacement of the computers that are installed in the patrol cars. He stated the computers cannot be upgraded and will need to be replaced. He informed the Board that he has spoken with two different companies regarding purchase and financing. He stated there were two different lease/purchase options. One option was a dollar buy out and one was fair market value option. He stated the dollar buyout had the higher payment of \$898.00 per month. Mr. Walker stated the old computers were still usable and could possibly be used by another department such as the fire department.

VDOT

David Whitaker presented the monthly report of VDOT activity in Amelia County. He stated Road work has been slow due to the bad weather and will resume as weather improves. He reported that progress is being made on replacement the bridge on Route 609 and construction will most likely be completed ahead of schedule. Mr. Whitaker briefly discussed the VDOT Six-Year Plan Program. He stated there is more money in the program this year than expected.

PIEDMONT SENIOR RESOURCES

Justine Young, Executive Director of Piedmont Senior Resources, gave a presentation outlining the many services that Piedmont Senior Resources provides for persons 60 years of age and older. Ms. Young also provided the Board of Supervisors with a report on the services provided directly to the citizens of Amelia County. Ms. Young asked the Board for consideration of funding in the next fiscal year. She stated the funding request for FY 2015 is based on fifty cents per senior citizen in the County of Amelia according to census.

FISCAL YEAR 2015 BUDGET

Carla Cave, Finance Director, gave a presentation on the proposed Fiscal Year 2015 Budget. She stated the County has total of \$28,627,000 in revenue and expenditures that total \$31,000,000 plus. She stated that local revenue sources were down by 19% mainly due to a decrease in landfill tipping fees. Ms. Cave stated that a \$.02 real estate tax increase was figured into the FY15 Budget, but even with the tax increase, the County will still have to use \$2.4 million from the reserve fund. She stated that even if the entire amount of \$2.4 million dollars is used, the reserves will continue to remain at 35 percent of the total expenditures. Ms. Cave warned against continued draws from the reserve fund.

APPOINTMENTS

a) Amelia Day Committee

Jane Barnard, 17101 Haw Road, Amelia, VA was appointed to represent District 3 on the Amelia Day Committee to complete a two year term to expire on June 30, 2015, on motion by Supervisor Whitaker.

HEARING OF CITIZENS – PUBLIC COMMENTS

Chairman Harris opened the public comment period and asked if there was anyone who wished to come before the Board to speak on any subject not on the agenda.

There being no one desiring to speak, Chairman Harris closed the public comment period.

OLD/NEW BUSINESS

a) Weatherization Assistance Program

Mr. Harvie informed the Board that he had received letters from three different agencies requesting support for their efforts to obtain funding from the Department of Housing and Community Development to become the local provider of the Weatherization Assistance Program for Amelia County.

The Board unanimously agreed to provide a letter of support to each of the agencies on motion by Supervisor Whitaker.

b) Special Event Permits

Amelia Day Kickoff

The Board was presented with an application for a special event permit to kick off the Amelia Day Festival. The event will be held on Friday, May 9, 2014 from 7:00 p.m. until 9:00 p.m. at the Amelia County Fair Grounds and Joe H. Paulette Recreational Park. Food and drink will be provided by Parkway Baptist Church.

The special event permit was unanimously approved on motion by Supervisors Jones

Amelia Day Festival

The Board was presented with an application for a special event permit to hold the Amelia Day Festival. The event will be held on May 10, 2014 from 9:00 a.m. to 5:00 p.m. on the Courthouse Square.

The special event permit was unanimously approved on motion by Supervisor Whitaker.

Relay for Life

The Board was presented with an application for a special event permit to hold the Relay for Life event on Saturday, April 26, 2014 from 9:00 a.m. to 9:00 p.m. at the Joe H. Paulette Park.

The special event permit was unanimously approved on motion by Supervisor Jones.

c) Stormwater Management Program Update (SWMP)

Ray York, Director of Environmental Services, presented an update on the pro's and con's of County Management of the Stormwater Management Program.

d) Buckingham Cattleman's Association, Inc.

Mr. Harvie informed the Board that the Buckingham Cattleman's Association (BCA) was asking for surrounding county support for the Buckingham Agricultural Resource Network (BARN) project. He

stated they are asking the County of Amelia for a one time donation of \$5,000 or an amount the county finds reasonable. He stated Amelia County has its own cattleman's association and currently does not have any members in the BCA. Mr. Harvey stated that staff does not recommend support of the funding request.

Staff recommendation to turn down a funding request from the Buckingham Cattleman's Association, Inc. was approved unanimously on motion by Supervisor Jones.

CONSENT AGENDA

a) Waste Management of Virginia – Investment Strategy for February 2014

Mr. Harvie reported that the Waste Management Host Fee Check for the month of February was \$57,833.55. He stated the Treasurer will place the funds into the Capital Improvement Fund.

b) Virginia Association of Counties

Mr. Harvie reported that Supervisor Judy Jones had been appointed to the 2014 Health and Human Resources Committee for the Virginia Association of Counties.

c) Amelia Animal Control

Mr. Harvie informed the Board that he had received an article titled Worth Watching – Amelia County, VA from Out the Front Door which is a blog featuring communities whose animal shelter systems are maintaining a successful live release rate for its animals.

d) COMCAST – Customer Complaint

Mr. Harvie informed the Board that he had received a letter from a local citizen concerning problems with the television cable service provided by COMCAST.

BOARD MEMBER COMMENTS/REPORTS

District 1 – The Honorable Ellsworth J. Bennett

Supervisor Bennett expressed appreciation to all that attended the March meeting.

District 2 – The Honorable Judy M. Jones

Supervisor Jones discussed Piedmont Senior Resources request for funding. She stated that the small donations from the counties it serves allows them to go above and beyond what their funds allow them to do and asked the Board to give consideration to their request during the budget process. Ms. Jones said Crossroads Community Services is aware there will be funding cuts to their programs. She stated there had been some remodeling at the Amelia office which allow for the addition of an onsite child and adolescent psychiatrist. She stated there is an increase in their funding request and asked the Board to give consideration to their request during the budget process.

District 3 – The Honorable Ralph A. Whitaker, Jr.

Supervisor Whitaker expressed appreciation to the many citizens who serve on various committees and organizations.

District 4 – The Honorable Carroll E. Barnard

Supervisor Barnard asked the Board and County Administration Staff to make an effort to resolve the hunt club issue on Richmond Road.

District 5 – The Honorable Franklin D. Harris

No Comment.

CLOSED MEETING

There was no need for a closed meeting.

MOTION TO ADJOURN/CONTINUE MEETING

The March 19, 2014 regular meeting of the Board of Supervisors was continued to Friday, April 4, 2014, for a Budget Workshop to be held in the conference room of the County Administration office on motion by Supervisor Whitaker. The motion carried unanimously.

Minutes Approved April 16, 2014

Franklin D. Harris, Chairman
Amelia County Board of Supervisors

ATTEST:

A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, APRIL 16, 2014, AT 7:00 P.M.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5
	Board of Supervisors	

A. TAYLOR HARVIE, III, County Administrator
DAVID WHITAKER, Director of Community Development
JOANNE OZMORE, Administrative Assistant

Chairman Harris called the 2014 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Chairman Harris offered the invocation.

Chairman Harris asked everyone to join in the Pledge of Allegiance.

APPROVE/AMEND AGENDA

The Agenda was amended to reflect the following:

- Memorandum of Understanding –Virginia Cooperative Extension
- Resolution Endorsing Participation in the Virginia Juvenile Community Crime Control Act
- Budget discussion to approve date of advertisement of the FY15 Budget

The agenda was approved as amended on motion by Supervisor Whitaker.

APPROVAL OF MINUTES

The following minutes were approved unanimously on motion by Supervisor Jones.

- March 19, 2014

The following minutes were approved on motion by Supervisor Whitaker with Supervisor Jones abstaining.

- April 30, 2008
- May 29, 2008
- June 12, 2008
- July 16, 2008

APPROVE TREASURER’S MARCH 2014 ACCOUNTABILITY BALANCE SHEET

The Treasurer’s March Accountability Balance Sheet was approved unanimously on motion by Supervisor Jones.

APPROVE TREASURER’S MARCH 2014 REVENUE SUMMARY

The Treasurer’s March 2014 Revenue Summary was unanimously approved on motion by Supervisor Whitaker.

APPROVE EXPENDITURES’ REPORT FOR MARCH 2014

The Expenditures Report for March 2014 was approved unanimously on motion by Supervisor Jones.

APPROVE AP CHECK REGISTER (BILLS HAVING BEEN PAID)-MARCH 2014

The AP Check Register for the month of March 2014 was unanimously approved on motion Supervisor Whitaker.

SUPPLEMENTAL APPROPRIATIONS

- The following appropriations were unanimously approved on motion by Supervisor Jones:
- \$26, 575.00 to the FY14 Emergency Management Budget, to be reimbursed by State grant funding.
- \$1,472.68 and \$520.00 to the Commonwealth’s Attorney to be moved from the State Asset Forfeiture fund.

VDOT

Crystal Smith of VDOT, informed the Board that VDOT crews were currently working on pothole repairs and drainage issues, picking up dead animals, and crews are expected to begin mowing operations in the next few weeks. Pothole repairs are expected to continue next month. They will also start on the Rural Rustic project and begin cleaning up and cutting back brush.

A discussion regarding a letter from Mark Costley, President of the Bridgeforth Mill Homeowners Association regarding trees and undergrowth blocking the view of drivers exiting

the subdivision onto Little Patrick Road, revealed that some work had been done but is a work in progress.

David Whitaker presented the monthly report of VDOT activity in Amelia County. During this report, Mr. Whitaker addressed a letter from citizens of Paulette Lane regarding paving. He advised that Paulette Lane originates in Nottoway County and the project would need to start there. He also addressed a letter from citizens from Little Patrick Road concerning general road problems. Crystal Smith advised that VDOT had submitted to the traffic engineer Little Patrick roadway for safety review and recommended to VDOT they consider center and edge line markings to improve safety. They also asked to look at any curves or low shoulders to place warning signs or reduce speed signs.

JOINT PUBLIC HEARING

Chairman Harris stated the Board of Supervisors and Virginia Department of Transportation would conduct a public hearing to receive citizen input on the formulation of the County's Six Year Secondary Road Construction Plan, and this would be an opportunity for citizens to make known to VDOT and the Board their desires for possible road projects for inclusion in the Secondary Road Plan.

Chairman Harris opened the public hearing at 7:35 PM.

Paul Johnson, of Amelia County, appeared before the Board of Supervisors and requested assistance with repairs needed to Paulette Lane. He stated that he was informed that evening his request needed to originate in Nottoway County, but he did ask Amelia County to submit a letter of support to Nottoway County.

Otho Fraher, of 12941 Horseshoe Loop, Amelia, Virginia, appeared before the Board of Supervisors, to request improving Little Patrick Road.

Jerry Barnard, 11700 Little Patrick Road, appeared before the Board of Supervisors, and informed the Board that in the seventeen (17) years he has lived at the address, he has witnessed approximately twenty-five (25) accidents, including school buses and tractor-trailers due to the narrow curve. He expressed safety concerns that if a large vehicle is coming around the corner, it leaves no room for on-coming traffic.

Chairman Harris closed the public hearing at 7:45 PM.

Taylor Harvie advised the Board of Supervisors of a phone call from a resident of Courthouse Road, requesting an extension of one mile of pavement to his house due to his breathing difficulties. Neighbors have expressed support of the project.

Supervisor Jones commended Supervisor Barnard for working with Mr. Whitaker to complete the 15 miles of existing pavement.

RESOLUTION- APPROVING THE SECONDARY SYSTEM CONSTRUCTION BUDGET PRIORITY LIST FOR FISCAL YEAR 2014-2015

Mr. Whitaker presented a Resolution to the Board of Supervisors for consideration of adoption which pertains to the approval of the Secondary Six-Year Plan and Construction Priority List.

Supervisor Barnard made a motion that the Board approve the resolution as presented. The motion carried unanimously.

RESOLUTION-APPROVING THE RURAL RUSTIC ROAD PAVING FOR 2014-2015 SECONDARY SYSTEM CONSTRUCTION PLAN

Mr. Whitaker presented a Resolution to the Board of Supervisors for consideration of adoption which pertains to whether the following roads qualify as Rural Rustic Road:

- Route 638 (Eggleston Lane) from 04-681 Pridesville Road to dead end.
- Route 650 (Bell Road) from 04-619 E. Bunker Hill Road; W. Bunker Hill Road to 04-621 Reed Rock Road.
- Route 619 (W. Bunker Hill Road) from Prince Edward County Line to 4-619 1.2 miles.

Supervisor Barnard made a motion that the Board approve the resolution as presented. The motion carries unanimously.

PUBLIC HEARING

A public hearing was held on the proposed County Stormwater Management Ordinance which will establish that Amelia County will implement its own stormwater program based on the regulations of the Commonwealth of Virginia.

Ray York introduced an Ordinance to Adopt Regulations Related to Stormwater Management In Order To Protect Water Quality and Quantity And To Comply With State Law Requirements.

Jennifer Johnson gave some background on the program's functions. She explained the program's main function is to protect channels and streams from post construction and stormwater flow. It applies to land disturbance equal to or greater than one acre. The 2014 General Assembly removed the mandatory requirement to establish local programs. By the County opting to set up its own stormwater program, it would be beneficial to the citizens and have control over the development process, review the stormwater management plan, and approve in a more timely manner. Citizens will be required to have the stormwater permit in hand before a building permit can be issued. Supervisor Jones asked for clarification on the stormwater fees being in addition to the current building permit fees and clarified the program was mandatory.

Chairman Harris opened the public hearing at 7:50 pm. No citizen spoke. Chairman Harris closed the meeting at 7:51 PM.

Supervisor Jones asked if other counties were opting in to adopt their own program, and Ms. Johnson stated she believed about 50% of counties have opted in. The Board discussed the fact that it was a mandatory program and the only option was to administer the program within the County rather than the State. Ms. Johnson advised the fees would remain the same as a State run program. Supervisor Barnard commended the County Administrator, Taylor Harvie and his staff for taking this task on. Supervisor Barnard believed it would benefit the citizens who want to build to have an in house group to guide and direct them and it would enhance the project to move in a timely matter. County Administrator, Mr. Taylor expressed his confidence in the staff that will implement and supervise this program.

The Ordinance To Adopt Regulations Related To Stormwater Management In Order To Protect Water Quality and Quantity And To Comply With State Law Requirements was approved on motion by Supervisor Barnard, with Supervisor Bennett abstaining.

The Adoption of the Fee Schedule was approved as presented on motion by Supervisor Barnard with Supervisor Bennett abstaining.

HEARING OF CITIZENS-PUBLIC COMMENTS

Chairman Harris opened the public comment period for anyone who wished to come before the Board to speak on any subject not on the agenda.

Tim Sharff, 5891 Richmond Road, Amelia, Virginia, addressed the Board regarding his concerns and complaints about loud noise from dogs housed adjacent to his property. He questioned why the Hunt Club did not require a Special Exception permit.

Donna Sharff, 5891 Richmond Road, Amelia, Virginia, spoke about the stress and lack of sleep caused by constant barking from the dogs that reside at the Hunt Club.

Dr. Emily Marshall, Executive Director of Madeline's House addressed the Board and thanked them for their support. She shared the amount of residents that have utilized the services provided by the program, either from community services or shelter assistance. She expressed her desire for continued monetary support.

Matthew Brown, District #3, spoke to the Board about his concern of the increased FY 15 Budget. He questioned if all agencies that are budgeted for increased funding for FY14 have been fiscally responsible in previous years. He was especially concerned about the requested personnel increases by the Sheriff's Department, claiming the current amount of Deputies exceed what is needed for a county the size of Amelia.

OLD/NEW BUSINESS

- a) **H.O.P.E. De-Designation**

An email from Fran Inge, Director of the Office of Volunteerism and Community Service, with an attached letter from Governor McAuliffe rescinds HOPE Community Service's designation as the community action agency for the counties is currently services.

b) **STEPS-Request for Support**

STEPS, Inc. requested Amelia County to give consideration to designating STEPS, Inc. to serve as the County's designated homelessness prevention provider. A signed *Certification of Local Government Approval for Nonprofit Organizations Receiving ESG Funds From State Sub recipients* form was requested to be included with the grant request to the Department of Housing and Community Development for increased funding.

A resolution to send out the certificate before April 25, 2014, was unanimously approved on motion by Supervisor Jones.

MEMORANDUM OF UNDERSTANDING-VIRGINIA COOPERATIVE EXTENSION

A motion to accept the Memorandum of Understanding-Virginia Cooperative Extension was unanimously approved on motion by Supervisor Jones.

RESOLUTION ENDORSING PARTICIPATION IN THE VIRGINIA JUVENILE COMMUNITY

A resolution Endorsing Participation in the Virginia Juvenile Community was unanimously approved as submitted on motion by Supervisor Whitaker.

BUDGET PUBLICATION

The Board instructed the County Administrator's Office to publish the County Budget on April 24, 2014, and announce a public hearing for May 8, 2014 at 7 PM.

CONSENT AGENDA

1. **Waste Management of Virginia-Investment Strategy for March 2014**

County Administrator, Taylor Harvie reported a revenue check from Waste Management in the amount of \$54,113.77 for the month of March was received and will be delivered to the County prior to April 20, 2014. The Treasurer will place those funds into the Capital Improvement Fund.

2. **Town of Marshall**

Mr. Harvie shared receiving a letter from Lawrence Ponder of the Town of Marshall, N.C. offering thanks and a check for a part sent from out Public Works Department to their Wastewater Plant.

3. Department of Transportation-Public Hearing Notice

Mr. Harvie announced the Commonwealth Transportation Board will conduct a public hearing at 6:00 PM on May 5, 2014 at VDOT-Central Office Auditorium located at 1221 East Broad Street, Richmond, VA to give citizens the opportunity to review and provide comments on projects and programs to be included in the Fiscal Year 2015-202 Six Year Improvement Program including highway, rail and public transportation initiatives.

BOARD MEMBER COMMENTS /REPORTS

District 1-The Honorable Ellsworth J. Bennett

No Comment.

District 2-The Honorable Judy M. Jones

Supervisor Jones notified the Board she will be attending the Virginia Association Community Services Board meeting as Vice Chairman for the Process Community Services Board April 30 thru May 2, 2014. She also mentioned the Piedmont Senior Resources Review received an accommodation letter from Secretary Hazel's Deputy commending them for their accomplishments for the year.

District 3-The Honorable Ralph A. Whitaker, Jr.

No comment.

District 4-The Honorable Carroll E. Barnard

Supervisor Barnard asked if a donation to the Madeline's House could be included in the FY15 budget. He also suggested the County support the residents of Paulette Lane with a letter of support to Nottoway County.

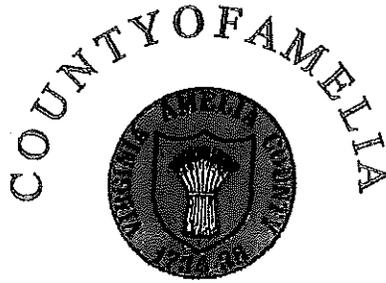
District 5-The Honorable Franklin D. Harris

Supervisor Harris indicated the Piedmont Senior Resources report was a joint report.

Taylor Harvie shared that Supervisor Judy Jones and School Board member, Glen Wilkerson will hold a community meeting for District #2 at the Mattoax Volunteer Fire Department on Thursday, April 17, 2014 at 7 PM. Ray York and Bo Lynch was scheduled to present a slide show featuring County and School Operations. The meeting was open to all residents of Amelia County and any other interested persons.

MOTION TO ADJOURN/CONTINUE MEETING

There being no further business to come before the Board, Chairman Harris adjourned the April 16, 2014 regular meeting of the Board of Supervisors.



**RESOLUTION APPROVING THE SECONDARY SYSTEM CONSTRUCTION BUDGET
PRIORITY LIST FOR FISCAL YEAR 2014-2015**

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2014/15 through 2019/20) as well as the Construction Priority List (2014/15) on April 16, 2014 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List,

WHEREAS, Crystal Smith, Assistant Residency Administrator, Virginia Department of Transportation, appeared before the board and recommended approval of the Six-Year Plan for Secondary Roads (2015 through 2020) and the Construction Priority List (2014/15) for Amelia County.

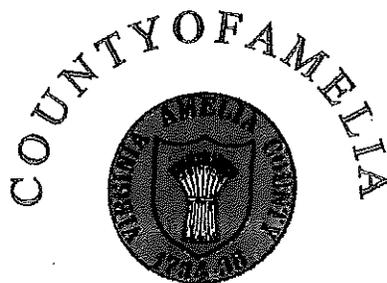
NOW, THEREFORE, BE IT RESOLVED that since said Priority List appears to be in the best interests of the Secondary Road System in Amelia County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2015 through 2020) and Construction Priority List (2014/15) are hereby approved as presented at the public hearing.

Adopted: April 16, 2014

Franklin D. Harris, Chairman
Board of Supervisors
Amelia County, Virginia

ATTEST:

A. Taylor Harvie, III, Clerk of the Board



RESOLUTION APPROVING THE RURAL RUSTIC ROAD PAVING FOR 2014-2015 SECONDARY SYSTEM CONSTRUCTION PLAN

WHEREAS, Section 33.170.1 of the *Code of Virginia*, permits the hard surfacing of certain unpaved roads deemed to qualify for designation as Rural Rustic Road; and

WHEREAS, any such road must be located in a low-density development area and have no more than 1,500 vehicles per day; and

WHEREAS, the Board of Supervisors of Amelia County, Virginia ("Board") desires to consider whether;

Route 638 (Egleston Lane) from 04-681 Pridesville Road to dead end;

Route 650 (Bell Road) from 04-619 E. Bunker Hill Road; W. Bunker Hill Road to 04-621 Reed Rock Road;

Route 619 (W. Bunker Hill Road) from Prince Edward County Line to 4-619 1.2 miles;

should be designated a Rural Rustic Road; and

WHEREAS, the Board is unaware of pending development that will significantly affect the existing traffic on this road; and

WHEREAS, the public has been made aware that this road may be paved with minimal improvements; and

WHEREAS, the Board believes that this road should be so designated due to its qualifying characteristic; and

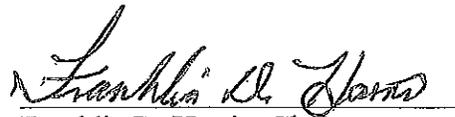
WHEREAS; this road is in the Board's Capital Improvement plan for improvements to the secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby designates these roads as a Rural Rustic Road, and request that the Local Manager of the Virginia Department of Transportation concur in this designation.

BE IT FURTHER RESOLVED, the Board request that this road be hard surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side-slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Local Manager for the Virginia Department of Transportation.

Adopted: April 16, 2014



Franklin D. Harris, Chairman
Board of Supervisors
Amelia County, Virginia

ATTEST



A. Taylor Harvie, III, Clerk of the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, May 21, 2014, AT 7:00 P.M.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5
	Board of Supervisors	

A. TAYLOR HARVIE, III, County Administrator
DAVID WHITAKER, Director of Community Development
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the 2014 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:05 P.M. and determined there was a quorum present with all members in attendance.

Chairman Harris offered the invocation.

Chairman Harris asked everyone to join in the Pledge of Allegiance.

APPROVE/AMEND AGENDA

The Agenda was amended to reflect the following:

- Changes to Health Care.

The agenda was approved as amended on motion by Supervisor Jones.

APPROVAL OF MINUTES

The following minutes were approved unanimously on motion by Supervisor Whitaker.

- April 4, 2014 Continued Meeting
- April 11, 2014 Continued Meeting
- April 16, 2014 Continued Meeting
- April 16, 2014 Regular Meeting
- May 8, 2014 Public Hearing
- May 12, 2014 Continued Meeting

APPROVE TREASURER'S APRIL 2014 ACCOUNTABILITY BALANCE SHEET

The Treasurer's April 2014 Accountability Balance Sheet was approved unanimously on motion by Supervisor Jones.

APPROVE TREASURER'S APRIL 2014 REVENUE SUMMARY

The Treasurer's April 2014 Revenue Summary was unanimously approved on motion by Supervisor Whitaker.

APPROVE EXPENDITURES' REPORT FOR APRIL 2014

The Expenditures Report for April 2014 was approved unanimously on motion by Supervisor Jones.

APPROVE AP CHECK REGISTER (BILLS HAVING BEEN PAID)-APRIL 2014

The AP Check Register for April 2014 was unanimously approved on motion Supervisor Whitaker.

VDOT

David Whitaker presented the monthly status report of VDOT activity in Amelia County. He reported he has received calls concerning encroachment on Courthouse Road and Namozine Road where trimming was needed. Secondary roads are beginning to have grass cutting done. In regards to Rural Rustic Six Year Plan, Cedar Lane, Flinn Lane and Flippen Lane have been completed. Chula School Lane and Hills Lane are being prepped for blacktop.

STEPS, INC.

Sharon L. Harrup, MS, President and CEO, appeared before the Board to request support of STEPS, Inc. to become the new Designated Community Action Program. She acknowledged that Amelia County is the third highest in utilization of the benefits of the Heating Assistance Program and believes that having a DCAP locally will allow the County more control of funding. The Board will research the request before the next Board meeting.

RESOLUTION-FORMAL ADOPTION OF FISCAL YEAR 2015 BUDGET

A Resolution to adopt the FY 2015 Budget and to appropriate the revenue was presented to the Board.

The Resolution was unanimously adopted on motion by Supervisor Whitaker.

ADOPTED RESOLUTION – ATTACHMENT A

APPOINTMENTS

The Board was made aware the following appointments would expire on June 30, 2014:

Amelia Day Committee – Two (2) Year Term

- a) **District 1** – Bekki Morris – Term expires 06/30/2014
- b) **District 1** – Sylvia Hatcher – Term expires 06/30/2014
- c) **District 2** – Joy Garrett – Term expires 06/30/2014
- d) **District 3** – Jeanette Porter – Term expires 06/30/2014
- e) **District 4** – Alvin Scott – Term expires 06/30/2014

James L. Hamner Public Library – Four (4) Year Term

- a) **District 1** – Donna Cameron – Term expires 06/30/2014
- b) **District 1** – Jackie Jackson – Term expires 06/30/2014
- c) **District 1** – Lataisha Owens – Term expires 06/30/2014
- d) **District 1** – Gail Geraghty – Term expires 06/30/2014
- e) **District 2** – Carol M. Vaughn – Term expires 06/30/2014
- f) **District 2** – Phyllis Eggleston – Term expires 06/30/2014

Maplewood Landfill Advisory Committee – Four (4) Year Term

- a) **District 1** – Dennis Tatum – Term expires 06/30/2014
- b) **District 3** – Wallick Harding – Term expires 06/30/2014
- c) **District 5** – Solomon Brown – Term expires 06/30/2014

Amelia County Industrial Development Authority – Four (4) Year Term

- a) **District 1** – Robert W. Llewellyn – Term expires 06/30/2014
- b) **District 4** – Maudie B. Scott – Term expires 06/30/2014

HEARING OF CITIZENS-PUBLIC COMMENTS

Chairman Harris opened the public comment period for anyone who wished to come before the Board to speak on any subject not on the agenda.

Wendall Miracle, from the American Legion, offered a special invitation to the Board members to attend the annual Memorial Day Service on Monday, May 26, 2014 at the Amelia Veteran's Cemetery.

Mark Reynolds thanked everyone for the success of Amelia Day and shared some plans for Amelia Day 2015. He also shared his experience in attending the VRA annual conference and accepting the 2 awards on behalf of Amelia County.

Jimmy Southall, District 1, expressed his concern regarding the proposed Tax Rate increase.

Matt Brown, District 3, stated he believed that the Amelia Monitor negatively re-constructed his statements during the Public Hearing held on May 8, 2014. He offered to supply a written copy of his statements if they were desired.

Being no one else to come forward, Chairman Harris closed the Public Comments at 7:42 and returned the meeting to the Board.

OLD/NEW BUSINESS

1. Resolution – VRS Consideration of Contribution Rate

The County of Amelia must approve one of the following employer contribution rate options for the defined benefit retirement plan in the biennium beginning July 1, 2014 with a resolution:

- 10.54% - the rate certified by the VRS Board of Trustees for the FY2015-2016 biennium; or
- 10.11% - the alternate rate, which is higher of the rate certified by the VRS Board for FY 2012 or 80% of the VRS Board-certified rate of FY 2015-2016.

The Board unanimously adopted the Resolution at the rate of 10.54% that was certified by the VRS Board of Trustees on motion by Supervisor Whitaker.

ADOPTED RESOLUTION – ATTACHMENT B

2. Resolution – Virginia Cooperative Extension Centennial Anniversary

Virginia Cooperative Extension will celebrate its Centennial Anniversary in May, 2014. Jane Henderson, Unit Coordinator, is requesting recognition of achievements during the last 100 years with a resolution from the Amelia County Board of Supervisors.

The Board unanimously adopted the Resolution on motion by Supervisor Jones.

ADOPTED RESOLUTION – ATTACHMENT C

Janet Crew, for the Extension Office, presented the Board with tote bags and pins to commemorate the occasion and to show their appreciation for the support.

3. Amelia County Health Care Changes

The current Health Care provider for Amelia County employees has notified the County that there will be a 48% premium increase. Taylor Harvie, County Administrator, requested permission to enroll employees in another carrier with comparable benefits that could potentially save the County in excess of \$200,000.00.

The Board instructed the County Administrator to review the current Health Care provider premiums and make any necessary changes that would financially benefit the County and its employees.

CONSENT AGENDA

1. Waste Management of Virginia-Investment Strategy for March 2014

County Administrator, Taylor Harvie reported a revenue check from Waste Management in the amount of \$57,012.97 for the month of April was received and will be delivered to the County prior to May 20, 2014. The Treasurer will place those funds into the Capital Improvement Fund.

2. Center for Urban and Regional Development (CURD)

A Memorandum of Understanding between the Center for Urban and Regional Development and Amelia County was presented to Taylor Harvie, County Administrator, for approval. In order to assist local governments, business organizations and citizens, the VCU Center for Urban and Regional Development (CURD) will assemble and monitor key land use and development data on a regional geographic information system (GIS) for 20 localities. Amelia County has agreed to provide available public information and GIS maps with metadata on an annual basis for five (5) years. The data requested is GIS parcel based county and city maps; Info on all property in counties, cities and towns, such as tax map number; assessment value; improvement value; number of dwellings on a parcel; land use ;year of construction; and principle buildings demolished.

3. Virginia Recycling Association (VRA)

Each year the Virginia Recycling Association (VRA) recognizes the best waste reduction and recycling programs in the State at an annual awards ceremony. This year Amelia County Litter Program was recognized for its Outstanding Education Program and the County Recycling Program for is Outstanding Rural Innovation Program. Recipients will be presented with award on May 14, 2014 during the VRA's annual conference in Roanoke, Virginia.

4. Spectra Energy Partners

Spectra Energy is a pipeline transporter of natural gas who has been supplying natural gas to local utility and electric generating facilities for approximately 70 years. They are evaluating a proposed natural gas pipeline expansion project that may include a portion of Amelia County.

5. Madeline's House

A letter was received from Sandie S. Rowe, Board Chair of Madeline's House with updates on the relocation and asking for continued support.

6. **Virginia Retreat**

The County of Amelia, along with several other Counties, contributes annually to Virginia's Retreat, in an effort to promote tourism. Advertisements featuring Amelia County have been placed in Recreation News and in the National baseball magazine.

7. **Surplus Vehicles**

Three vehicles were deemed surplus and included in the School Board auction held on May 3, 2014. A 2007 black Dodge Charger and a 1987 GMC pickup were sold at auction and money was deposited in the General Fund. A white 2008 Dodge Charger was given to the School Board for their use. Per Jeff Gore, no action was required by the Board.

BOARD MEMBER COMMENTS /REPORTS

District 1-The Honorable Ellsworth J. Bennett

Supervisor Bennett thanked all citizens that attended the May 21, 2014 Board Meeting. He also expressed his concern regarding auctioned surplus vehicles without public notice.

District 2-The Honorable Judy M. Jones

Supervisor Jones notified the Board she attended the Virginia Association Community Services Board meeting.

District 3-The Honorable Ralph A. Whitaker, Jr.

Supervisor Whitaker thanked all those who have served or are currently serving in our Armed Forces and encouraged everyone to remember them this Memorial Day, 2014.

District 4-The Honorable Carroll E. Barnard

Supervisor Barnard recognized the progress VDOT has made on paving projects and thanked David Whitaker for his efforts.

District 5-The Honorable Franklin D. Harris

Supervisor Harris informed the Board that he and Taylor Harvie, County Administrator, attended the VGA meeting in Charlotte County and was encouraged by the information he obtained at the meeting.

MOTION TO ADJOURN/CONTINUE MEETING

There being no further business to come before the Board, Chairman Harris adjourned the May 21, 2014 regular meeting of the Board of Supervisors on a motion by Supervisor Jones.

Minutes Approved June 18, 2014

Franklin D. Harris, Chairman
Amelia County Board of Supervisors

ATTEST:

A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, JUNE 18, 2014, AT 7:00 P.M.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5
	Board of Supervisors	

A. TAYLOR HARVIE, III, County Administrator
DAVID WHITAKER, Director of Community Development
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the June 18, 2014 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Chairman Harris offered the invocation.

Chairman Harris asked everyone to join in the Pledge of Allegiance.

APPROVE/AMEND AGENDA

The agenda was approved as presented on motion by Supervisor Jones.

APPROVAL OF MINUTES

The following minutes were approved unanimously on motion by Supervisor Whitaker.

- Regular Meeting – May 21, 2014
- Regular Meeting – May 19, 2010
- Continued Meeting – June 2, 2010
- Regular Meeting – June 16, 2010
- Regular Meeting – September 15, 2010

The following minutes were approved on a motion by Supervisor Whitaker with Judy Jones abstaining.

- Regular Meeting – March 15, 2006
- Continued Meeting – April 23, 2009
- Continued Meeting – June 22, 2009
- Continued Meeting – July 15, 2009
- Regular Meeting – December 16, 2009

APPROVE TREASURER’S MAY 2014 ACCOUNTABILITY BALANCE SHEET

The Treasurer’s May 2014 Accountability Balance Sheet was approved unanimously on motion by Supervisor Jones.

APPROVE TREASURER’S MAY 2014 REVENUE SUMMARY

The Treasurer’s May 2014 Revenue Summary was unanimously approved on motion by Supervisor Whitaker.

APPROVE EXPENDITURES’ REPORT FOR MAY 2014

The Expenditures Report for May 2014 was approved unanimously on motion by Supervisor Jones.

APPROVE AP CHECK REGISTER (BILLS HAVING BEEN PAID)-MAY 2014

The AP Check Register for May 2014 was unanimously approved on motion Supervisor Whitaker.

VDOT

David Whitaker introduced Marvin “Butch” Sirry, VDOT Chesterfield Resident Superintendent and Crystal Smith, Assistant Superintendent who gave an extensive report on the progress of several projects in Amelia County.

Mr. Sirry reported the ongoing pothole repairs, mowing and cutting back of trees were continuing. Although the rising of the Appomattox River had slowed down work, the Route 609 Bridge work is on schedule and slated to be completed in the Spring of 2015. The Stony Point Bridge project will begin January, 2015 and the bridge will be closed for 6 months.

He updated the Board on the study of Little Patrick Road and its safety concerns. He advised new lines and signs had been added. A study of Rocky Ford Road has begun.

Ms. Smith spoke about the Revenue Sharing Rural Rustic Plan and informed the Board of all roads now complete. There are as follows:

- Mills Court
- Mills Lane
- Maxey Lane
- Hall Lane
- Flinn Lane
- Flippin Lane
- Cedar Lane
- Old Chula School Road

Butch Sirry then spoke on the Six Year Plan to complete Wilkerson Lane and Foster Lane by June 30, 2014. Reed Rock Road project will then begin and should be completed by FY15.

Revenue Sharing projected scheduled for FY 15 are Prides Lane, Shady Lane, Bailey Lane, Morris Lane and Haw Branch Lane.

Supervisor Barnard inquired if any action was going to be taken regarding the sharp curve on Little Patrick Road. Mr. Sirry advised the study is ongoing.

Supervisor Barnard also suggested consideration for speed limit signs to be posted in the area between the Amelia Post Office and Holman Motor Company for the safety of pedestrians. Mr. Sirry assured that VDOT would investigate the matter.

APPOINTMENTS

Several appointments were approved during the BOS June 2014 meeting.

Amelia Day Committee – Two (2) Year Term

District 1: Bekki Morris and Sylvia Hatcher were reappointed on a motion by Supervisor Bennett to serve a two (2) year term. The motion was unanimously approved.

District 2: Joy Garrett was reappointed to serve a two (2) year term on a motion by Supervisor Jones. The motion was unanimously approved.

District 4: Alvin Scott was reappointed to serve a two (2) year term on a motion by Supervisor Barnard. The motion was unanimously approved.

James L. Hamner Public Library-Four (4) Year Term

District 2: Robyn Whittington was appointed to serve a four (4) year term, and Phyllis Eggleston Brown was reappointed to serve a four (4) year term on a motion by Supervisor Jones. The motion was unanimously approved.

Maplewood Landfill Advisory Committee- Four (4) Year Term

District 1: Dennis Tatum was reappointed to serve a four (4) year term on a motion by Supervisor Bennett. The motion was unanimously approved.

District 5: Walter Townsend was reappointed to serve a four (4) year term by Supervisor Harris. The appointment was unanimously approved on a motion by Supervisor Jones.

Amelia County Industrial Development Authority-Four (4) Year Term

District 1: Robert W. Llewellyn was reappointed to serve a four (4) year term on a motion by Supervisor Bennett. The motion was unanimously approved.

District 2: Maudie B. Scott was reappointed to serve a four (4) year term on a motion by Supervisor Jones. The motion was unanimously approved.

HEARING OF CITIZENS-PUBLIC HEARING

Chairman Harris opened the meeting for Public Hearing for comments on any item not on the Agenda. No citizen came forward to speak at the Public Hearing, and Chairman Harris closed the Public Hearing and returned the meeting to the Board.

OLD/NEW BUSINESS

1. Special Event Permit

An application for Special Event Permit was submitted to the Board by the Amelia County Fair. The Fair will begin Wednesday, September 10, 2014 at 5:00 PM and will end on Sunday, September 14, 2014 at 6:00 PM closing 10:00 PM Wednesday and Thursday and 11:00 PM Friday and Saturday. The Fair is an annual event held at the Joe Paulette Park.

The request for Special Event Permit was unanimously approved on a motion by Supervisor Whitaker.

2. STEPS, Inc.

On May 21, 2014, during the Regular Board meeting, Sharon L. Harrup, MS, President and CEO, appeared before the Board to request support of STEPS, Inc. to become the new Designated Community Action Program. The Board wanted more time to research the information and tabled the item until the next regular meeting. During this June 18, 2014 Regular meeting, the Board unanimously approved the request on a motion by Supervisor Jones.

3. Notice of Intent to Award Contract for Stormwater Inspection and Plan Review for Amelia County.

County Administrator, Taylor Harvie, requested the Board’s approval to award contracts for Stormwater Inspection and Plan review for Amelia County to Maxey & Associates, P.C., Hurt & Proffitt and Stormwater Solutions and Services, LLC.

The Board unanimously approved the award on a motion by Supervisor Jones.

4. Resolution-Support for Construction and Access of Natural Gas Pipeline in the Commonwealth.

At the June 5, 2014 Regular Meeting of the Virginia Growth Alliance, a resolution was adopted supporting construction and access to reported gas lines being discussed throughout the region. The VGA requested Amelia County to adopt the same.

The Resolution was unanimously adopted on a motion by Supervisor Whitaker.

5. Resolution-Support the Development of Cellular Telephone Infrastructure

At the June 5, 2014 Regular Meeting of the Virginia Growth Alliance, a resolution was adopted supporting the Development of Cellular Telephone Infrastructure. The VGA requested Amelia County to adopt the same.

The Resolution was unanimously adopted on a motion by Supervisor Whitaker.

6. Resolution-Support Increased “Last Mile” Broadband Connectivity

At the June 5, 2014 Regular Meeting of the Virginia Growth Alliance, a resolution was adopted supporting the Increased “Last Mile” Broadband Connectivity. The VGA requested Amelia County to adopt the same.

The Resolution was unanimously adopted on a motion by Supervisor Whitaker.

7. Honorary Resolutions

Two Honorary Resolutions were unanimously approved by the Board of Supervisors.

Joseph A. Jones, retiring from the Amelia County Sheriff’s Office, was recognized for his service. The meeting was attended by several friends, family and co-workers. County Administrator, Taylor Harvie, presented Mr. Jones with the framed Resolution. Sheriff Ricky Walker presented Mr. Jones with his service revolver. Chairman Frank Harris expressed his gratitude for the service and loyalty of Mr. Jones and wished him the best in his retirement.

Joanne Ozmore was recognized for her service to Amelia County that extended over 22 years. Ms. Ozmore unable to attend the June 18, 2014 meeting.

CONSENT AGENDA

COUNTY ADMINISTRATOR'S REPORT

1. Waste Management of Virginia-Investment Strategy for June 2014.

Mr. Taylor reported the revenue check from Waste Management was \$58, 299.88 for the month of May and will be delivered to the County prior to June 20, 2014. The Treasurer will place these funds into the Capital Improvement Fund.

2. Memorandum of Agreement

A Memorandum of Agreement between the Commonwealth of Virginia Department of Juvenile Justice and Amelia County has been submitted, for understanding of the parties concerning the Virginia Juvenile Community Crime Control Act (VJCCCA) plan that sets forth operational, administrative and logistical support parameters to be used as guidance for providing direction and support to County employees assigned to the Department of Juvenile Justice in connection with the VJCCCA plan. The Board was given a copy of the Agreement.

3. Retail Application for Wine and Beer off Premises

A notification from the ABC Board has received a license application to sell retail beer and wine at Amelia Express, 20460 Patrick Henry Highway, Jetersville, Virginia. A copy of the notification was given to the Board.

Taylor Harvie asked Roger Wiley, County Attorney, to brief the Board on any updates regarding the Virginia State Budget. Mr. Wiley informed the Board that the Budget had been passed and forwarded to the Governor for his review. He advised that one of the biggest issues was the over-estimated revenue and some programs would not be receiving the level of funding as originally anticipated. However, he did not believe Amelia County would be negatively affected.

BOARD MEMBER COMMENTS /REPORTS

District 1-The Honorable Ellsworth J. Bennett

No comments.

District 2-The Honorable Judy M. Jones

Supervisor Jones informed the Board that VACO has sent out their announcement for the summit meeting August 14-15, 2014 and she will be attending.

She also shared that she will rely on Mr. Wiley to represent the County at VACO's annual conference in November to avoid any more expense for the County.

She announced that Crossroads director will be leaving at the end of December and the Search Committee has been appointed.

District 3-The Honorable Ralph A. Whitaker, Jr.

No comments.

District 4-The Honorable Carroll E. Barnard

Supervisor Barnard recognized the progress VDOT has made on paving projects and thanked David Whitaker for his efforts.

District 5-The Honorable Franklin D. Harris

Supervisor Harris commented on the Virginia Growth Alliance and although he did not expand on the matter, he did share the information was interesting.

MOTION TO ADJOURN/CONTINUE MEETING

There being no further business to come before the Board, Chairman Harris adjourned the May 21, 2014 regular meeting of the Board of Supervisors on a motion by Supervisor Jones.

Minutes Approved July 16, 2014

Franklin D. Harris, Chairman
Amelia County Board of Supervisors

ATTEST:

A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, JULY 16, 2014, AT 7:00 P.M.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5
	Board of Supervisors	

A. TAYLOR HARVIE, III, County Administrator
DAVID WHITAKER, Director of Community Development
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the July 16, 2014 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Chairman Harris offered the invocation.

Chairman Harris asked everyone to join in the Pledge of Allegiance.

APPROVE/AMEND AGENDA

The agenda was approved as presented on motion by Supervisor Jones.

APPROVAL OF MINUTES

The following minutes were approved unanimously on motion by Supervisor Whitaker.

- Regular Meeting – June 18, 2014

APPROVE TREASURER’S JUNE 2014 ACCOUNTABILITY BALANCE SHEET

The Treasurer’s June 2014 Accountability Balance Sheet was approved unanimously on motion by Supervisor Jones.

APPROVE TREASURER’S JUNE 2014 REVENUE SUMMARY

The Treasurer’s June 2014 Revenue Summary was unanimously approved on motion by Supervisor Whitaker.

APPROVE EXPENDITURES' REPORT FOR JUNE 2014

The Expenditures Report for June 2014 was approved unanimously on motion by Supervisor Jones.

APPROVE AP CHECK REGISTER (BILLS HAVING BEEN PAID)-JUNE 2014

The AP Check Register for June 2014 was unanimously approved on motion Supervisor Whitaker.

INTERNAL FISCAL TRANSACTIONS

1. Supplemental Appropriations

Carla Cave, Finance Director submitted 3 requests for Supplemental Appropriations to the Board of Supervisors for approval.

A. A request was submitted for supplemental appropriation in the amount of \$135,000.00 to the FY 2014 Piedmont Regional Jail budget for unbudgeted expenses.

B. A request was submitted for supplemental appropriation in the amount of \$65,000.00 to the FY2014 IPR Program budget for unbudgeted expenses.

C. A request was submitted for supplemental appropriation in the amount of \$1,000.00 to the Amelia County Sheriff's Office from the Asset Forfeiture fund to cover cost of a Drug Investigation.

The request was unanimously approved on a motion by Supervisor Jones.

STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS

1. Monthly Status Report

David Whitaker presented the VDOT monthly report to advise of work projects in the County. He reported that routine summer projects, such as grass cutting, potholes, and trimming back ditch lines were continuing. The evaluation has been completed for Little Patrick Road for lines and signs and VDOT is hoping to have that funded in this year's budget for completion as soon as possible. Crystal Smith, of VDOT, contacted Mr. Whitaker regarding the County's payment to VDOT for the Revenue Sharing program for 2015. A check for \$241,000.00 will be forwarded to VDOT.

2. Honorary Resolution

A framed Honorary Resolution was presented to Joanne Ozmore to recognize her retirement after more than 22 years of service to the County of Amelia.

3. Dewberry Space Needs Assessment

Alan Burchette, from the Dewberry engineering firm, presented an extensive Power Point to show the results of his firm's recommendation on the Needs Assessment Study. He presented two options for renovating and rearranging the sixteen departments or agencies and include nine occupied buildings. The cost for Option 1 was \$9,736,696.00, and Option 2 was \$9,691,517.00. Each option had many similarities but the main difference would be the secured fencing for prisoners in Option 1, and the expansion of the VDOT building in Option 2.

Mr. Taylor Harvie, County Administrator explained that this is the beginning stages and after review of the Board, would go through the normal procedure that would include a Public Hearing on the matter.

County Attorney, Roger Wiley, reiterated the next step would be the same procedure as all Capital Improvement projects.

PLANNING AND ZONING

1. Public Hearing-Russell Moore rezoning B-1 to RR-3

A request was received from Russell E. Moore, asking 3 acres of property located on the west side of Route 153 (Military Highway) and at the intersection of Route 153 and Butler's Road, and is identified as Tax Parcel 85 of Section 33 on the Amelia County Real Property Identification Map be rezoned. The property is currently zoned as B-1 Business District. Mr. Moore is requesting the property be re-zoned as RR-3 Rural Residential District, and proposes a single family dwelling on the property with the driveway coming off Butler's Road.

The meeting was opened for Public comments, and no one came forth either in support or opposition of the request.

The Board unanimously approved the request to rezone the property from B-1 to RR-3 on a motion by Supervisor Jones.

2. Public Hearing-IDA Rezoning from RR-3 to M-2

A request from the IDA has been received to rezone 26.42 acres of land identified as Tax Parcels 34-4 from the RR-3 Rural Residential District classification to the M-2 Industrial Classification. The property is located on Route 360. During a Planning Commission Public Hearing on May 27, 2014, numerous citizens raised concerns about rezoning this property. The Planning Commission voted 5-3, with 1 abstention, to recommend the Board of Supervisors approve the property be rezoned to the M-1 Industrial Zoning District.

The meeting was opened for a Public Hearing at 8: 05 P.M.

Tom Reynolds, 11101 Patrick Henry Highway, Amelia, VA, spoke in opposition of the rezoning. He was concerned that it was not appropriate for the County to rezone property intending to market the property. He also stated that with availability in the Industrial Park, he believed the County would be better served to encourage businesses to reside there.

Christa Morris, Amelia Family Dentistry, also opposed the rezoning, citing the Industrial Park would be a more desirable choice. She mentioned the visual aspect of a business in that area in such a rural community. Ms. Morris also believed that employees of a business located close to the Amelia/Chesterfield County line would be more inclined to reside in Chesterfield rather than Amelia.

Shane Anderson Dowdy, 10900 Patrick Henry Highway, Amelia, VA, joined the opposition, claiming the rezoning was merely spot zoning since no other businesses or properties in that area were zoned as M-1 or M-2, and questioned why the County was not leading businesses to the Industrial Park. She felt businesses prosper when they are grouped together. She also was worried that at the end of the 4 year stipulation, and the County had not secured a buyer, control of the property zoned as M-1 or M-2 would be in the owner's hands.

Steve Dowdy, 10900 Patrick Henry Highway, Amelia, VA, reemphasized the issue of spot zoning and that he opposed the rezoning of the property to M-1 or M-2. He believed even an M-1 classification would allow businesses that were too intrusive, that employees would reside in Chesterfield, and the Industrial Park is too close in proximity to not encourage interested businesses to consider locating there. He shared his concern that after 4 years, neighboring property owners would have no say in the use of the property.

Irene Reynolds, 11101 Patrick Henry Highway, Amelia, VA, mirrored her husband, Tom's concerns of the County rezoning property then marketing it was not appropriate. She was concerned it would set precedence on how the County handled rezoning of other property.

Sharon Ebert, 12231 Rowletts Mill Ct., Amelia, VA, also spoke against the rezoning of the property. She agreed with previous speakers and their concerns with the rezoning. She added that the property is very close to two large residential areas, meaning Redfield and Redfield South. She expressed her displeasure in traffic volume increasing on Route 360 and Route 153. She said she would not like to have the smell or noise that may come from a business at this location.

Matt Reynolds, 8901 Five Forks Road, Amelia, VA, who owns property directly across from the property being discussed, agreed that while Amelia County needs new business, the County needs to be careful and make choices that would maximize benefit to the County. He believed the types of businesses that would be allowed under the new zoning needs to be close to the Industrial Park to allow employees to patronize other businesses in the area of the Industrial Park. Having a business in the proposed area would not bring foot traffic to existing businesses.

Tom Tyson, Jetersville, VA, believed that the location is wrong for the look of the entrance to the County.

Megan Reynolds stated she believed the plan was rushed and once a decision is made there would be no going back.

Tim Sharff, 5891 Richmond Road, Amelia, VA spoke in support of those who have spoken against the rezoning. He also mentioned that the traffic could be a legitimate problem.

Being no others desiring to speak, the Public Hearing was closed at 8:40 P.M.

The Board recognized there were several issues to be considered. Supervisor Jones wanted clarification as to whether zoning classifications played into where County property was advertised. Mr. Whitaker confirmed that the Virginia Scan website, which is free, does consider zoning classification. She also asked the County Attorney if the County would be in some type of violation if they were to market private property. Mr. Wiley explained that having an inventory of viable property is common practice. He did say he would like to further consider this particular action and speak with some of the residents. Mr. Harris assured the citizens that had not reached a decision beforehand and would consider all comments and concerns before they do, and was ready to entertain a motion to table this issue.

Supervisor Bennett motioned to defer action until a later meeting. The motion was unanimously carried.

3. Resolution-To accept Smacks Creek Subdivision Inclusion in the State Secondary System

On June 26, 2014, the Chesterfield County VDOT Resident informed Amelia County that Smacks Drive and Smacks Run Creek Lane in the Smacks Creek Subdivision met all VDOT requirements to be incorporated into the State of Virginia Secondary Road System. A resolution was unanimously approved by a motion from Supervisor Whitaker.

4. Marc Chimento-Amelia Motor Raceway 2014 Schedule

Marc Chimento appeared before the Board and informed the Board there were 3 scheduled races left; September 13, 2014, September 20, 2014 and September 27, 2014. He stated the Race Track has been there for forty years and everyone is aware of its existence. Although he is aware that there is opposition but he tries to get along with everybody. He recognized that he has done some things to improve the Racetrack such as installing a chain link fence to control trash along with the planting of trees 4 times but they have all died. He stated he would not mind planted them again. He stated that he was willing to pay the \$20,000.00 bond the County requested. He pointed out that his even though his business is ½ mile off the road, he was still willing to put up screening. He did admit to missing the Board meeting in the beginning of the season, and he apologized. He invited his neighbors to any race free of charge, and if anybody would like to call him for or against, he would welcome the call. He shared that he runs the racetrack because he enjoys giving the kids a place to come.

David Whitaker explained why this is an issue now. He explained that Marc had been running the Racetrack for a long time and with his special exception permit, there were a few stipulations. One was that Mr. Chimento was to appear before the Board each spring to submit

the current year's schedule. The other stipulation was that a buffer/screening be installed around the property and called for evergreen trees. He stated that Mr. Chimento has prepared a plan to replant trees in the fall and pay a bond of \$20,000.00. Mr. Whitaker stated that if the trees do not grow as planned, the County will use the bond money to get the trees in place.

Supervisor Whitaker asked what control Mr. Chimento has in the time the races begin, since the timing of races was an issue to the neighbors. Mr. Chimento said that the duration of the race due to accidents or weather is uncontrollable. Everyone involved in the races would like to see them completed as early as possible.

Supervisor Barnard informed Mr. Chimento that a petition was being circulated against the racetrack mostly due to the noise. He stated that racing until 2 or 3 o'clock on Sunday morning is unacceptable. He pointed out that the permit allows Mr. Chimento to begin races before 10:55 P.M. He suggested that the races start an hour earlier to allow completion before 11: P.M. Mr. Chimento said he would like to see races end sooner and would stop regular races at 11:00 P.M. He pointed out that years before when he had American Motorcycle Association races and residents complained, he stopped the motorcycles. Supervisor Barnard asked Mr. Chimento if he would agree to change the stipulation that stated he could begin races before 10:55 to read "absolute shut out by 11:00 P.M."

County Attorney Roger Wiley explained 2 issues were before the Board; one was the compliance issue and pointed out the Mr. Whitaker was monitoring that and no action from the Board would be needed. If amending the permit would be required to satisfy the Board, then there is procedure to follow. Mr. Whitaker suggested for the remainder of 2014, try to figure out the best way to handle the remaining races and then visit the idea of going thru a revision process for 2015 and forward, which would allow for a public hearing so residents could express their concerns.

Taylor Harvie informed the Board that Larry Cribb was in attendance and would like to address the Board, and Chairman Harris agreed. Mr. Cribb read a prepared statement that represented concerned citizens who opposed being subjected to the noise generated by the race track. He asked that the Board disapprove the 2014 schedule since Mr. Chimento has failed to maintain the requirements of the noise buffer that was imposed in 1992, and requested the Board revoke the race track's Special Exception Permit for failure to comply with that permit.

Supervisor Jones asked the concerned citizens how long they have resided in the vicinity of the race track. She asked if they were aware a racetrack was there when they moved into the community.

Supervisor Jones pointed out that documentation showed there was planting of tress in 1990, 2008, 2011 and 2013. Because she believed that there was an attempt to be compliant, she motioned that the Board approve Mr. Chimento's schedule for the current year, follow up with monitoring in the fall to make sure the planting does occur, and go through the process if the Board needs to revise the Special Exception Permit, with the \$20,000.00 bond.

The motion was approved 4-1 with Supervisor opposing.

CITIZEN COMMENTS

No citizen came forward to speak during the Citizen Comment portion of the meeting.

OLD/NEW BUSINESS

1. Committee Appointments

Several appointments were approved during the BOS July 2014 meeting.

A. Amelia Day Committee – Two (2) Year Term

District 3: Mary Anne Griles was appointed to serve a two year term on a motion by Supervisor Whitaker.

B. James L. Hamner Public Library-Four (4) Year Term

District 4: Shannon Kern was appointed to serve a 4 year term on a motion by Supervisor Barnard. The motion was unanimously approved.

C. Maplewood Landfill Advisory Committee- Four (4) Year Term

District 3: Wallick Harding was reappointed to a 4 year term on a motion by Supervisor Whitaker. The motion was unanimously approved.

CONSENT AGENDA

COUNTY ADMINISTRATOR'S REPORT

1. Waste Management of Virginia

Mr. Taylor reported the revenue check from Waste Management was \$60, 780.49 for the month of June and will be delivered to the County prior to July 20, 2014. The Treasurer will place these funds into the Capital Improvement Fund.

2. Buy Fresh Buy Local

The Board was provided a copy of the “Heart of Virginia” Buy Fresh Buy Local Food Guide.

3. Piedmont Court Services

Piedmont Court Services submitted their FY 2011-2012 annual report for the Piedmont Court Services local probation agency. A copy was provided to the Board.

4. Virginia FFA

A Thank You card to the Board was received from Caitlin Adkins, on behalf of Virginia FFA, for the Board's sponsorship of the Southside Area Tractor Operators, National Chapter Community Development, and National Chapter Student Development awards.

5. ISO Public Protection Classification

A survey of the Structural Fire Suppression delivery system was performed by ISO (Insurance Services Office). A copy was supplied to the Board and reflected an improvement in the Public Protection Classification.

Mr. Harvie advised the Board that the Forestry Department had closed and all operations for Amelia were now handled out of the Dinwiddie Office.

Mr. Harvie was pleased to announce that a Fifteen Hundred dollar (\$1500.00) donation was presented to the Amelia Animal Shelter in Memory of Cathy Dillard by the law offices of Bowles Affiliates.

BOARD MEMBER COMMENTS /REPORTS

District 1-The Honorable Ellsworth J. Bennett

Supervisor Bennett expressed his gratitude for the sympathy card he received from Amelia County in the death of his sister.

District 2-The Honorable Judy M. Jones

Supervisor Jones offered "kudos" to Emergency Services on the improved rating from the ISO.

She also informed everyone that the Director of Crossroads was not resigning as reported last in last month's BOS meeting.

District 3-The Honorable Ralph A. Whitaker, Jr.

No comments.

District 4-The Honorable Carroll E. Barnard

No comments.

District 5-The Honorable Franklin D. Harris

No comments.

QUARTERLY REPORTS

The following department submitted their quarterly reports to the Board:

- Animal Control
- Attorney (Not available)
- Building/Septic/Zoning
- Emergency Management
- Environmental Services
- Extension Office (Not available)
- James L. Hamner Public Library
- Parks & Rec. (Not available)
- Sheriff's Department
- Public Works

CLOSED MEETING

Supervisor Whitaker made a motion that the Board now convene to a Closed Meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The purpose of the Closed Meeting is to discuss the subject matter identified as Personnel Matters and Consultation with Legal Council. The subject and purpose falls within the following exemptions under Section 2.2-3711 of the Code of Virginia, 1950, as amended, A-1 Personnel Matters; and Section 2.2-3711 of the Code of Virginia, 1950, as amended, A-7 Consultation with Legal Counsel pertaining to probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the County.

The motion carried by a vote of 5-0 recorded as follows: Supervisor Bennett-AYE; Supervisor Jones-AYE; Supervisor Whitaker-AYE; Supervisor Barnard-AYE; Supervisor Harris-AYE.

The Board entered into a closed meeting.

Upon return of the Board of Supervisors from the closed meeting, Supervisor Whitaker made a motion that the Board return to their open meeting.

The motion carried by a vote of 5-0 recorded as follows: Supervisor Bennett-AYE; Supervisor Jones-AYE; Supervisor Whitaker-AYE; Supervisor Barnard-AYE; Supervisor Harris-AYE.

Chairman Harris called for a motion on the Certification Resolution of the closed meeting.

Supervisor Whitaker made a motion that the Board of Supervisors approve the Certification Resolution of the closed meeting as follows:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the County of Amelia Board of Supervisors has convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia, 1950, as amended, requires a certification by the County of Amelia Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the County of Amelia Board of Supervisors hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies, and (2) only such public business matters, as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the meeting to which this certification applies.

The motion carried by a roll call vote of 5-0 recorded as follows:

VOTE: AYES: NAYS: NONE

District 1 – Supervisor Bennett
District 2 – Supervisor Jones
District 3 – Supervisor Whitaker
District 4 – Supervisor Barnard
District 5 – Supervisor Harris

A motion was made by Supervisor Barnard to direct the County Attorney to research and report on what is required to designate the County Administrator as the Operating Board of Social Services, and convert the current Board of Social Services to and advisory Board.

The motion was unanimously approved.

MOTION TO ADJOURN/CONTINUE MEETING

There being no further business to come before the Board, Chairman Harris adjourned the July 16, 2014 regular meeting of the Board of Supervisors on a motion by Supervisor Jones.

Minutes Approved August 20, 2014

Franklin D. Harris, Chairman
Amelia County Board of Supervisors

ATTEST:

A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, AUGUST 20, 2014, AT 7:00 P.M.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5
	Board of Supervisors	

A. TAYLOR HARVIE, III, County Administrator
DAVID WHITAKER, Director of Community Development
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the August 20, 2014 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Chairman Harris offered the invocation.

Chairman Harris asked everyone to join in the Pledge of Allegiance.

APPROVE/AMEND AGENDA

The Agenda was amended to include 3 new items.

1. Memorandum of Understanding from the Commission of Revenue
2. Consideration of meeting with Senator Randy Forbes
3. Adoption of Resolution for Election of VRS Rates

The Agenda was unanimously approved as amended on a motion by Supervisor Whitaker.

APPROVAL OF MINUTES

The following minutes were approved unanimously on a motion by Supervisor Jones.

- Regular Meeting – July 16, 2014

APPROVE TREASURER'S JULY 2014 ACCOUNTABILITY BALANCE SHEET

The Treasurer's July 2014 Accountability Balance Sheet was approved unanimously on motion by Supervisor Whitaker.

APPROVE TREASURER’S JULY 2014 REVENUE SUMMARY

The Treasurer’s July 2014 Revenue Summary was unanimously approved on motion by Supervisor Jones.

APPROVE EXPENDITURES’ REPORT FOR JULY 2014

The Expenditures Report for July 2014 was approved unanimously on motion by Supervisor Whitaker.

APPROVE AP CHECK REGISTER (BILLS HAVING BEEN PAID)-JULY 2014

The AP Check Register for July 2014 was unanimously approved on motion Supervisor Jones.

INTERNAL FISCAL TRANSACTIONS

1. Supplemental Appropriations

Carla Cave, Finance Director, submitted 2 requests for Supplemental Appropriations to the Board of Supervisors for approval.

A. A request was submitted for supplemental appropriation in the amount of \$700.00 to the Emergency Management budget for payment of expenses funded by a Radiological Preparedness grant received by the County.

B. A request was submitted for supplemental appropriation in the amount of \$3,800.00 to the Commonwealth’s Attorney’s budget for payment of an increase of salary and fringe benefits given to localities from the State Compensation Board. The \$3,800.00 requested will be fully reimbursed by the State.

The request was unanimously approved on a motion by Supervisor Whitaker.

2. Resolution to Amend the Adopted Amelia County Budget

A Resolution was presented to amend the current fiscal year budget to reduce the previous Health Savings Account appropriation for each County Department or Agency. The cost of Health Care was reduced from the previous budgeted amount due to a change in the Health Care Provider.

The resolution was unanimously approved on a motion by Supervisor Jones.

STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS

1. Monthly Status Report

David Whitaker presented the VDOT monthly report to advise of work projects in the County. He reported VDOT has been continuing with routine maintenance. They will have completed all Revenue Sharing projects by August 31, 2014 from last year, and hopefully the entire six year plan for this year. There is a study on Rocky Ford Road to determine if center lines are needed due to citizen complaints.

2. FY 2015 VDOT Revenue Sharing Program

Mr. Whitaker advised that next year the Revenue Sharing Program will allow Amelia County to have \$300,000 worth of pavement completed next year which equates to a little over 2 miles.

Supervisor Jones asked if revenue shortfalls from the State would affect the Revenue Sharing Program. Mr. Whitaker said there is always that possibility, but once the check is written to VDOT, we should be fine. He also said that at the September meeting, he should have the list of next year's proposals.

CITIZEN COMMENTS

Chairman Harris opened the meeting for any citizen desiring to comment on anything not on the regular Agenda.

Matthew Brown, District 3, came before the Board regarding the Amelia Needs Assessment Study. He stated he was opposed to funding the changes. He believed it would be a burden on the taxpayer and the study was prompted by one incident and thought policy change could resolve the issues. He expressed his concern that the next generation would be burdened with the cost.

Being that no other citizen came forward, the Chairman Harris returned the meeting to the Board.

PUBLIC HEARINGS

1. Amelia County Employee Exemplary Service Awards Ordinance

In accordance with the County's Personnel Policy, employees are able to earn an Exemplary Service Award for "extraordinary efforts in a single project or a number of specific tasks that would not be considered a routine function of the employee's position.

David Whitaker discussed the origin of the Policy approved in 2012. The 2012 Policy allowed for employees have regular evaluations and anyone that was recognized as exemplary, could be recommended by their supervisor to receive an Exemplary Service Award. Five people were recommended for the award that totaled \$3, 144.00.

Taylor Harvie, County Administrator, read the names of the people receiving the award and the amount of each award. He stated he was proud of each employee. They are as follows:

Kenneth Llewellyn; 2%=\$132.00
Janet Poore; 2%=\$1,092.00
Marshall Martin; 2%= \$836.00
Stacey Stang; 2%=\$657.00
Branch Morris; 4%=\$427.00

Supervisor Jones commended the Amelia County staff for the hard work on the Personnel Policy. Chairman Harris opened the meeting for Public Comments. Since no one came forward, the meeting was returned to the Board.

The Employee Exemplary Service Award Resolution was unanimously approved on a motion by Supervisor Jones.

2. Amendments to Amelia County Stormwater Management Ordinance

Amendments to the current Amelia County Stormwater Management Ordinance were submitted to the Board for approval. A Public hearing was advertised. Ray York explained that they were language changes only. Chairman Harris opened the meeting for Public Hearing. Since no one came forward, the meeting was returned to the Board.

The Ordinance was unanimously approved on a motion by Supervisor Whitaker.

OLD/NEW BUSINESS

1. Appointments

The Piedmont Alcohol Safety Action Program (ASAP) requested that Lee R. Harrison be reappointed to their Board of Directors to represent Amelia County.

The appointment was unanimously approved on a motion by Supervisor Jones.

2. Special Event Permits

Applications were received by the County for a Special Event Permit that would allow the Volunteer Fire Department to hold two (2) Truck/Tractor Pulls. The first would be held on September 6, 2014 from 9:00 am to 11:00 pm at the Tom Scott Park. The second would be held on October 4, 2014 from 12:00 Noon to 11:00 pm at the Tom Scott Park.

Supervisor Jones made a motion to approve the two (2) Special Exception Permits and to waive the fee the County charges for the permits. The motion was unanimously approved.

3. South Central Workforce Consortium Agreement

The South Central Workforce Investment Consortium submitted an Agreement for the Amelia County Board of Supervisors to approve and sign. Roger Wiley, County Attorney, informed the Board a Public Hearing would be needed, as it would require an Ordinance.

Supervisor Whitaker motioned that the Board authorize a Public Hearing notice advertisement. The motion was unanimously approved.

4. Crossroads Community Services FY 2015 Performance Contract

Crossroads Community Services has submitted the FY 2015 Performance Contract for the Board to review and approve.

After some discussion, it was unanimously agreed that the Contract was extremely complex and included too much information to act on during this meeting. Action was deferred until the September BOS meeting.

5. Request for Resolution of Support for the Proposed Dominion and Spectra Pipeline Projects.

The Commonwealth Regional Council has requested that Amelia County pass a Resolution of Support for the proposed Dominion and Spectra Pipeline project. Taylor Harvie did not recommend passing the Resolution because as it stands, no portion of the pipeline would be in Amelia County and there would be no benefit to Amelia County.

The Board agreed that no action would be taken at this time.

6. STEPS, Inc.

Sharon L. Harrup, MS, has submitted an application to the Virginia Department of Social Services, to have STEPS, Inc. considered as the next Community Action Agency. She has requested Amelia County Board of Supervisors support STEPS, Inc. as the only entity the County would support for the Community Action Agency. While the Board was reluctant to specify STEPS, Inc. as the only agency, they would strongly support STEPS, Inc. as the preferred Community Action Agency.

On a motion by Supervisor Whitaker, the Board unanimously approved a letter to STEPS, Inc. stating they would strongly support STEPS as the preferred Community Action Agency.

7. Department of Social Services Discussion

The Department of Social Services Board has requested to address the Board of Supervisors. The DSS had continued an earlier meeting and asked to convene the meeting during the BOS meeting. The DSS Board convened their meeting and Maudie Scott, Chairman, addressed the Board. She stated she thought there were some miscommunications between the BOS and the

DSS Board, and believed it stemmed from June when the DSS Board voted to give raise/salary alignment. She stated they voted who would receive the increase. She stated Supervisor Barnard, who serves as the BOS liaison on the DSS Board, came back and wanted to change his vote. A meeting was set for July 2, 2014. They again went through the process and the vote was not rescinded. They received a letter from the Board of Supervisors and they felt the letter was a little “stiff”. She felt there were statements in the letter that were not true. The DSS Board responded to the letter by asking for a work session, but evidently didn’t get it. She felt the DSS Board should have received the BOS position on the salary alignments.

Chairman Harris spoke regarding the budgetary process and the Board’s position as it related to requests made by all agencies relative to salary alignments. He pointed out the Board, after much discussion, decided that salary alignments were not possible due to shortfalls in revenue and the County was drawing on Reserve funds to balance the FY 2015 budget. After the budget was passed, he understood that additional funds were “identified” by the DSS but the Board was not made aware of these funds and the intended use of the funds. DSS Vice-Chairman Bekki Morris questioned whether the County Administrator was notified of the reimbursement changes from the State and found it surprising if he had not been. Martha Pullen, DSS Director stated the DSS budget was prepared in February with what knowledge was available to them. Since that time, the State gave a little more allocation in staff and operations line and it increased the reimbursement that the State would give the County for DSS. There was also an eligibility issue for a Day Care situation which no longer exists. Also when the budget was approved there was more appropriated for Health insurance than needed because the County changed providers with a lower deductible. She stated that because all these things had come together, the DSS Board decided to vote in June for the salary alignments. She didn’t think the salary alignment had been mentioned in the BOS budget workshop due to time issues. She could not recall any conversation in detail regarding the DSS budget other than a budget was recommended to the BOS by the County Administrator and Finance Director. When the DSS met in June and “found money, identified money that had not been available” when the Budget was passed, they thought that would allow them to pass the salary alignment. A few days later Mr. Barnard contacted someone and wanted to rescind his vote in support of the salary increases and that was the first inkling that everything not okay. Bekki Morris states her understanding was that the County gave DSS the budget bottom line and the agency could choose how to use it. Chairman Harris reiterated the Board chose not to approve more than the 1.5 percent funding for salary increases given to all County employees because anticipated revenue would not support it. He thought it would have been good if the DSS Board had made the BOS aware of the identified funds and show that DSS had approval from the State regarding how to use the funds. Ms. Pullen stated the DSS would have made the Board aware if they had an indication there was a problem with what they were doing.

Supervisor Jones pointed out that she was in the budget meetings, and she recalled that Ms. Pullen told the Board the budget she had requested had not been presented. That budget included a \$27,000.00 increase in DSS line item to do the re-alignment. Ms. Pullen agreed that was correct. Supervisor Jones asked how could Ms. Pullen state that it was never shared with the Board; that it was shared and the budget that was approved did not include the requested \$27,000.00. Supervisor Jones stated she wasn’t sure how Ms. Pullen claimed she had not received communication that the request for the salary alignment was not approved. Bekki

Morris stated DSS knew the initial request for additional funding had not been approved, but the way it was presented, she believed, that the Board meant they wanted to approve the request but there was no funding available. So she believe that after they found the money, they could so it. Ms. Pullen added that the Board's representative voted for it, referring to Supervisor Barnard.

At this point, Supervisor Barnard addressed the DSS Board. He explained that in the Budget work session, DSS presented their budget that included the \$27,000 for salary alignment. In the budget process, the Board elected to remove the \$27,000 and passed the budget without it. After the Budget was passed, DSS still took the \$27,000 to salary alignment. Supervisor Barnard read the minutes from the June 18, 2014 DSS Board meeting, which stated DSS had identified additional funding after the FY 2015 budget was passed, due to 1) a larger allocation from the State than expected; 2) the Reimbursement rate was more favorable to the County; 3) a decrease in the amount put in the employee's HAS accounts. These were the main reasons. He questioned the Amelia Monitor stating the funds identified were federal and state funds. Although Ms. Morris denied the allegation, Supervisor Barnard presented a copy of the article. He stated that DSS knew all along it was local funds being used. He stated that after the vote to approve DSS salary alignment, he telephoned Ms. Pullen and asked what she would do next year. Ms. Pullen's answer was that she could "do it again". He told her he wanted to think about it over the weekend. After the weekend, he called Ms. Scott to set up a meeting because he knew he made a mistake by voting in favor of the salary increases. He stated that when DSS decided to use \$16,000 from the approved budget from the Health Account Savings, she was using budget (County) money, not state or federal money. Ms. Cave confirmed that the savings had already been reduced and that money was no longer available, but the salary increases will still need to be paid. He believed that using County funds without approval was the problem and he would not call that a misunderstanding. He then read a letter from the DSS Board in response to a letter they received from the BOS. On the request of Ms. Scott, Supervisor Barnard read the letter from the Board of Supervisors Chairman, Frank Harris. It expressed the Board's concern over the salary increases over the 1.5 percent given to all County employees, after the original request was denied. The letter stated that there have been very little revenue growth and for the second consecutive year has had to rely on reserve funding to balance the budget. The letter further stated that while some of the funds may have been state and federal funds, some of the used funds were allocated for employees Health Savings Account that are no longer needed due to a change in the Health Provider. The use of using funds for a purpose other than which they were approved for is frowned upon. Also, if un-needed funds were available, he questioned why they would need the amount of local funding they were given. The letter also reiterated that while the extra funding was identified this fiscal year, there is no guarantee they would be available in future fiscal years. Due to the unapproved actions of the DSS Board, the BOS voted to have the County Attorney to determine the procedures necessary to change the appointed authority for the DSS and further action is expected at the next regular Board meeting. There was discussion between the Board and Debra Adams, DSS Board member, whether the DSS Board refused to rescind the salary alignments. Supervisor Barnard pointed out that at the DSS Board meeting when he asked to rescind his vote he was acting on the Board's behalf, therefore, letting the DSS Board know that they did not approve of the salary alignment. Chairman Harris confirmed that Supervisor Barnard was acting on behalf of the BOS. Debra Adams commented that she was new on the Board and to the process, but it seemed to her that when Supervisor Barnard was sitting in the July DSS Board meeting that he was representing the Board. She was

confused why, when Supervisor Barnard voted for the salary alignment on behalf of the Board in June, it was ok but not ok in July. Supervisor Barnard stated he voted in June in support of the salary increase but later realized it was in opposition of what the BOS had discussed during the Budget Approval process and asked his vote be rescinded.

Maudie Scott referred to the last paragraph in the letter from the BOS regarding further action on the future of the DSS Board and the possibility of it becoming an Advisory Board. Chairman Harris explained that the Board was going to look at that option. Supervisor Bennett expressed his opposition to the actions of the DSS Board. Ms. Adams stated the DSS did not know there was going to be extra funding there was no plan to undermine the BOS decision.

Chairman Harris decided the subject had been “batted around enough” and the Board was not being accusatory. Supervisor Jones again repeated a statement made in the Budget workshop session that the Board would love to give every County employee and increase but the reality is they could not. She then read from a prepared written statement regarding the Budget Process and the bleak outlook of revenue shortfalls in the future. She read that the Board of Supervisors of Amelia County takes extremely serious its fiduciary duty to the citizens and taxpayers of Amelia County. It is also very serious about personal liability that the members of the advisory boards assume or inadvertently acquire. Given the circumstances of these extreme tight times, the Board of Supervisors of Amelia County is proposing to convert the Amelia County Social Services Board from an administrative Board to an Advisory Board. This is in an effort to give it more direct fiscal control and assurance of continuing services being provided to the neediest of our citizens. She shared the most disconcerting aspect of the discussion is that it is considered acceptable to take funds out of an earmarked programs to increase salaries. Debra Adams challenged the Board to show where funds were coming from programs. Ms. Adams understanding is that funds were all administrative. Ms. Pullen said she would hate to see the Board take action since the DSS Board has been around for over 70 years.

Chairman Harris instructed the DSS Board to close their meeting, and brought the meeting back to the Agenda.

Chairman Harris addressed a Resolution to Discontinue the Existing Amelia County Social Services Board with Administrative Authority over Social Services Programs, to Establish the County Administrator as the Local Board and Administrative Authority and to Reconstitute the Current Board as a Social Services Advisory Board.

Supervisor Barnard made a motion for the Board of Supervisors to adopt the Resolution. Chairman Harris said that he had several phone calls regarding this type of change and some stated they felt it took power away from many and give it to a few. Some thought it would enhance delivery of services to the folks who should receive them and maximize results.

The motion was carried 4-1. The vote stands as follows: Supervisor Bennett, Aye; Supervisor Jones, Aye; Supervisor Harris, Nay; Supervisor Whitaker, Aye; Supervisor Barnard, Aye.

AMENDED AGENDA ITEMS

1. Memorandum of Understanding-Commissioner of Revenue

A written request was received from Joyce Morris, Commissioner of Revenue, to have its employees covered under the County of Amelia Personnel Policy. The County Attorney informed Mr. Harvie that the request would need to have a more in-depth language.

On a motion by Supervisor Jones, the Board unanimously approved to authorize the County Administrator to sign the Memorandum of Understanding when the document is completed to the satisfaction of the County Attorney.

2. Meeting with Senator Randy Forbes

Randy Forbes has requested a meeting with Community Leaders on October 3, 2014 at 3:00 pm. It will be open for any type of meeting the BOS wishes, and will be open for any Board member.

The Board instructed Mr. Harvie to advertise the meeting, inviting all Board members, Community Leaders and general public.

3. VRS Resolution

A Resolution to allow the Amelia County School Board to elect the Certified Rate for their VRS contribution was submitted to the Board for approval.

The Resolution was unanimously approved on a motion by Supervisor Whitaker.

CONSENT AGENDA

COUNTY ADMINISTRATOR'S REPORT

1. Waste Management of Virginia

Mr. Taylor reported the revenue check from Waste Management was \$52, 765.11 for the month of July and will be delivered to the County prior to August 20, 2014. The Treasurer will place these funds into the Capital Improvement Fund.

BOARD MEMBER COMMENTS /REPORTS

District 1-The Honorable Ellsworth J. Bennett

Supervisor Bennett mentioned that Kenbridge Fire Department requested and received a grant for \$179, 802.00. Prince Edward County requested and received the same grant for

\$59,796.00. He questioned why Amelia County Fire Department has not applied for grants when there is a grant writer the County pays. He later expressed his concerns that the Firemen do not have access to Fire Department Buildings in Districts other than their assigned District.

District 2-The Honorable Judy M. Jones

Supervisor Jones told the Board that Piedmont Senior Services is moving to bi monthly meetings soon. They continue to make progress and have discussed expanding their services. She also stated she attended the VACO summit and was told the financial picture is bleak and the revenue shortfall may be more than originally thought, and appropriations for expansion of the Mental Health Service for the Community Services Board will be an area that is cut.

District 3-The Honorable Ralph A. Whitaker, Jr.

Supervisor Whitaker commented on a presentation by Faith McClintic, Bowman Consulting, regarding Economic Development and the importance of maximizing our opportunities to attract business to Amelia County and its development.

District 4-The Honorable Carroll E. Barnard

No comments.

District 5-The Honorable Franklin D. Harris

Supervisor Harris informed the Board he has been appointed to the Tobacco Commission.

MOTION TO ADJOURN/CONTINUE MEETING

There being no further business to come before the Board, Chairman Harris adjourned the August 20, 2014 regular meeting of the Board of Supervisors on a motion by Supervisor Jones.

Minutes Approved September 17, 2014

Franklin D. Harris, Chairman
Amelia County Board of Supervisors

ATTEST:

A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, SEPTEMBER 17, 2014, AT 7:00 P.M.

PRESENT:	ELLSWORTH J. BENNETT	District 1
	JUDY M. JONES	District 2
	RALPH A. WHITAKER, JR.	District 3
	CARROLL E. BARNARD	District 4
	FRANKLIN D. HARRIS	District 5
	Board of Supervisors	

A. TAYLOR HARVIE, III, County Administrator
DAVID WHITAKER, Director of Community Development
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the September 17, 2014 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Supervisor Whitaker offered the invocation.

Chairman Harris asked everyone to join in the Pledge of Allegiance.

APPROVE/AMEND AGENDA

The Agenda was amended to include 2 new items.

1. Request for Joint Meeting from Amelia School Board
2. Recycling Presentation by Mark Reynolds

The Agenda was unanimously approved as amended on a motion by Supervisor Jones.

APPROVAL OF MINUTES

The following minutes were approved unanimously on a motion by Supervisor Jones.

- Regular Meeting – August 20, 2014

APPROVE TREASURER'S AUGUST 2014 ACCOUNTABILITY BALANCE SHEET

The Treasurer's August 2014 Accountability Balance Sheet was approved unanimously on motion by Supervisor Whitaker.

APPROVE TREASURER'S AUGUST 2014 REVENUE SUMMARY

The Treasurer's August 2014 Revenue Summary was unanimously approved on motion by Supervisor Whitaker.

APPROVE EXPENDITURES' REPORT FOR AUGUST 2014

The Expenditures Report for August 2014 was approved unanimously on motion by Supervisor Jones.

APPROVE AP CHECK REGISTER (BILLS HAVING BEEN PAID)-AUGUST 2014

The AP Check Register for August 2014 was unanimously approved on motion Supervisor Whitaker.

PLANNING AND ZONING

1. Rezoning of 57.8 acres from RR-3 to RP-5

On August 25, 2014, the Planning Commission unanimously voted to recommend approval of rezoning 57.8 acres located north of Route 640 (Perkinson Road) from the RR-3 Rural Residential District zoning to RP-5 Rural Preservation District zoning. Applicant, John Crews, proposes a single-wide mobile home for use as a single family dwelling for his property care takers.

The Board unanimously approved the rezoning on a motion by Supervisor Whitaker.

2. Rezoning of 0.879 acres from B-1 to R-1

On August 25, 2014, the Planning Commission unanimously voted to recommend approval of rezoning 0.879 acres located north of Route 656 (Amelia Ave.) from the B-1 Business District zoning to R-1 Residential District zoning. Applicant, James W. McMillion, wanted to align the zoning to the actual use of the property (single family dwelling).

The Board unanimously approved the rezoning on a motion by Supervisor Barnard.

3. Amendments to Zoning Ordinance for Industrial

The Planning Commission voted unanimously to recommend approval of amendments to the Amelia County Zoning ordinance, Article XXIX-Sign Control to allow use of Industrial Development signs for the M-1 and M-2 Industrial Zoning District to allow greater visibility for traffic that would be moving along highways at increased speeds.

The Board unanimously approved the Ordinance Amendments on a motion by Supervisor Whitaker.

STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS

1. Monthly Status Report

David Whitaker presented the VDOT monthly report to advise of work projects in the County. He advised that grass cutting would probably be the last of the season. Fosters Lane has been completed with the Rural Rustic upgrade. Reed Rock and Wilkerson Lane will be completed soon. Pedestrian signs have been put up around the post office to make drivers aware that pedestrians frequent that area, and they are working to complete the disabled signs around the Courthouse Square.

2. FY 2016 VDOT Revenue Sharing Program

Mr. Whitaker submitted two (2) Resolutions for the Board's approval dealing with Revenue Sharing Program.

The first Resolution is for the Revenue Sharing Funds for FY 2016. The County is expecting to receive \$150,000 from VDOT to match the \$150,000 from CIP. There are 4 roads scheduled to be paved; Rocky Branch Lane, Crooked Branch Run Lane, Bird Road lane, and Bookers Lane.

The Resolution was unanimously approved on a motion by Supervisor Barnard.

The second Resolution is to identify to VDOT, the Board of Supervisors has approved the projects of the four (4) roads to be paved.

The Resolution was unanimously approved on a motion by Supervisor Jones.

CITIZEN COMMENTS

Chairman Harris opened the meeting for any citizen desiring to comment on anything not on the regular Agenda.

Matthew Brown, District 3, came before the Board to again voice his opposition to the Amelia Needs Assessment Study renovations. He stated that in his opinion it should be renamed a "Wants Assessment Study". He questioned if the Board knew something that the taxpayers did not know. He questioned the fact that Judges would be required to travel between buildings and suggested that a tax payer funded underground tunnel to connect the 2 buildings would be in order. He questioned the Sheriff's Office plan to expand when he believed there are more deputies than required based on the population of Amelia County. He thought there were too many deputies "congregating at School Board meetings for no obvious purpose or who smash Cruisers into mysterious disappearing logs on Route 307". He pointed out that the County was forced to use 2.4 million dollars of reserve funds to balance the current budget. He questioned how the Board could even consider such a debt. He stated that while he appreciated the Board's willingness to serve, when decisions no longer serve in the best interest of taxpayer, it is the taxpayer's duty to ask questions and make corrections as deemed necessary. He said when the Board fails to control spending and then come back to the taxpayer, demanding they "pony up"

more money to pay the bills the Board incurred then they are obligated to ask questions and make corrections as they deem necessary. He asked if the Board suddenly won the lottery. He felt the Board had a spending problem.

Being that no other citizen came forward, the Chairman Harris returned the meeting to the Board.

OLD/NEW BUSINESS

1. Appointments

The Board unanimously approved the re-appointment of Sheri Warren to the Amelia Day Committee on a motion by Supervisor Bennett for a two (2) year term.

The Board also unanimously approved the re-appointment of Phillip J. Seyfried to the James L. Hamner Public Library Board of Trustees on a motion by Supervisor Jones for a four (4) year term.

2. Special Event Permits

An application for a Special Event Permit was received from Will Jones for a Homecoming Bon Fire and Pep Rally to be held on Thursday October 9, 2014 from 6:00 pm until 10:00 pm at the Tom Scott Park.

Supervisor Jones motioned that the Special Event Permit be approved and it was unanimous.

An application for a Special Event Permit was received from Will Jones for Amelia Fright Fest to be held at the Amelia Motor Raceway from 6:00 pm until 12 Midnight on the following dates:
October 3rd and 4th, October 10th and 11th, October 17th and 18th, October 24th and 25th, October 30th and 31st, and November 1st.

The Board discussed the noise that would be generated for the event and Mr. Whitaker stated he believed it would not be excessive. Supervisor Barnard had no issue if the event would end in time for everyone to vacate the premises by Midnight.

Supervisor Whitaker made a motion that the event be allowed to begin at 5:00 pm and the end at 11:00 pm to give event workers time to vacate the premises by Midnight. The motion was unanimously approved.

An application for a Special Event Permit was received from Allen Swearengin for a Homecoming Parade to be held on October 10, 2014. The Parade will begin at Wayside Ave., continue onto Goodes Bridge Road, Amelia Ave., North Five Forks Road and end at Otterburn Road.

The Special Event Permit was unanimously approved on a motion by Supervisor Jones.

3. Crossroads Community Services FY 2015 Performance Contract

Crossroads Community Services has submitted the FY 2015 Performance Contract for the Board to review and approve. The matter was deferred until the September Regular meeting. Taylor Harvie let the Board know that County Attorney recommended approval of the acceptance of the Contract.

Supervisor Jones made the motion to approve and it was unanimously approved.

4. Virginia Growth Alliance Regional Development Agreement

Governing bodies of the Member Jurisdictions adopted resolutions in 2011 authorizing Mecklenburg County to apply for Tobacco Indemnification and Department of Housing and Community Development Grant Funds on behalf of Members Jurisdictions. The funds have been received and the Member Jurisdictions wish to enter into an agreement creating a regional body named the TransTech Alliance, to administer such funds.

Mr. Harvie advised the Board that the County Attorney worked with TransTech in the past and he explained that a Public Hearing would need to be held since it would require an Ordinance.

A motion by Supervisor Jones to authorize a Public Hearing was unanimously approved.

5. PPTRA Discount-2014 Bills(Personal Property Tax Relief)

Joyce D. Morris, Commissioner of Revenue, has submitted a letter stating the percentage of discount that can be used for the 2014 bills that are on the book is 43.5% This will be across the board for all qualified vehicles up to an assessed value of \$20,000.00.

A motion by Supervisor Whitaker was unanimously approved.

AMENDED AGENDA ITEMS

1. Request for Meeting with the Amelia School Board.

A request was received by the Amelia School Board to meet with the Board of Supervisors on November 10, 2014 at 5:pm for a Round Table Dinner Discussion. This would be prior to the School Board's Regular Board Meeting. Supervisor Jones requested the County Administrator to obtain an Agenda from the School Superintendant.

2. Recycling Presentation

Mark Reynolds, Public Works, spoke to the Board regarding Amelia County efforts to improve recycling. He showed a video of the TFC, were all recycling from Amelia is sent. H explained that each agency has their recycling weighed and the agency with the most recycling wins a Pizza Party for the month. The Agency that has the most recycling at the end of the year will win a Chick-Filet party tray.

CONSENT AGENDA

COUNTY ADMINISTRATOR'S REPORT

1. Waste Management of Virginia

Mr. Taylor reported the revenue check from Waste Management was \$50,563.41 for the month of August and will be delivered to the County prior to August 20, 2014. The Treasurer will place these funds into the Capital Improvement Fund.

2. Piedmont Soil and Water Conservation District

The Piedmont Soil and Water Conservation District's funding grant agreement with the Department of Conservation and Recreation states that the District should inform the local governing body regarding the status of the At-Large position on their Board. The position is currently being held by Juan Whittington. His term will end on December 31, 2014, and has been nominated for another four (4) year term that will begin January 1, 2015.

3. Department of Taxation Notice

The Department of Taxation has issued a revision to the "Statement of Assessed Values for Local Tax Purposes for Railroads and Interstate Pipeline Transmission Companies" The revised document can be accessed on the Commonwealth of Virginia Department of Taxation website, www.tax.virginia.gov.

4. The Commonwealth Transportation Board Joint Public Hearing

A Joint Public Hearing will be held to give citizens the opportunity to review and provide comments on the working draft of the Revised Fiscal Year 2015-2020 Six-Year Improvement Program. An open house will start and 5:30 pm on Wednesday, October 1, 2014 at VDOT Central Office Auditorium, 1221 East Broad Street, Richmond, VA 23219. It will be followed at 6:30 pm with a public hearing.

5. DSS Update

Mr. Harvie advised the Board that on Thursday, September 4, Mr. Wiley, DSS Director Martha Pullen and he had a meeting and discussed going forward and was very positive. On Friday, the 5th, the County informed the State DSS HR of the changes in the Amelia DSS Board of Supervisors, and On Monday, the 8th, Mr. Harvie met with Ms. Pullen and the local DSS Board

employees to give them an opportunity to ask questions. They were appreciative of being advised of changes. There is a meeting scheduled October 15, 2014 at 4:30 pm, with the Advisory Board, the County Administrator, Ms. Pullen, and Paul Oswell, Virginias DSS, Central Regional Director along with County Attorney, Mr. Wiley. They plan to meet in the DSS conference room to allow Mr. Oswell and Mr. Wiley to discuss duties that each have.

6. Public Hearing Notices

A Public Hearing will be advertised for the October Regular meeting for the VGA By-Laws and the South Central Workforce Consortium Agreement.

7. Letters Regarding Budget Preparation

Letters will be sent out to all agencies to give targets so that the County can aggressively try to close the budget gap for the next fiscal year.

8. Solicitation for Written Comments from Agencies Regarding Needs Assessment Study

The County Administrator will be soliciting written comments from affected departments and agencies for their feedback to present to the Board regarding the Amelia Needs Assessment Study.

BOARD MEMBER COMMENTS /REPORTS

District 2-The Honorable Judy M. Jones

Supervisor Jones spoke about the success that Piedmont Senior Resources has been having. They have Longwood nursing students assisting with blood pressure checks and other things. YMCA wants to do fund raising projects with them. October 1st though the 3rd is the Virginia Association of Community Services Board Conference in Roanoke and she would be attending as a Board member for Crossroads.

District 3-The Honorable Ralph A. Whitaker, Jr.

Supervisor Whitaker shared that he, Administrator Harvie and Chairman Harris attended the Governor's announcement concerning the Atlantic Coast Pipeline. Although it will not actually be coming into Amelia, there will be some positives effects to the County.

District 4-The Honorable Carroll E. Barnard

Supervisor Barnard asked Carla Cave, Finance Director, if she had received cooperation from all agencies and departments regarding the audit. He expressed his concerns that federal funds due to the School Board have not been received in a timely manner due to lateness of reimbursement requests.

District 5-The Honorable Franklin D. Harris

Supervisor Harris informed the Board he will attend his 1st meeting of the Tobacco Commission since his recent appointment.

MOTION TO ADJOURN/CONTINUE MEETING

Taylor Harvie requested that the September Regular meeting be continued until the October 3, 2014 at 1:30 pm in the General District Courtroom to meet with Randy Forbes.

Supervisor Barnard made a motion to continue the September Regular meeting until October 3, 2014 at 1:30 pm. The motion was unanimously approved.

Minutes Approved September 17, 2014

Franklin D. Harris, Chairman
Amelia County Board of Supervisors

ATTEST:

A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, OCTOBER 15, 2014, AT 7:00 P.M.

PRESENT: ELLSWORTH J. BENNETT District 1
JUDY M. JONES District 2
RALPH A. WHITAKER, JR. District 3
CARROLL E. BARNARD District 4
FRANKLIN D. HARRIS District 5
Board of Supervisors

A. TAYLOR HARVIE, III, County Administrator
CARLA CAVE, Finance Director
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the October 15, 2014 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Supervisor Bennett offered the invocation.

Chairman Harris asked everyone to join in the Pledge of Allegiance.

APPROVE/AMEND AGENDA

The Agenda was amended to include 2 new items.

1. Request for closing of Namozine Bridge.
2. Grant Application to Extend Sidewalks in the Amelia Courthouse Village area.

The Agenda was unanimously approved as amended on a motion by Supervisor Whitaker.

APPROVAL OF MINUTES

The following minutes were unanimously approved on a motion by Supervisor Jones.

- Regular Meeting- September 17, 2014
- Continued Meeting – October 3, 2014

APPROVE TREASURER'S SEPTEMBER 2014 ACCOUNTABILITY BALANCE SHEET

The Treasurer's September 2014 Accountability Balance Sheet was approved unanimously on motion by Supervisor Whitaker.

APPROVE TREASURER'S SEPTEMBER 2014 REVENUE SUMMARY

The Treasurer's September 2014 Revenue Summary was unanimously approved on motion by Supervisor Jones.

APPROVE EXPENDITURES' REPORT FOR SEPTEMBER 2014

The Expenditures Report for September 2014 was unanimously approved on motion by Supervisor Whitaker.

APPROVE AP CHECK REGISTER (BILLS HAVING BEEN PAID)-SEPTEMBER 2014

The AP Check Register for September 2014 was unanimously approved on motion Supervisor Jones.

STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS

1. Monthly Status Report

Taylor Harvie presented the VDOT monthly report to advise of work projects in the County. He advised that Butch Sirry was out on medical leave and Crystal Smith would be the contact until his return. He reported that VDOT has been working on potholes throughout the County. Brush has been cut back around ditches and roadways and removed limbs from right of ways. Fowlkes Bridge Road has been paved. Reed Rock Road is next to be paved and should be done by November 1, 2014. Mowing for primary roads has been completed. Wilkerson Lane is being prepped for paving next year. Center lines have been installed on Rocky Ford Road. Repairs are needed to Giles Road since large trucks are using that route to access the Powhatan Bridge worksite. VDOT is planning the repairs when the bridge project is completed. Supervisor Jones mentioned that a large pothole developed outside of Oak Springs and it was repaired within 24 hours of reporting it.

PUBLIC HEARINGS

1. TransTech Alliance (d.b.a. Virginia's Growth Alliance) Regional Development Agreement

Member Jurisdictions, which includes Amelia County, Brunswick County, Buckingham County, Charlotte County, Cumberland County, Greensville County, Lunenburg County, Mecklenburg County, Nottoway County, Prince Edward County and the City of Emporia hereby agree to create a regional entity to increase business and other development opportunities to be named TransTech Alliance (d.b.a. Virginia's Growth Alliance) pursuant to Section 15.2-1300 et. seq. of the Code of Virginia. Taylor Harvie told the Board that this is the formal joining of the VGA. Roger Wiley explained the agreement has been in place for other jurisdictions for the last couple of years. The agreement is for an Ordinance to be adopted to allow the Board to sign the

agreement to make Amelia County part of the VGA. Supervisor Jones reminded Mr. Wiley of her concern regarding the time line for withdrawing membership and felt the 6 month requirement was excessive. Mr. Wiley explained that the agreement is an agreement that has been in place for all other counties. Supervisor Barnard pointed out that Amelia and Route 360 is the gateway and felt the being involved with the VGA would be beneficial to the County.

Chairman Harris opened the meeting for Public Comment. No citizen came forward to speak and Chairman Harris closed the Public Hearing and returned the meeting to the Board.

Supervisor Bennett asked Mr. Harvie if he could give the track record of the VGA. Mr. Harvie explained that the Tobacco Commission encouraged Counties to join the VGA to allow it to increase in size. Mr. Wiley explained that small localities benefit from being part of the VGA for Economic Development. Chairman Harris stated he believed that this would be a good fit for Amelia. Supervisor Jones asked who the point of contact was for the County. Mr. Harvie explained that it would be the Board Supervisor and the County Administrator.

The Board unanimously approved to adopt an Ordinance to enter into the VGA agreement on a motion by Supervisor Jones.

2. South Central Workforce Investment Consortium Agreement

Member Jurisdictions, which includes Amelia County, Brunswick County, Buckingham County, Charlotte County, Cumberland County, Greenville County, Lunenburg County, Mecklenburg County, Nottoway County, Prince Edward County and the City of Emporia, hereby create the South Central Investment Area Consortium as an entity to exercise the powers set forth in this Agreement. Roger Wiley explained that this agreement is similar to the VGA agreement, but has been in existence much longer.

Chairman opened the meeting for public comments. No citizen came forward the Chairman Harris closed the Public Hearing and returned the meeting to the Board.

The Board unanimously agreed to approve the South Central Workforce Investment Consortium Agreement on a motion by Supervisor Jones.

CITIZEN COMMENTS

No citizen came forward to speak.

Supervisor Bennett asked for clarification regarding the 2.75% or \$1.00 charge when paying tax bills with a credit card. Taylor Harvie explained that a third party charges Amelia County and those charges are passed on to the customer in order for the County to receive the full revenue of the tax bill. Pam Conyers, Treasurer, pointed out that there is a notice of the charge on the tax bill. Customers can pay on line with no additional charge, or in the office if using a debit card.

OLD/NEW BUSINESS

1. Appointments

The Board unanimously approved the re-appointment of Renee' P. Winfree to the Planning Commission on a motion by Supervisor Barnard for a four (4) year term.

2. Request for funding from Chesterfield County Regarding Med-Flight Program

The Chesterfield County Med-Flight Program which services Central Virginia is asking localities to contribute funding based on the population. Amelia County has been a supporter of the program for many years. During the period of FY-11 through FY-14, Med-Flight handled 84 missions in Amelia County, accounting for 4.4% of the total missions during that time period. For the FY-2015, Chesterfield County is requesting a donation of \$1,400 from Amelia. Carla Cave, Finance Director explained to the Board that \$1200.00 had been budgeted for donations to Chesterfield County's Med-Flight Program so the extra cost would only be \$200.00.

The Board unanimously approved the request on a motion by Supervisor Jones.

3. Resolution for America Recycles Day in Amelia County, Virginia

A Resolution proclaiming November 15, 2014 as America Recycles Day in Amelia, Virginia was presented to the Board for approval. This is an annual event.

The Board unanimously approved the Resolution on a motion by Supervisor Whitaker.

4. Assistance to Firefighters Grant Request

The Commonwealth Regional Council's policy for services is to have the member locality request the CRC provide services for entities within their locality. A request is needed for the CRC to assist the Amelia County Fire Department in applying for Assistance to Firefighters Grant. The request can be in the form of an email. The Fire Department will be responsible for payment of grant writing services.

On a motion from Supervisor Bennett, the Board unanimously approved to request assistance to the Fire Department to apply for a Firefighter's Grant. The Fire Department will be responsible for any cost of grant writing services incurred.

AMENDED AGENDA ITEMS

1. Namozine Creek Bridge Repairs

Namozine Creek Bridge, on Route 708 needs to be closed for repairs for approximately 9 months. Originally the Board requested VDOT do everything possible to keep the road open. VDOT is requesting the Board reconsider. There are two options available: Option 1 is to

reduce traffic by constructing a bridge beside the existing bridge at a significant cost. Option 2 is to close the road that would cause a 3 mile detour but would cost much less than Option 1.

The Board unanimously approved complete closure of the road on a motion from Supervisor Bennett.

2. VDOT Transportation Alternatives Program (TAP)

Todd Fortune of CRC has provided information about a project that Amelia County may wish to consider for submission of a grant application under VDOT's TAP. This project would involve new pedestrian infrastructure to connect the County's Public Schools to the existing sidewalk that runs into the Amelia Courthouse Village area. The grant application must be postmarked for delivery to VDOT by November 1, 2014.

Supervisor Whitaker mentioned that several years ago the County attempted to install sidewalks with opposition from affected property owners and wondered if the same opposition would still be present. Mr. Harvie explained that right of ways would need to be dealt with. Supervisor Jones reminded the Board that a Public Hearing would need to be held, but the grant application is the first step. Roger Wiley advised that unless the County is willing to use Eminent Domain if needed, then there would be no need to proceed and waste the time and money. Mr. Harvie reiterated that this action is to submit the grant application by November 1, 2014. Supervisor Jones made a motion to approve the Resolution and it was unanimously approved.

CONSENT AGENDA

COUNTY ADMINISTRATOR'S REPORT

1. Waste Management of Virginia

Mr. Taylor reported the revenue check from Waste Management was \$47,469.67 for the month of October.

2. Piedmont Court Services

Piedmont Court Services submitted their annual report for the FY 2013-2014.

3. Virginia Association of Counties

Virginia Association of Counties sent a notice for their Annual Business Meeting to be held on Tuesday, November 11, 2014 from 11:00 am until Noon at The Homestead in Bath County. Hefty and Wiley will represent the County on a motion by Supervisor Whitaker, with unanimous consent.

4. Virginia State Corporation Commission

An application from Columbia Gas and an Order for Notice and Comment was submitted to the Board for information only.

5. Virginia Department of Agriculture and Consumer Services

Mr. Harvie shared that he received a flyer from the Department of Agriculture and Consumer Services regarding the Gypsy Moth Suppression Program.

6. MBC (Mid-Atlantic Broadband Communities Corporation)

Taylor Harvie notified the Board that he received a letter from MBC to thank him for his RFP submission to have a Data Center site in Amelia County.

7. project:HOMES

A letter was received from Lee Householder, CEO of project:HOMES, notifying Amelia County that their Weatherization services has expanded to include Amelia, Buckingham, Cumberland and Prince Edward.

8. Letter from Hefty & Wiley

The firm of Hefty & Wiley sent a letter to Carol Kinsler Poe notifying her that a citation she received August 4, 2014 for parking in a handicapped parking space without displaying proper tag near Food Lion will be dismissed. Ms. Poe produced a valid handicapped parking tag and was advised that she must display the valid tag when parking in any handicapped space. Repeat violations would not be excused.

Supervisor Jones asked if the County was towing vehicles that are parked too far from the curb. Mr. Harvie said he believed that was no longer being done.

Supervisor Barnard stated he believed the No Parking Zone in front of the Food Lion is working.

Chairman Harris inquired whether a CAA has been designated for the Amelia area. Mr. Harvie said he attended a Public Hearing in Farmville with other County Administrators and each spoke favorably on STEPS. Interviews will be set up with STEPS and another CAA from Lynchburg and then a decision would be made.

BOARD MEMBER COMMENTS /REPORTS

District 2-The Honorable Judy M. Jones

Supervisor Jones shared that at the last Crossroads Community Services Board meeting, Mr. Rogers submitted a resignation letter and also changed his opinion on how the recruitment process should be handled. An ad should be posted this week.

District 4-The Honorable Carroll E. Barnard

Supervisor Barnard asked Carla Cave, Finance Director, how the County Audit was going. Ms. Cave advised the audit finished last week, and they had to make no material adjustments. The carryover for the School is still in question due to not receiving School Federal Revenues. Mr. Barnard questioned if the County had to cover the lack of federal funds and Ms. Cave verified that the County did have to pay for the grant money. Mr. Barnard noted that this is two years in a row that the funds have not been received in a timely manner due to slowness in requesting the reimbursement by the School Board.

Supervisor Jones asked the County Administrator, Taylor Harvie if the County was addressing the agencies that regularly fail to submit quarterly reports. Mr. Harvie stated he would follow up with the agencies in question.

MOTION TO ADJOURN/CONTINUE MEETING

Taylor Harvie requested that a closed session be held to discuss economic development for Amelia County, allowed under §2.2-3711-A5. Mr. Wiley confirmed that it would be appropriate.

Supervisor Whitaker made a motion for the Board of Supervisors to enter into a closed session. The motion was unanimously approved. Mr. Harvie advised the Board that after the Closed Meeting, the Regular October meeting would be continued until November 10, 2014 at 5:00 pm. The School Board wishes to entertain the BOS to a Round Table Dinner Discussion at the School Board Office. The Board of Supervisors entered into a Closed Session.

Upon returning, Supervisor Jones made a motion to have the BOS returned to the Regular October meeting. The motion was unanimously approved.

Supervisor Whitaker made a motion that the Board of Supervisors approve the Certification Resolution of the closed meeting as follows:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the County of Amelia Board of Supervisors has convened in a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia, 1950, as amended, requires a certification by the County of Amelia Board of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE, BE IT RESOLVED that the County of Amelia Board of Supervisors hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies, and (2) only such public business matters, as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the meeting to which this certification applies.

The motion carried by a roll call vote of 5-0 recorded as follows:

VOTE: AYES: NAYS: NONE

District 1 – Supervisor Bennett
District 2 – Supervisor Jones
District 3 – Supervisor Whitaker
District 4 – Supervisor Barnard
District 5 – Supervisor Harris

The Regular October Board of Supervisors meeting was continued to November 10, 2014 at 5:00 pm at the School Board Office.

Minutes Approved November 19, 2014

Franklin D. Harris, Chairman
Amelia County Board of Supervisors

ATTEST:

A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, November 19, 2014, AT 7:00 P.M.

PRESENT: ELLSWORTH J. BENNETT	District 1
JUDY M. JONES	District 2
RALPH A. WHITAKER, JR.	District 3
CARROLL E. BARNARD	District 4
FRANKLIN D. HARRIS	District 5
Board of Supervisors	

TAYLOR HARVIE, III, County Administrator
DAVID WHITAKER, Planning and Zoning
CARLA CAVE, Finance Director
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the November 19, 2014 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Supervisor Bennett offered the invocation.

Chairman Harris asked everyone to join in the Pledge of Allegiance.

APPROVE/AMEND AGENDA

The Agenda was amended to include 3 new items.

1. State Aid Reduction to Local Government.
2. Settlement for damages by County.
3. Special Event Permit for Amelia County Christmas Parade and Tree Lighting.

The Agenda was unanimously approved as amended on a motion by Supervisor Whitaker.

APPROVAL OF MINUTES

The following minutes were unanimously approved on a motion by Supervisor Jones.

- Joint Meeting – August 25, 2014
- Regular Meeting – October 15, 2014

APPROVAL OF TREASURER’S OCTOBER 2014 ACCOUNTABILITY BALANCE SHEET

The Treasurer’s October 2014 Accountability Balance Sheet was not available.

APPROVAL OF TREASURER’S OCTOBER 2014 REVENUE SUMMARY

The Treasurer’s October 2014 Revenue Summary was unanimously approved on motion by Supervisor Whitaker.

APPROVAL OF EXPENDITURES’ REPORT FOR OCTOBER 2014

The Expenditures Report for October 2014 was unanimously approved on motion by Supervisor Jones.

APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-OCTOBER 2014

The AP Check Register for October 2014 was unanimously approved on motion Supervisor Jones.

INTERNAL FINANCIAL TRANSACTIONS

1. Supplemental Appropriations

A. A request for a supplemental appropriation was requested in the amount of \$1500.00 to the FY 2015 Animal Control budget to allow for the expenditure of a donation in remembrance of Cathy Dillard received in July. The request was unanimously approved on a motion by Supervisor Jones.

B. A request for a supplemental appropriation was requested in the amount of \$939.03 to the FY15 Commonwealth’s Attorney’s budget for allowable expenditures from their federal and state forfeited asset account. The request was unanimously approved on a motion by Supervisor Jones.

C. A request for a supplemental appropriation is requested in the amount of \$900.00 to the FY15 Sheriff’s budget to allow for the expenditure of a customer refund for overpayment on a maintenance contract. The request was unanimously approved on a motion by Supervisor Jones.

D. A request for a supplemental appropriation was requested in the amount of \$280,548.55 to the Amelia County School Board. The funds were federal reimbursements funds. Supervisor Jones requested the Board be notified when the reimbursements were received. The request was unanimously approved on a motion by Supervisor Whitaker.

STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS

1. Monthly Status Report

David Whitaker presented the monthly VDOT report. He reported that on Route 307 the outer white line has been increased to 6 inches for better visibility and there has been mowing being done.

PLANNING AND ZONING

1. Summary Report on Old Dominion Resources Conservation and Development Council Dissolution.

David Whitaker explained that Federal funding was lost about 3 years prior and it has been difficult for the Council to accomplish much. The coordinator also left and now most who serve on the Council are paid County employees and it is difficult to dedicate sufficient time. The consensus is to dissolve the Council. Mr. Whitaker stated he would need the Board's consent before he could vote in favor of the dissolution. Mr. Harvie agreed that the dissolution would be best. Mr. Whitaker explained that if the vote was for dissolution, a resolution would be presented for approval. Any remaining funds would be evenly disbursed between the participating counties. The Board unanimously recommended Mr. Whitaker to vote for dissolution.

PUBLIC HEARINGS

1. Conditional Rezoning from RP-5 to B-1 for Tyrone Ashman, Jr.

A public hearing was held to allow Amelia County residents to voice their opinion of the proposed rezoning of 3.453 acres of land from the RP-5 Rural Preservation District zoning classification to the B-1 Business District zoning classification. The property is owned by Tyrone Ashman, Sr. and is located on the east side of Grub Hill Church Road. (Route 609) Mr. Ashman plans to operate a limited truck stop. David Whitaker added that a second entrance may be added and slow moving signs may be installed by VDOT. The Planning Commission voted 9-0 with one abstention to recommend approval. Chairman Harris opened the meeting for public comments. The meeting was returned to the Board after no one came forward to speak. The request was unanimously approved on a motion by Supervisor Jones.

2. Possible Project for VDOT Transportation Alternatives Program

A public hearing was held to allow Amelia County residents to voice their opinion of a possible VDOT Transportation Alternatives Program that would connect the County's public schools to the existing sidewalk that runs into the Amelia Court House Village area. The meeting was opened to the public. Warren Anderson addressed the Board, stating his opposition. He believes that the cost would be too great since cable and water lines along with trees on the east side of the road would need to be moved. Ms. Wingo spoke in opposition of having the sidewalks

constructed on her side of the street since there are less houses on the opposite side of the street. Matthew Brown spoke in opposition, citing the cost is more than the County taxpayer can afford. The public hearing was closed and the meeting was brought back to the Board. David Whitaker explained that a sidewalk study had been done a few years prior and had preliminary costs for different routes. He explained that the application for the grant allows for the sidewalk to run from Amelia County, in front of Mr. Anderson's house, to the elementary school, crosses over the intersection, then from the high school to the middle school. The east side of the street has fewer utilities. Amelia County is a possible candidate for this grant project at the present time, but have no commitments to accepting the grant if offered if the citizens or the Board felt it was not feasible. Supervisor Whitaker asked how wide a road would need to be to allow sidewalks. Mr. Whitaker was not sure but felt that if the sidewalks were run along Virginia Street the road would probably have to be widened. Supervisor Jones commented that the safety of the children must be considered. She supported with continuing the research to see what the cost would be to the County. Supervisor Bennett commented that Amelia County does not have a lot of money, and if Amelia County was selected to receive this grant, the County could chose not to accept it. Chairman Harris agreed that Amelia should pursue the possibility since it will not cost the County to do so.

CITIZEN COMMENTS

Mark Reynolds addressed the Board regarding Amelia Day Committee. Amelia Day has been scheduled for May 9, 2015 with the kick off scheduled for May 8, 2015. He stated he was looking for sponsors for the stage, and that there are still spots for crafts and food vendors.

John Harmon, representing the American Legion, announced that the annual award and Christmas dinner banquet will be held on December 11, 2014 at 6:30 p.m. and invited all Board members and Constitutional Officers.

OLD/NEW BUSINESS

1. National Day of the Cowboy

Supervisor Barnard received a letter asking Amelia County to officially recognize the 4th Saturday in July as National Day of the Cowboy along with a draft of a bill asking to introduce legislation to have Virginia support National Day of the Cowboy. Darrell Wyatt Melungeon, Powhatan Peacemakers fast draw club is interested in having events in Amelia for 2015. Tommy Wright, House of Delegates in the 61st District, is getting ready to push for the State and if Amelia passed the request, he would use that to move forward. The Board, on a motion by Supervisor Barnard, unanimously agreed to adopt Resolution to have the 4th Saturday in July recognized as National Day of the Cowboy. Supervisor Bennett advised that this organization is 501-C3.

2. Comcast Franchise Agreement

Comcast requested Amelia County to renew the Comcast Franchise Agreement. Comcast stated they were not looking to change the way of doing business in the County; they only needed an updated and current franchise agreement. Taylor Harvie, County Administrator explained that Jeff Gore, County Attorney has recommended a Public Hearing for the December BOS meeting to give the public a chance to voice their opinion about extending the agreement. He also said if the County did not want to continue with the agreement due to dissatisfaction the County would need to hire federal attorneys to have it undone. Supervisor Whitaker supported the Public Hearing since there have been complaints in the past and was not sure if Comcast knew of the complaints. The Board unanimously agreed to instruct the County Administrator to advertise for a Public Hearing on a motion by Supervisor Jones.

3. Special Event Permit

An application for a special event permit was received from Ann B. Salster and Lee Smith William for the annual Amelia County Christmas Parade and Tree Lighting to be held on Saturday, December 6, 2014 beginning at 4:00 pm. The Board unanimously approved the special Event Permit and agreed to waive the permit fee on a motion by Supervisor Jones.

AMENDED AGENDA ITEMS

1. State Aid Reduction to Local Government

Carla Cave, Finance Director, explained that Amelia County is required to pay back to the State their portion of the \$30 million dollar reduction to State Localities, which would be slightly more than \$26 thousand. There is an option to write a check back to the State or to receive less revenue. Ms. Cave recommended that the County accept less revenue of \$26 thousand. The Board, on a motion by Supervisor Whitaker, unanimously approved to receive reduced revenue.

2. Settlement for Damages by Amelia County

Taylor Harvie addressed the Board regarding an Animal Control issue. A local farmer had stray cattle and the County and Commonwealth's Attorney's Office agreed to assist in capturing the cattle and send them to the stock yard and the owner would receive the net proceeds. In spring, there was one cow and 2 calves left. Additional help was enlisted in capturing the calves and was promised half the money from the sale of the calves. During an attempt to round up the cow, its leg was broken and could not be sold. It was sent to a butcher that was not a USDA Inspected facility and the meat could not be sold. The County is requesting approval of reimbursing the farmer for loss in the amount of \$2,544.59. Supervisor Bennett motioned to have payment in the amount of \$2,544.59 in reimbursement for damages by Amelia County. The motion was unanimously approved.

CONSENT AGENDA

COUNTY ADMINISTRATOR'S REPORT

1. Waste Management of Virginia

Mr. Taylor reported the Host Fee check from Waste Management was \$49, 104.76 for the month of October. He also reported that Waste Management received a contract to dispose of ash from Duke Energy that will result in hiring 2 additional operators and 1 person to run scales. This would potentially result in a \$3 million dollar profit.

2. Thank You Card

Mr. Harvie shared a thank you card the County received from the family of Charles Dodson.

3. Crossroads Community Services Executive Director Resignation Letter

The Board was given a copy of a resignation letter from F. Will Rogers, Executive Director for Crossroads. The letter stated he was resigning from his position effective December 31, 2014, or when a replacement is hired.

4. Letter of Support from Amelia County Public School Superintendent

Jack McKinley, Division Superintendent of Amelia County Public Schools submitted a letter of support to pursue funding for the Safe Routes to School (SRTS) grant.

5. Amelia Needs Assessment Study Responses

Taylor Harvie had requested written opinion from each agency head regarding the Amelia Needs Assessment Study. Those that have been received were made available to the Board.

6. Virginia's Growth Alliance Innovation Grant

Mr. Harvie reported that Governor McAuliffe announced \$300,000 in Community Development Block Grant (CDBG) Local Innovation funding through Mecklenburg County for the Virginia's Growth Alliance. The grant will be used to develop several new programs for youth, new businesses and established businesses throughout the region to spur small business development and create jobs.

7. Governor's Summit

Mr. Harvie shared with the Board that he had attended a 2 day Governor's Summit for Rural Prosperity where the Governor attended. There was a lot of optimism concerning business growth.

BOARD MEMBER COMMENTS /REPORTS

District 1-The Honor Ellsworth “Jim” Bennett

Mr. Bennett thanked the citizens for attending.

District 2-The Honorable Judy M. Jones

Supervisor Jones shared that she and Mr. Glen Wilkerson are having a shared community meeting for District 2 on December 4, 2014 at 7 PM and she would like to invite citizens to attend. Mr. Harvie and Mr. McKinley will prepare an agenda. She also notified the Board the Crossroad nominating committee have been receiving packets in response to the nationally run ad regarding the vacancy for Executive Director.

District 4-The Honorable Carroll E. Barnard

Supervisor Barnard stated he was looking forward to next year. He believes there have been good things started that will be completed next year. He stated he thought the Needs Assessment Study would help with agencies that have outgrown their space.

District 5-the Honorable Franklin D. Harris

Chairman Harris stated he would be attending the Tobacco Commission meeting, and he would keep the Board informed.

MOTION TO ADJOURN/CONTINUE MEETING

On a motion by Supervisor Jones, the November 19, 2014 Regular meeting was adjourned by unanimous vote.

Minutes Approved: December 17, 2014

Franklin D. Harris, Chairman
Amelia County Board of Supervisors

ATTEST:

A. Taylor Harvie, III, Clerk to the Board

VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY OF AMELIA COURTHOUSE ON WEDNESDAY, DECEMBER 17, AT 7:00 P.M.

PRESENT: ELLSWORTH J. BENNETT	District 1
JUDY M. JONES	District 2
RALPH A. WHITAKER, JR.	District 3
CARROLL E. BARNARD	District 4
FRANKLIN D. HARRIS	District 5
Board of Supervisors	

TAYLOR HARVIE, III, County Administrator
DAVID WHITAKER, Planning and Zoning
CARLA CAVE, Finance Director
BRENDA ARTHUR, Administrative Assistant

Chairman Harris called the December 17, 2014 Regular Meeting of the County of Amelia Board of Supervisors to order at 7:00 P.M. and determined there was a quorum present with all members in attendance.

Chairman Harris offered the invocation, and asked everyone to join in the Pledge of Allegiance.

APPROVE/AMEND AGENDA

The Agenda was unanimously approved on a motion by Supervisor Whitaker.

APPROVAL OF MINUTES

The following minutes were unanimously approved on a motion by Supervisor Jones.

- Regular Meeting – November 19, 2014

APPROVAL OF TREASURER’S NOVEMBER 2014 ACCOUNTABILITY BALANCE SHEET

The Treasurer’s November 2014 Accountability Balance Sheet was unanimously approved on a motion by Supervisor Whitaker.

APPROVAL OF TREASURER’S NOVEMBER 2014 REVENUE SUMMARY

The Treasurer’s November 2014 Revenue Summary was unanimously approved on motion by Supervisor Jones.

APPROVAL OF EXPENDITURES' REPORT FOR NOVEMBER 2014

The Expenditures Report for November 2014 was unanimously approved on motion by Supervisor Jones.

APPROVAL OF AP CHECK REGISTER (BILLS HAVING BEEN PAID)-NOVEMBER 2014

The AP Check Register for November 2014 was unanimously approved on motion Supervisor Whitaker.

STAFF/COMMITTEES/ORGANIZATIONAL REPORTS AND PRESENTATIONS

1. Monthly Status Report

David Whitaker presented the monthly VDOT report that included an update on the 609 Bridge work and Wilkerson Road work. Two speed studies are being conducted; one on Mt. Zion Road and one on Promiseland Road. VDOT is recommending a reduction of 45 miles per hour. Butch Sirry of VDOT is back to work.

2. Amelia Dixie Youth Instructional League Resolution

Taylor Harvie, County Administrator read the Resolution that recognized the accomplishments of the Amelia Dixie Youth Instructional League. Each team member and all coaches came forward and were presented with a copy of the Resolution. A framed copy was presented to the team as a whole.

3. Report on Oak Springs Subdivision Roads

Taylor Harvie reported that Darryl Gough, Public Works, met with Shannon Burkes and Paul Bodie of VDOT to inspect the roads in Oak Springs and Redfield South to report on items that need to be done to bring the roads into the VDOT system. Four items were presented to the County. They include grass cutting in right of ways, bare areas along ditches need to be reseeded, repair erosion along ditch banks and a small section of pavement needs to be repaired. This would not require a contractor. When the written report is received, a plan will be developed to finish both jobs. He stated that he would give the Board monthly reports on the status of this project.

4. Amelia County Audit

Carla Cave, Finance Director, first gave highlights of the audit report for the County. She pointed out that the General Fund balance is higher than budgeted, reducing the amount that would be needed from the reserve fund. She reported that the Water and Sewer fund increased, and the General Fund budget to actual came in \$230,000 higher in revenue than expected and

1.1 million dollars lower in expenditures. Overall the GF had a decrease of the fund balance of \$607,000, and the School Board budget to actual shows they under spent expenses.

Paul Lee presented the audit draft to the Board. He reported that the management letter points out the following:

SCHOOL FUND FEDERAL PROGRAM REIMBURSEMENTS:

For the year ended June 30, 2014, Title I (\$85,424.04), Title VI-B Cluster (\$102,506.86), Title II-Part A (23,294.80) and Vocational Education (\$23,052.17) year-end revenue accruals were not received by the County Treasurer until the month of October, 2014, with the exception of Title VI-B Preschool funds that were received at the end of September, 2014. These reimbursements should be requested and received no later than the first week of September. Improvement was noted over FY13 wherein all accruals were not received until the end of November, 2013, however, we continue to recommend all reimbursement requests be filed either monthly or quarterly, so that all funding for a fiscal year is received within 60 day to 75 days of the year-end.

BANK RECONCILIATIONS:

To improve internal controls over bank reconciliations, we recommend the County's Finance Director review, initial and date the monthly bank reconciliations noting agreement with the month end balances of the general ledger's treasurer's accountability fund. Controls will be strengthened because the reviewer will be independent of the Treasurer's office.

INTERFUND TRANSFERS:

We recommend all interfund transfers be identified to a specific fund in the general ledger, thus making it easier to reconcile total transfers.

Supervisor Jones asked Ms. Cave about federal fund issues and Ms. Cave explained that the School Board has been requesting reimbursement on a monthly basis.

CITIZEN COMMENTS

Greg Marston, Nottoway County came before the Board and requested support for Industrial Hemp and asked Amelia County to consider supporting Industrial Hemp as a valuable agriculture commodity.

Matthew Brown thanked Supervisor Jones for holding a town meeting for District 2 and wished all Board members a Merry Christmas.

Mark Reynolds addressed concerns regarding the Library Trustee Board. He did not know it has been opened to the public because he felt it was not sufficiently advertised. He thought there was "a lot of fat on the Board that needs to be trimmed". He recommended that the Board be trimmed to 5 members, one from each district, and a sixth person to be a tie breaking vote. He also thought there were too many "old people and they do not like change". He felt that more men might be better. He also mentioned that this is his last year representing Amelia Day

because he feels the Board only appoints “people who are only getting on that Board for political gout”.

The meeting was closed for public comments and brought back to the Board.

The Davenport and Company –Amelia County Debt Profile was scheduled earlier in the evening but Mr. Ted Cole was had not arrived. He was asked at this point of the meeting to address the Board as scheduled. He presented a slide show that gave a detailed analysis of the County’s existing tax supported debt profile and examined a series of peer comparatives to demonstrate how Amelia County compares against national and Virginia Counties.

APPOINTMENTS

Supervisor Bennett re-appointed William Stanley Wilkerson to a 4 year term on the Planning Commission. The motion was unanimously approved.

Supervisor Jones re-appointed Maudie B. Scott to a 4 year term on the Social Services Advisory Board. The motion was unanimously approved.

Supervisor Whitaker asked the Board to recommend Richard A. Cumbie to be reappointed by the Circuit Court Judge to the Zoning Appeals Board for a five year term. The Board unanimously approved the request.

Supervisor Jones re-appointed David Negaard to the Crossroads Community Services Board. The motion was unanimously approved.
All other appointments were postponed until the January Organizational meeting.

OLD/NEW BUSINESS

1. Amelia County Spring/Green Clean-Up Resolution

A resolution was presented to the Board to bring attention to the 2015 Amelia County Spring Green/Clean-Up and to encourage all County Businesses, Civic Organizations, Churches, Youth Groups and Citizens to participate and support the 2015 Amelia County Spring Green/Clean-Up. Supervisor Barnard mentioned that he noticed the area on Business 360 between Route 360 and Pool Wizard seemed to have a lot of trash. David Whitaker mentioned that VDOT put a sign in the area last year and the trash seemed to get worse.

The Resolution was unanimously approved on a motion from Supervisor Jones.

2. Comcast Franchise Agreement

Comcast requested Amelia County to renew the Comcast Franchise Agreement. A public Hearing was held to allow citizens to express their opinion of the service they have been receiving from Comcast. Jeff Gore, County Attorney and Ken Dye, Attorney for Comcast attended the meeting to hear complaints and offer any suggestion to resolve the problems.

Jeff Gore stated the agreement was pretty standard and the major change was the provisions regarding customer service improvement. The main purpose of the agreement is to allow Comcast to access customer's property to install lines and equipment. Ken Dye pointed out that the current agreement has expired and he has been working with Mr. Gore to prepare an agreement that would solve problems that Amelia County citizens may have. Supervisor Barnard asked Mr. Dye if they were going to address the problems that customers have been having after the agreement is signed.

Linda Hudson addressed the Board about her issues with Comcast. She stated that Comcast does not do what they promise and they have severely outdated equipment. Since they closed the Amelia Comcast office they have a universal repair number and you cannot understand anyone who answers the phone. She said their customer service "stinks". She called 36 times last year to have repair service and got bumped around but received no help. When she purchased a new television with HD, she had to upgrade her box. She chose to drive to Powhatan to exchange the box herself instead of having a repairs person bring one. She reiterated that Comcast needed to upgrade their equipment on Cable Lane. Amelia County only had service on Thursdays, so if your cable went out on Friday, you would be a week without service. She also reiterated that "Comcast sucks!"

Cynthia O'Neal spoke about her lack of service. She submitted a written complaint regarding her experience with Comcast. Her service only works when the temperature is above 40 degrees. She said she had to go to Richmond to get an adaptor to see if that will fix the problem and if not then she can get repair service. She said she "did not exist to Comcast anymore". She cannot get on the website. She gets no correspondence in the mail and she receives no bills. She asked if Comcast could ship her the adapter they recommended to her and they said they do not ship to this area. They could send a repair person and it would cost \$40 to install it. She asked when Comcast was planning upgrades or internet service or any other services other counties receive. She said she could tell the temperature by whether her cable is working or not.

Ron Gunter addressed the Board and asked when Comcast was going to upgrade the equipment on Cable Lane.

Supervisor Jones asked if there were plans to expand service where the population meets the criteria.

Ken Dye spoke and said he believed they adhere to the service expansion by the criteria but if there were pockets where new service should be, he would like to know. He agreed that the equipment is in need of upgrade since they acquired it in 2008. They have been upgrading in surrounding counties. He said that Comcast is building a new service center on Route 360 at Harbour Point. As far as individual complaints, Comcast will address each one on an individual basis.

Supervisor Whitaker commented that in the case of the O'Neals they cannot get satellite service in the area they live in and that compounds the frustration. He asked what opportunities are afforded to the Board to be sure that Comcast lives up to its part of the agreement. Jeff Gore explained that when the agreement is signed, and there are still complaints, then the County can

hold Comcast responsible. He explained that with no signed agreement, there is no recourse to make Comcast responsible.

Supervisor Jones asked Mr. Gore how long the agreement would be in force and Mr. Gore stated “15 years”. She asked if the Comcast be required to give an annual report. Mr. Dye advised the County could ask for such a report as it is not automatically generated. Mr. Gore suggested that the County Administrator schedule such request on a regular schedule. Supervisor Bennett informed the Board the citizens have let him know that Comcast does not work and they will not “fix it”. He suggested that the agreement be held for 6 months and see if there was any improvement. Supervisor Whitaker asked if it would have a greater impact if it were not a 15 year agreement. Mr. Dye said he had never heard of a one year agreement. Mr. Gore explained that the ordinance states it shall be a 15 year agreement.

Chairman Harris closed the public hearing and returned the meeting to the Board. Supervisor Whitaker motioned to approve the agreement. Supervisor Jones asked if the Board could approve the agreement with the stipulation that the County Administrator request regular progress reports. The motion was approved on a vote of 3-2, with Supervisor Bennett and Supervisor Barnard voting against.

3. Amelia County Sheriff’s Office Surplus Equipment

The Sheriff’s Office submitted a letter to the Board, requesting several items be deemed as surplus to allow the items to be disposed of.

The requested was unanimously approved on a motion by Supervisor Whitaker.

CONSENT AGENDA

COUNTY ADMINISTRATOR’S REPORT

1. Waste Management of Virginia

Mr. Harvie reported the Host Fee check from Waste Management was \$45,711.11 for the month of November. He reported to date, the County has received \$245,614.06 of the \$540,000.00 that was budgeted for the FY 2015. The average for the first 5 months has been \$49, 122.81 per month, exceeding the \$45,000.00 monthly average for the year.

2. FeedMore

FeedMore has submitted their annual report to Amelia County. They are gearing up to put out more food in Amelia County. Our donations provided 3,225 pounds of food in Amelia last year. They brought us 196,000 pounds and partnered with the Amelia County Food Pantry, Church of God by Faith, Love Covenant Missions, True Life Church of Jesus Christ Food Pantry and Union Branch Missionary Circle Food Pantry.

3. Madeline's House

Madeline's House submitted a letter to the Board requesting continued support.

4. Amelia Needs Assessment Study Responses

The Sheriff's Office has submitted the requested written opinion of the Amelia Needs Basement Study to the Board.

5. Requested Meeting Regarding Vo Tech

Taylor Harvie notified the Board that a meeting has been requested with the BOS for Amelia, the Amelia School Board, the Nottoway BOS and the Nottoway School Board regarding the long term future of Vo Tech. The Board agreed to meet on January 28, 2015 at 6:00 PM at the Vo Tech Center.

6. Shared Services Committee Meeting

Mr. Harvie also reported that no Shared Services Committee meeting was held but he and Mr. McKinley, School Superintendent, will meet January 8, 2015, to see what they could accomplish. Mr. Harvie would report their progress to the Board.

BOARD MEMBER COMMENTS /REPORTS

District 2-The Honorable Judy M. Jones

Supervisor Jones mentioned she received several phone calls after the Community meeting from folks who wanted to attend but did not know about it. She did not think it was advertised very well, and one citizen recommended that a board be placed in front of the Fire Departments when functions are planned. Some asked if other Board Supervisors would be holding similar meetings for their District. She reported that the Community Services Board Search Committee was interviewing the 2 final candidates for the Executive Director. She received a call from Piedmont Senior Resources about a meeting they held regarding job descriptions. They brought in an outside CPA who found some issues that they hope to resolve internally.

District 3-The Honorable Ralph A. Whitaker

Supervisor Whitaker shared that with the Comcast issues, he believed there were challenges with other businesses in Amelia. He questioned what recourse the board would have when companies do not uphold obligations to Amelia County residents. Mr. Gore stated the Attorney General's Office would be the one to report any business not fulfilling its obligations.

District 4-The Honorable Carroll E. Barnard

Supervisor Barnard shared that he toured the Vo Tech Center and thought it was a “diamond in the rough”. He felt it had great potential to become what it used to be and hoped the upcoming meetings would improve the future of the Vo Tech Center.

District 5-the Honorable Franklin D. Harris

Chairman Harris stated he attended a Tobacco Commission meeting in Roanoke, and shared there were 10 projects they were currently funding.

MOTION TO ADJOURN/CONTINUE MEETING

On a motion by Supervisor Whitaker, the December 17, 2014 Regular meeting was unanimously continued to January 21, 2015 at 6:15 PM for an Organizational Meeting.

Minutes Approved: January 21, 2015

Franklin D. Harris, Chairman
Amelia County Board of Supervisors

ATTEST:

A. Taylor Harvie, III, Clerk to the Board